To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: June 3, 2016
Re: Administrative Report for the Week Ending June 3, 2016

ADMINISTRATION

1. Staff reviewed draft Offering Statement and scheduled Ratings Call for 2016 Bond Sale.
2. Staff worked with DPW to ready the Pool for the 2016 Season.
3. Staff hosted the monthly Milwaukee Assistant Managers Association meeting. VM gave a presentation regarding Cash Management.
4. Staff prepared Board of Review and Plan Commission agendas.
5. Staff reviewed and commented on Solid Waste RFP.
6. Staff attended the WMCA Executive Board meeting.
7. Staff worked with General Code for code supplementation of 2015 and 2016 ordinances.
8. Staff hosted annual training session with pool employees.
9. Staff prepared for the final training session of the new financial software (myViewPoint) that will take place Monday, June 6.
10. In preparation of 2016 fall elections, staff set up a Village of Fox Point Election Plan in the State WisVote program.
11. Don’t forget, the Village Open House and the Pool’s Grand Opening Party are scheduled for Saturday, June 11. Details will be posted online this upcoming week as a reminder.
DEPARTMENT OF PUBLIC WORKS

1. Most DPW pool preparation activities have been completed – the main pool is filled and the wading pool was being filled, chemical balancing preparations began, and the pool is being heated.

2. Safety training was held for the seasonal employees.

3. DPW staff set up for the Memorial Day parade, set out barricades for this Sunday’s Miller Lite Ride for the Arts and performed asphalt patches on Santa Monica, Green Tree and Fox Lane.

4. A dozen sample bottles have been sent out to residents requesting water samples for those having lead service laterals. Of those returned and tested, all have been found to be under the statutory limits.

5. Water utility staff are also finalizing water quality flushing in the Village and the operators are compiling a list of repairs necessary based on the conditions found in the field.

6. The Village’s Compliance Maintenance Annual Report (CMAR) related to our sanitary sewer activities was completed. The Village Board must adopt a resolution approving the activities performed before it can be officially submitted to DNR, which will be presented to the Board in June.

7. The Village is also required to complete a Capacity, Management, Operations and Maintenance (CMOM) report related to sanitary sewer activities. This report was also completed and submitted to MMSD.

8. Construction activities on Dean and Santa Monica are ongoing. Platt Construction will begin end wall construction in the next couple of days and, after that is complete, the road will be paved and landscape activities will be completed.

9. Staff completed a draft of the garbage and recycling RFP. After staff comments are incorporated, the draft will be sent to a third party contractors for proposals.
POLICE DEPARTMENT

1. On May 31, 2016, Fox Point officers assisted the Jewish Day School with their spring lockdown and evacuation drill. The students and staff practiced their in-school procedure, along with a full evacuation and re-unification with parents at a remote location.

2. On May 31, 2016, an officer responded to CVS Pharmacy, 8661 North Port Washington Road for a report of retail theft. The officer met with the store staff who reported that a subject had been in the store, removed items, and fled in a black vehicle. The officer reviewed surveillance video footage and continues the investigation.

3. Chief Freedy attended annual training sponsored by the FBI National Academy. The training topics included presentations on leadership during challenging times and violent extremism and terrorism.

4. On May 29, 2016 at 7:17pm, officers responded to 6801 North Yates Road to assist Glendale Police after a person was reported to be entering automobiles in the parking lot. Officers located the subject and determined he was a student at the college and no criminal activity had occurred. The investigation was turned over to Glendale.

5. The Department began a pilot for a new program, “Spotlight on Safety”, which has officers focusing on a specific concern for the safety of the community. During the month of June, Officers will be increasing enforcement and attention on bicycle safety. Officers will be providing citizens who are in violation of bicycle laws with information and educating them about the state laws and village ordinances. The intent of the program is to create a safer community by spotlighting a specific issue each month.

North Shore Health Department Highlights for 5/24/16

Did You Know?

The week before Memorial Day, May 23–29, 2016, marks the 12th annual Healthy and Safe Swimming Week. Swim safety is very important to prevent injuries or even drowning. Along with injury prevention it is important to be aware of recreational water illnesses (RWIs). RWIs are caused by germs spread by swallowing, breathing in mists or aerosols, or having contact with contaminated water in swimming pools, hot tubs, water parks, water play areas, interactive fountains, lakes, rivers, or oceans. Diarrhea is the most common RWI, and it is
often caused by germs like Cryptosporidium, Giardia, norovirus, Shigella, and E. coli.

Protect yourself from swim related injuries and water illnesses by following these steps:

- Check yourself! Keep the pee, poop, sweat, blood, and dirt out of the water. Make sure you shower even for just one minute prior to swimming
- Stay out of the water if you have diarrhea or an open wound
- Make sure a lifeguard is on duty
- Protect yourself by using sunscreen with at least SPF 15

The North Shore Health Department assures safe water conditions for wading or swimming at Atwater, Klode and Doctor’s Park beaches by routinely testing water for harmful levels of bacteria and posting signs to communicate water safety to the public during summer swimming season.


**Learn more about the North Shore Health Department and visit us at www.nshealthdept.org, like us on Facebook at facebook.com/NSHealthDept and follow us on Twitter @NSHealthDept

Last week at the North Shore Health Department

Health department staff attended a presentation on Health Equity. Strategies for incorporating health equity, social determinants and the life course model into health department policies, programs and strategic plans were shared.

Health department staff participated in a Perinatal Hepatitis B teleconference. Information included updates on the Wisconsin Perinatal Hepatitis B Program and the importance of post vaccination testing of newborns born to Hepatitis B positive mothers.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.
Tuesday, May 31 – 4:00pm – 5:00pm - North Shore Library
Thursday, June 9th – 3:00pm-4:30pm – Shorewood
Tuesday, June 14th – 10:00am-11:00am – Brown Deer
Wednesday, June 15th – 3:30pm-4:30pm- Brown Deer
Tuesday, June 21st - 7:30am-9:00am - Shorewood
Tuesday, June 28th – 4:00pm-5:00pm – North Shore Library

**Upcoming Adult Health Clinics (appointment required)** - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, June 15th-8:00am-10:00am - Brown Deer
Tuesday, June 28th—8:00am-10:00am - Shorewood

**Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)**

Wednesday, May 25th—3:30pm-5:00pm - Shorewood
Tuesday, May 31st – 3:30pm – 4:00pm – North Shore Library

Wednesday, June 22nd – 3:30pm-5:00pm – Shorewood

Tuesday, June 28th – 3:30-4:00- North Shore Library

Wednesday, May 18th—8:00am-10:00am - Brown Deer
Tuesday, May 24th—8:00am-10:00am - Shorewood

**Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)**

Wednesday, May 25th—3:30pm-5:00pm - Shorewood
Tuesday, May 31st – 3:30pm – 4:00pm – North Shore Library