To: The Honorable Members of the Fox Point Village Board

From: Michael Pedersen, Assistant Village Manager

Date: June 17, 2016

Re: Administrative Report for the Week Ending June 17, 2016

ADMINISTRATION

1. Staff attended a CDBG meeting to gather information on an annual grant.

2. The pool had over 450 attendees take advantage of the free pool day this past Saturday! The dunk tank was a hit and the grand opening was a success.

3. Staff participated in the Audit Committee meeting.

4. Staff worked with Congregation Sinai in preparation of their Concert Series this summer.

5. Fiber was terminated between Village Hall and the Police Department so the Police Department could have access to the new financial software that was purchased in April.

6. Staff participated in the Village Board meeting.

7. Staff prepared, reviewed, and reconciled the Fall Partisan Primary absentee applications in-office to be mailed out next week upon receipt of absentee ballots from Milwaukee County.

8. Staff created signage in preparation for Tuesday, June 28, 2016, Voter Registration Day with extended hours until 8:00 p.m.

9. Staff began preparing supplies and documents for the 2016 Partisan Primary and 2016 Fall General.

10. Staff pulled election documents for destruction in 2016.

11. Staff prepared liquor/tobacco license letters and renewal liquor/tobacco licenses to applicants.

12. All 2016 spring voter registration forms were filed by staff in the appropriate binders.
13. Staff attended the MMCA (Metro Milwaukee Clerks Association) meeting lunch in Oconomowoc on Wednesday, June 15, 2016.

DEPARTMENT OF PUBLIC WORKS

1. Staff prepared the pool, DPW yard, equipment and Longacre Pavilion for the Community Open House and the Dengel Flag Dedication Ceremony on Saturday and Sunday, respectively. The activities went well and there were many positive comments from residents who appreciated the events.

2. DPW staff is performing daily inspections at the pool and adjusting the water balance and pool operating equipment as needed.

3. Plans and specifications are being developed for the dump truck and plow that is in the capital budget for this year.

4. Staff met and discussed the recycling and garbage collection RFP. It is anticipated the RFP will be sent to qualified contractors in the next week.

5. Trees and limbs that fell in last Friday’s wind were cleaned up. This occurred along Whitney, Willow, Bradley and Beach.

6. The Village experienced a sanitary sewer overflow at Lift Station No. 2 very early Wednesday morning (between about 3 and 4:30 am). The Village received close to two inches of rain in a two hour period between 1 and 3 am and it appears that the culprit continues to be clear water entering the system from tributary areas on Goodrich Lane (roughly five or six homes). Per state statute and DNR regulations, the DNR, MMSD, North Shore communities and the water intake operators in Milwaukee County as well as the press and public have been informed of the overflow. The outfall (storm sewer) in the 7900 block of North Beach also overtopped the structure but flowed through the bypass ditch that was constructed a few years ago. The path from Fox to Beach was also inspected and there was minor erosion of the path – predominantly in the area above where the work had taken place in 2015. One other area of the path saw some erosion of the upper layer of stone but that within the geoweb remained intact – which is what we expected prior to installation of the product. It is anticipated DPW crews will make the necessary repairs to the path.

7. DPW crews continue with normal activities (garbage collection and mowing) but have also been placing shoulder material, performing asphalt patches, establishing grade in ditches along Goodrich and Links Circle, touching up the white delineator posts and spreading woodchips.
8. Water utility staff and DPW crews performed a valve repair on Seneca. This had been reported a week or two ago that we hoped to hold off on the repair until the main was replaced next year but the valve started leaking more and the decision was made to repair it.

9. The Dean and Santa Monica project was expected to start back up on Wednesday but is delayed until next Monday due to the rain we received the last couple of days. The original hold up had been a result of the shop drawings for the wall and footing/foundation system not meeting the specifications.

10. Our sanitary sewer rehabilitation contractor is in town and is beginning prep work of all areas to be lined/repairsed.

11. Our summer intern began this past Monday and will be working about 24 hours a week on miscellaneous engineering and GIS related activities.

POLICE DEPARTMENT

1. On June 9, 2016 an officer conducted a traffic stop in the 8600 block of North Port Washington Road for a registration violation. During the course of the traffic stop, the driver was identified as having outstanding arrest warrants from the Oak Creek Police Department. The driver was arrested for the warrants, booked and released after satisfying the warrants.

2. On June 9, 2016 at 11:59 am, an officer responded to Riverpoint Shopping Center for a report of hit and run. The officer met with the reporting person who had their vehicle struck while parked in the parking lot of the mall. The officer continues the investigation based on witness statements and descriptions of the striking vehicle.

3. On June 10, 2016 at 11:03 am, an officer met with a resident at the station regarding a theft by fraud. The resident reports that they received a telephone call regarding a family member in jail and bail money was needed. The resident sent a Moneygram to New Jersey before they were able to determine that their family was safe and the telephone call was a scam. The officer investigated the calling person and telephone number; however, was unable to locate the source of the call.
Residents are reminded to use caution when directed to send money to unknown people, whether through Moneygrams or Green Dot credit cards. Information is available on the village website regarding scams and identity theft.

4. On June 11, 2016 an officer responded to Walgreen’s for a report of theft after a citizen left a wallet on the checkout counter. The officer met with the reporting person and determined that the wallet was left on the counter and money subsequently removed before being turned in to lost and found. The officer was able to identify a suspect and subsequently made an arrest for theft. The suspect was ordered in to municipal court for the theft.

5. On June 12, 2016 at 3:00 pm, an officer met with a resident at the station regarding harassing telephone communications. The resident owns a rental property and is receiving telephone calls threatening violence against them by a former tenant. The investigation remains open with misdemeanor charges being referred to the district attorney.

6. On June 13, 2016 an officer conducted a traffic stop in the 7700 block of North Port Washington Road for a speed violation. During the course of the traffic stop, the officer determined that the driver was under the influence of marijuana. The officer conducted field tests and subsequently arrested the driver for operating under the influence of drugs. The case will be referred to the district attorney’s office for charging.

7. On June 15, 2016 at 4:41 pm, officers responded, along with Bayside Police, to 383 West Brown Deer Road for a report of a fight in progress. When officers arrived, they found two subjects inside a store engaged in a loud verbal argument. The officers mediated the event and the subjects separated for the remainder of the day.

8. On Saturday June 11, 2016 the police department joined with public works and pool staff to host an open house for citizens to come and meet staff, view equipment, and learn about community activities. The event was well attended for an inaugural year.
9. Sergeant Brouwer completed an 80 hour course presented on first line supervision. The course was held at WCTC and utilized senior command staff from agencies in Milwaukee and Waukesha Counties.

NORTH SHORE HEALTH DEPARTMENT

Did You Know?

June 13-19 is National Men’s Health Week. Take this opportunity to promote awareness of preventable health problems and encourage early detection and treatment of disease among men and boys. The Centers for Disease and Control and Prevention recommends these tips to stay healthy:

Get Good Sleep

- Adults need between 7-9 hours of sleep. Insufficient sleep is associated with a number of chronic diseases and conditions, such as diabetes, cardiovascular disease, obesity, and depression.

Quit Smoking

- Quitting smoking has immediate and long-term benefits. It improves your health and lowers your risk of heart disease, cancer, lung disease, and other smoking-related illnesses.

Get Active

- Adults need at least 2½ hours of moderate-intensity aerobic activity every week, and muscle strengthening activities that work all major muscle groups on two or more days a week. You can spread your activity out during the week, and break it into smaller amounts of time during the day.

Eat Healthy:

- Fruits and vegetables have many vitamins and minerals that may help protect you from chronic diseases. Limit foods and drinks high in calories, sugar, salt, fat, and alcohol.

Tame Stress
• Sometimes stress can be good. However, it can be harmful when it is severe enough to make you feel overwhelmed and out of control. Take care of yourself. Avoid drugs and alcohol. Find support. Connect socially. Stay active.

Get Regular Check-ups:

• Certain diseases and conditions may not have symptoms, so checkups help identify issues early or before they can become a problem.

To learn more visit: https://www.cdc.gov/men/nmhw/ and http://www.menshealthmonth.org/

**Learn more about the North Shore Health Department and visit us at www.nshealthdept.org, like us on Facebook at facebook.com/NShhealthDept and follow us on Twitter @NSHealthDept

Last week at the North Shore Health Department

A Public Health Nurse presented “First Aid for Older Adults” for the Fox Point-Bayside LX Club. Presentation included basic techniques and resources in first aid to help older adults cope in an emergency situation.

North Shore Health Department staff met with the Milwaukee County’s Office of Emergency Management to discuss creating a coordinated plan for Emergency Support Function 8 – Public Health and Medical for the North Shore.

This summer the North Shore Health Department is hosting an epidemiology graduate student from University of Milwaukee, Zilber School of Public Health. Rachel Lecher is a current resident of Shorewood and is working on two projects for her Field Placement. She is creating a toolkit/resource guide for people concerned about or struggling with substance abuse. She is also analyzing the Health Department’s lead testing data to learn about why there has been a decrease in the number of children tested for lead poisoning.

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Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Wednesday, June 15th – 3:30pm-4:30pm - Brown Deer
- Tuesday, June 21st - 7:30am-9:00am - Shorewood
- Tuesday, June 28th – 4:00pm-5:00pm – North Shore Library

Upcoming Adult Health Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Wednesday, June 15th-8:00am-10:00am - Brown Deer
- Tuesday, June 28th—8:00am-10:00am - Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

- Wednesday, June 22nd – 3:30pm-5:00pm – Shorewood
- Tuesday, June 28th – 3:30-4:00- North Shore Library