To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: February 19, 2016

Re: Administrative Report for the Week Ending February 19, 2016

ADMINISTRATION

1. Staff reviewed proposals from financial institutions regarding Village Banking services; met with same.
2. Staff attended Audit Committee meeting; planned and discussed FY 2015 audit.
3. Staff attended and registered in support of SB 679.
4. Staff again reached out to UWM re: pool operations analysis.
5. Staff met with firm re: Treasury Management services for Village.
6. Staff met with software Vendor to preplan financial software conversion.
7. Staff coordinated Milwaukee County Spring Primary.
8. Staff started receiving applications for the 2016 Pool Staff.
9. Staff added new Village Assessment contact information to the Village website so residents and businesses can start utilizing the service.
10. Staff combined multiple servers into one saving the Village on monthly maintenance fees.
11. Staff terminated multiple telephone lines that were not in use saving the Village on future phone bills. Staff will continue to look at all telecommunication lines for additional savings at Village Hall, Police Department and at the Village Pool.
12. Due to the projected warm weather, staff has closed the Ice Rink for the season.
DEPARTMENT OF PUBLIC WORKS

1. The skating rink and shelter were closed for election activities on Monday and Tuesday. DPW staff worked on the ice Tuesday and Wednesday in order to have it open for a few days prior to the warm weather coming up this weekend.

2. DPW staff assisted with election activities this week and other DPW staff filled in for those who assisted with elections in garbage collection and other activities.

3. DPW staff also continued with ward pruning activities, sanitary sewer cleaning, hole patching, and cleaning the pedestrian paths after the snow events this week. There were also two salting events this week, on Sunday and Tuesday.

4. Delivery was taken on the chassis for dump truck and it was sent to the bodybuilder to complete the unit. Staff also continues on developing the specifications and contract documents for the purchase of the excavator.

5. Staff reviewed the applications for the labor position and have set up interviews with potential candidates.

6. Water utility staff continued with their analysis of the water main maps, cataloged the year installed, footage of main, and materials of construction. A spreadsheet was developed to identify the information and the number of main breaks will then be included in the analysis.

7. Water utility staff also continued with meter replacements and second notices have been mailed to residence along Navajo Road and some homes on Mohawk Road. 48 additional water meters in radio registers were also ordered and the plan is to install the new meters this spring.

8. Requests for proposals had been submitted to eight consulting firms for the preparation of the update to the Stormwater management plan. Five consultants have submitted proposals and each of these have been reviewed. Interviews of each of the consultants are occurring throughout the course of the next week and it is anticipated that a recommendation will be made to the Village Board at the March meeting.

9. DPW staff continued with its preparation of a five year CIP that will be submitted to the Village Manager.

10. Coordination continued between the Village Attorney and Parallel Infrastructure regarding the proposed cell tower construction.

11. DPW staff met with our consultant regarding this year’s private property lateral rehab project. We also communicated with MMSD regarding the
proposed work plan to complete the activities and responded to their comments. It is anticipated that approval will be granted by MMSD for the work plan shortly and that the project will be bid out in March.

12. DPW staff met with a resident regarding the proposed plaque to be manufactured honoring the donors to the public private partnership in construction of the Bridge Lane Ravine Pedestrian Bridge.

POLICE DEPARTMENT

1. On February 11, 2016 at 3:40 PM a Fox Point officer conducted a traffic stop in the 8500 block of N. Port Washington Rd. for a license violation. During the traffic stop the officer was advised that the driver's license was revoked for an OWI related offense. The driver was subsequently arrested, cited and released for a future appearance at the District Attorney's office. The officer met with the District Attorney and charges were issued for the violation.

2. On February 11, 2016 at 4:27 PM a Fox Point officer met with a resident at the Police Department regarding a potential domestic violence issue. The resident reports being struck several times by a domestic partner. The officer investigated and subsequently arrested the offender, who was booked and released after posting bail. The case was presented to the District Attorney who issued charges for simple assault.

3. On February 13, 2016 at 12:51 AM a Fox Point officer observed a vehicle in the 1800 block of E. Fox Ln. that had left the roadway. The officer investigated and located a driver in the vehicle. During the course of the investigation the officer determined the driver may be operating under the influence. The officer conducted standardized field sobriety tests and subsequently arrested the driver for OWI. The driver was cited with a future appearance in Municipal Court.

4. On February 16, 2016 at 2:33 PM a Fox Point officer responded to Best Buy for a report of retail theft. The officer met with store loss prevention who advised that a male subject had removed an X box videogame console without paying for it. The officer continues to investigate the incident and possible relationship to other thefts.

5. On February 17, 2016 at 12:54 PM Fox Point officers responded to the 8100 block of N. Beach Dr. for a report of a property damage automobile accident. During the course of the investigation the officer determined that both the driver and passenger of the striking vehicle had outstanding warrants. Both
individuals were arrested on the warrants and subsequently released upon satisfying the requirements of the warrant.

6. On February 18, 2016 Chief Freedy and Captain Dubnicka attended mandatory emergency vehicle operations training at Waukesha County Technical College.

North Shore Health Department Highlights February 9th, 2016

Did You Know?

Data from the 2013 Wisconsin Youth Risk Behavior Survey indicate that 11% of female students and 4% of male students report being forced, either verbally or physically, to take part in a sexual activity. Dating violence can happen to teens in a romantic or sexual relationship anytime, anywhere. It may occur in person or electronically and it might occur between a current or former dating partner. February is Teen Dating Violence Awareness and Prevention month. Dating violence can be prevented when teens, families, organizations, and communities work together to implement effective prevention strategies. Talking to teens about acceptable and unacceptable behaviors in relationships is critical to helping them understand what healthy, respectful relationships look like. Preteens and teens can learn interpersonal skills like conflict resolution, self-control and behavior regulation to navigate changing social dynamics and their own reactions to those changes. There are a number of resources available in Wisconsin and nationally to provide information and strategies to prevent teen dating violence. These include:

Wisconsin Coalition Against Sexual Assault (WCASA): http://www.wcasa.org/
End Abuse Wisconsin: http://www.endabusewi.org/home
Centers for Disease Control and Prevention: http://www.cdc.gov/violenceprevention/intimatepartnerviolence/teen_dating_violence.html

Last week at the North Shore Health Department

Health Department staff attended the North Shore Water Commission’s February meeting to discuss the North Shore Health Department’s Lead Monitoring and Investigation Program. The NSHD receives blood lead test results from the State of Wisconsin for all children tested for the presence of lead in any of the seven
communities in the North Shore. At the Water Commission meeting NSHD staff expressed concern for the declining number of children being tested for lead at or around their first birthday. The NSHD recommended to the Water Commission that education about lead poisoning prevention include the recommendation that parents insist on their children being screened by their doctor for elevated lead at or around their first birthday.

Several health department staff attended Family Assistance Center training last week as part of our efforts to increase staff skills around public health emergency preparedness. A Family Assistance Center is a facility established as a result of a mass casualty/fatality incident when a significant number of victims and/or family members are expected to request information and assistance. Family Assistance Centers provide accurate and timely information and support to the families of victims, including reunification. NSHD staff will partner with other local and state agencies to open a Family Assistance Center in the evident of a local or regional disaster.

Flu on Call™

Have questions about the flu? Talk to an information specialist at Flu on Call 1-855-435-8722. This telephone helpline is available in January and February of 2016 for resident of Milwaukee County who have questions or concerns about flu.

We continue to offer flu immunizations during our regular All Immunization Clinic times. Please call the North Shore Health Department for an appointment at 414-371-2980.

The next Immunization Clinics are scheduled for the following days:

Tuesday, February 23, 2016 – 4:00pm-5:00pm – North Shore Library

** We continue to provide flu shots to home bound individuals, please call us at 414-371-2980 for appointments or questions.

Upcoming Adult Health Clinics (appointment required)

Tuesday, February 23, 2016 – 8:00am-10:00am - Shorewood