To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: April 15, 2016

Re: Administrative Report for the Week Ending April 15, 2016

ADMINISTRATION

1. Staff completed April Municipal Board of Canvass for Official 2016 Spring Election Results.
2. Staff completed First Aid and CPR certification.
3. Staff participated in Village Board meeting.
4. Staff mailed out liquor license renewal packets.
5. Elected Officials Letters and paperwork completed; official oaths will be completed on Friday this week or Monday next week for term which commences Tuesday, April 19, 2016.
6. Provisional Ballot Tracking completed for the April 5, 2016, Election.
7. Staff began entering Election Day Registrations (EDR’s) from April Election.
8. Staff calculated and generated April Tax Settlement and Lottery-Gaming Credit.
9. Village has been invited to submit a full proposal to the Fund for Lake Michigan for stormwater improvements along the Goodrich Lane Ravines and that the grant award, if we receive it, is for $100,000.
10. Staff started working on the annual Pool Bulletin and is expected to send them out by the end of the month.

DEPARTMENT OF PUBLIC WORKS

1. DPW and water utility staff worked with the We Energies gas contractor regarding locates and construction activities for the Dean/Santa Monica project.
2. A list of pool start-up opening activities was completed.
3. Roof repairs were made at Village Hall.
4. The ditch along the 7900 block of Beach Drive was reshaped to flow better.
5. Reviews were completed for grading and drainage applications. Staff also spoke with property owners regarding the lateral rehab project, met with MMSD regarding the transfer of real property along Indian Creek to the Village, and met with our consultants regarding the status of this year's projects.
6. Work began on the DNR and MMSD storm water reports and these will be submitted in the next week. Work also began on the annual recycling grant report.
7. The cell tower is scheduled to be installed on Thursday.
8. First aid and CPR training was held on Thursday.

**POLICE DEPARTMENT**

1. On April 8, 2016 at 5:43 am, Fox Point officers responded to the Audubon Court Shopping Center for a report of a disruptive person. The officers were advised that a female subject was in the area panhandling and after food was given to the individual they demanded a different meal. The person became disruptive when their request was denied. Officers spoke to the person who was panhandling and informed her that her permission to be on the business property had been revoked by the business. No arrests were made.
2. On April 9, 2016 at 12:00 am, Fox Point officers responded to the 7100 block of North Lake Drive for a report of harassment via telephone. Officers met with the reporting person who was receiving harassing text messages. The reporting person had previously contacted the department in January, when the individual was at their home and acting disorderly. Officers assisted the resident in blocking the text messages and a citation was issued to the sender of the messages.
3. On April 9, 2016 at 4:21pm, a Fox Point officer was dispatched to Best Buy for a report of retail theft. Upon arrival, the officer met with a Best Buy employee who reported that approximately 30 minutes prior to calling police, a male subject entered the bathroom with a pair of Bose headphones and removed the security packaging. The subject left the store without paying for the merchandise. A review of surveillance video shows the subject getting into a black sedan and leaving the parking lot. The investigation remains open.
4. On April 10, 2016 at 2:38 pm, a resident came into the station to report identity theft related to their tax return. The resident’s social security number had been used to file a return; however, the Wisconsin Department of Revenue caught the fraud before funds were transferred. The officer assisted the resident with identity theft and protection information. Later that same day, another resident came in to report that their identity had been used to file a federal tax return.

5. On April 14, 2016, Fox Point officers responded to several reports from residents that their unlocked cars had been entered overnight and small items had been taken. The items taken included loose change, telephone chargers, and electronic items.

**Many of the property crimes in Fox Point are crimes of opportunity. Please lock your homes and cars to decrease the opportunity for these crimes.**

6. On April 9, 2016, officers responded to Riverpoint Shopping Center for a report of disorderly conduct. Officers met with the reporting person who stated that a male subject had confronted him and made threats against his safety. Officers located the other individual, who provided a different account of the events. After interviewing all involved parties and witnesses, the reporting person refused to cooperate with prosecution. The other subject was released and counseled regarding their behavior.

7. On April 8, 2016 at 1:59 pm, officers responded to the 7700 block of North Boyd Way for a report of suspicious behavior. A resident observed subjects at the home during a time period when no one should be on the property. Officers responded to the home and investigated the event. Officers determined the individuals at the home were hired to perform services for the property owner. No further action.

**Residents reporting suspicious or unusual behavior is an important element in community crime prevention. A resident knows what is normal for their neighborhood and this partnership with police helps keep the community a safe place to live.**

8. On April 13, 2016 Officer Mathiak attended the Maple Dale School Health and Wellness fair, where she provided information to students and families about personal safety, along with bike and pedestrian safety.
North Shore Health Department

Did You Know?

National Minority Cancer Awareness Week is celebrated April 10-16. Cancer can affect everyone differently, but minority groups continue to be impacted the most. Some of the factors associated with these disparities include lack of access to prevention/detection services and to high-quality treatment due to higher poverty rates and lack of health insurance. The American Cancer Society is working on decreasing disparities by improving access to cancer screenings and treatment, as well as quit-smoking programs. The North Shore Health Department is very active in cancer prevention. We provide services such as referrals to the Well Woman Program, HPV vaccinations to prevent cervical cancer as well as radon test kits to promote lung cancer awareness. Contact the health department to get more information on these services.

The U.S. Department of Health and Human Services (HHS) is also promoting National Minority Health Month this April. The theme for 2016 is “Accelerating Health Equity for the Nation.” Social Determinants of health such as age, income, or education are linked to inequalities in health among racial and ethnic minorities. The HHS is leading the nation towards achieving health equity. To learn more or to get involved, visit the links below.

www.minorityhealth.hhs.gov/NMHM16

www.cancer.org

Last week at the North Shore Health Department

Health department staff participated in the Senior Health Fair, which was attended by 53 older adults. We provided fall risk assessments along with medication reviews in partnership with Concordia University School of Pharmacy students.

Health department staff attended Shorewood Elder Services Advisory Board, which oversees the Senior Resource Center. We are working on strategic planning for long term goal setting and visioning for the Center.
The staff from the Health Department attended a meeting with the Shorewood Department of Public Works to discuss the potential health impacts associated with their Lead Service Replacement Program.

**Car Seat Recycle Day**

Saturday, April 23rd, 2016: 10:00am-12:00pm

If your car seat is old, damaged, not usable, was involved in a car crash or bought at a thrift store, it could be putting children at risk for injury. Help get these car seats out of use by bringing it to the car seat recycle day at the

North Shore Fire Rescue Station 81

4401 W. River Lane, Brown Deer, WI

**Upcoming Immunization Clinics (appointment required)** - Please call the North Shore Health Department for an appointment at 414-371-2980.

Thursday, April 14th— 3:00pm-4:30pm-Shorewood

Tuesday, April 19th – 7:30am-9:00 am- Shorewood

Wednesday, April 20th – 3:30-4:30pm- Brown Deer

Tuesday, April 26th -4:00pm to 5:00pm- North Shore Library

**Upcoming Adult Health Clinics (appointment required)** - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, April 20th—8:00am-10:00am-Brown Deer

Tuesday, April 26th—8:00am-10:00am-Shorewood

**Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)**

Tuesday, April 26th - 3:30pm-4:00pm- North Shore Library

Wednesday, April 27th—3:30pm-5:00pm-Shorewood