



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: November 17, 2023

Re: **Administrative Report for the Week Ending November 17, 2023**

ADMINISTRATION

1. The Municipal Pool Citizens Committee on November 13, 2023 was canceled due to a power outage affecting Village Hall. The meeting was rescheduled for 5:00 PM on November 20, 2023.
2. Staff facilitated the Village Board meeting on November 14, 2023.
3. Assistant Manager attended WCMA/WiDOR training regarding Act 12 on November 14.
4. Assistant Manager held a demo of new Village Hall phone systems for Staff.
5. Manager and Assistant Manager attended WI Policy Forum Salute to Local Government Leaders on November 15.
6. Board of Appeals meeting agenda and packet for November 22, 2023 were prepared, posted, and delivered by the clerk's office for meeting date of November 22, 2023 at 5:00 p.m.
7. Village Board Budget Public Hearing and Adoption meeting agenda and packet was prepared, posted, and delivered by staff for the date of November 20, 2023 at 7:00 p.m.
8. Village Clerk and Deputy Clerk attended a Metro Municipal Clerks Association (MMCA) meeting in Elm Grove on Thursday afternoon.

DEPARTMENT OF PUBLIC WORKS

1. Staff participated in a conference call with members of the American Public Works Association Wisconsin Chapter Water Resources Committee to discuss proposed legislation that would result in stormwater utilities being subject to PSC regulations. Representative Andraca has responded to staff to note that there hasn't been much traction on the bills (Senate Bill 455 and Assembly Bill 457) but that they have been assigned to committees. The League of Wisconsin Municipalities have written a letter in opposition to the proposed legislation and APWA is working on a letter opposing the proposed change in state law.
2. Beach Drive was paved this week and staff met with the consultant and contractors to perform a jobsite walkthrough to discuss punch list items. Some of the items remaining to be done include adjustment the height of the sanitary manholes, replacing the manhole covers, lining the sanitary sewer main, adding retaining walls around some trees and sanitary manholes, placing a stone shoulder or grading adjacent to the road, placing storm

water grates on top of the structures, and performing temporary seeding. Some activities will occur in spring 2024.

3. DPW staff have been busy with the following:
 - a. Normal activities including garbage, yard waste and leaf collection. Leaf collection crews are working 10-hour days M-Th and 8 hours on Friday and Saturday.
 - b. Installed a storm sewer pipe to facilitate drainage on Gray Log Lane.
 - c. Repaired a sink hole in a storm sewer pipe on Mohawk south of Indian Creek.
 - d. Continue to clean Village properties (leaves, etc.).
 - e. Performed pothole patching.
 - f. Cleaned up after the Fox Point Foundation Bonfire this past weekend.
4. Water utility staff:
 - a. Prepared a punch list of items to be finished for the Beach Drive water main project.
 - b. Began the inventory of assets for the 2023 audit.
 - c. Responded to a call from a motorist on Wednesday who drove over the ramp behind River Point (used to protect the hose providing water to the concrete plant) and got stuck.
 - d. Met with Kapur to discuss hydrant locations for the Lake Drive water main project.
 - e. Responded to a water main break last Friday on Hyde Way.
 - f. Worked with the DOT contractor to fix a valve box that was damaged on Jean Nicolet Road.
5. In the shop:
 - a. Checked the lift stations after a brief power outage this past Monday. The power outage was caused by a tree on the bluff falling across the power lines on Beach Drive and nearly 500 customers were without power for about 2 hours.
 - b. Getting the plows ready for the season.
 - c. Performed repairs to the Avante (new tires, adjusted the plow, new bushings).
 - d. Performed other equipment maintenance and PMs.

POLICE DEPARTMENT

1. Officers responded with North Shore Fire Rescue for a vehicle fire in front of a residence. The fire caused significant damage to the entire vehicle and was removed by a tow service.
2. Officers conducted a traffic stop for a speeding violation that resulted in the arrest of the driver for failing to have an ignition interlock device installed and operating while impaired – 3rd offense.
3. Officers responded to assist school staff after they were advised of a threat to student / staff safety. The officer's investigation led to the arrest of several juveniles and referral to the juvenile justice center for charging review.
4. Officers responded with North Shore Fire Rescue for a medical call involving an unresponsive person. The officer's initial assessment revealed the person was pulseless and not breathing. The officers performed CPR and used the AED for defibrillation before turning care over to paramedics. The medical care was unsuccessful at regaining a pulse and the person was

pronounced at the home. The officers completed an investigation in conjunction with the medical examiner's office.

5. Officers responded to a report of retail theft / fraud at Best Buy after a person presented fake money for payment. The officers conducted a field investigation and interview with the subject before placing the person under arrest. The subject attempted to flee and was physically restrained in the lobby by officers. The subject was referred to the district attorney for multiple crimes, including theft, forgery, resisting an officer, possession of methamphetamine, possession of cocaine, bail jumping, and an outstanding arrest warrant.
6. Officers responded to assist a resident who was the victim of fraud after an unknown person used fraudulent checks against their account.
7. Officers participated in the final steps of the promotional process to the position of Investigator by interviewing with the Police Commission.
8. Officers responded to a report of disorderly conduct after a resident at a community based residential facility (CBRF) was making threats to harm staff. The officers resolved the matter and met with facility management regarding the resident.
9. Staff completed training on the Wisconsin Open records law presented by legal staff from VonBriesen & Roper.
10. Officers engaged with community members at the Village bonfire event.

NORTH SHORE FIRE DEPARTMENT

1. North Shore Professional Firefighters Association Representative Lieutenant Cal Chapman and Chief Whitaker met with the Muscular Dystrophy Association Regional Representative to recap 2023 fundraising efforts for MDA. North Shore Firefighters raised over \$10,000 for MDA in 2023.
2. Chief Whitaker participated as a panel member in a discussion on current issues in EMS with representatives from the State Senate and Assembly at the State Capital on Wednesday. Other members of the panel included physicians, representatives of private EMS, the State Office of Rural Health and the Professional Firefighters of Wisconsin. Thank you to Representative Tony Kurtz and Senator Howard Marklein for organizing and hosting the event. Representative Andraca and members of her staff were included in the list of attendees.
3. Personnel trained on auto extrication techniques this week.
4. Engine 83, Truck 82, Med 82 and Battalion 8 assisted Milwaukee Fire at a two-alarm fire in a high rise building on Milwaukee's east side on Sunday.
5. Construction crews are installing windows, framing interior walls and pouring concrete floors in the maintenance bay of the fire station/health department facility under construction in Glendale this week