



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** November 3, 2023  
**Re:** **Administrative Report for the Week Ending November 3, 2023**

**ADMINISTRATION**

1. Manager and Assistant Manager attended WCMA Region 7 meeting with representatives of the Public Policy Forum regarding assessment services on Monday, October 30.
2. Manager and Assistant Manager met with representatives of the Village's website service provider on Monday, October 30.
3. Village Clerk attended a WMCA Certification Committee meeting as an appointed member on Tuesday afternoon until 5pm.
4. Village Board Notice of Budget Summary and Public Hearing was posted by the clerk's office on Thursday for the date of Monday, November 20, 2023 at 7:00 p.m.
5. Tree Commission was held on Thursday, November 2.
6. Village Clerk and Deputy Clerk attended a Badger Book training in West Bend on Friday.

**DEPARTMENT OF PUBLIC WORKS**

1. Beach Drive updates:
  - a. The contractor finished installing the 66-inch storm sewer on the south end.
  - b. The contractor was working to abandon/remove the old water main and storm sewer infrastructure.
  - c. Staff met with Michels to discuss the paving limits and schedule:
    - i. Milling was scheduled to occur on Thursday.
    - ii. Paving is scheduled for next Thursday and Friday.
  - d. Rough landscape restoration activities and grading will occur over the course of the next week.
2. Staff submitted two Local Road Improvement Program grant applications to Milwaukee County (which then submits them to the State). One is the MSILT grant – something the Village receives every four to five years and is worth about \$44,000 (currently planned to be used for Beach Drive (from Lake to the bottom of the bluff). The other is a discretionary grant for Bradley Road.
3. Staff worked with Great Lakes Power Vac and Kapur to hydro-excavate about eight different locations behind the retaining wall along the Beach Drive hill.
4. DPW staff have been busy with the following:

- a. Leaf collection activities – working 10-hour days for the next few weeks.
  - b. Garbage collection and training the two new DPW staff on the routes, etc.
  - c. Tree pruning and stump grinding.
  - d. Doing cleanups in the Village green spaces and parks.
  - e. Closed up the tennis courts (removed the wind screens, etc.) for the season.
  - f. Performed a salting event due to the snow on Halloween.
5. Water utility staff:
- a. Continued to solicit quotes for the lateral on Goodrich.
  - b. Met with the I-43 contractor regarding proper protection for the meter being used to supply water to their temporary concrete plant.
  - c. Worked with We Energies who called in a planning print for the Lake Drive/School Road area.
  - d. Worked with the North Shore Water Commission who is upgrading the SCADA system in the pump room.
  - e. Worked with Michels, MSA and MJ on the various work occurring on Beach Drive.
6. In the shop:
- a. Worked on packer #15 which was giving staff some error codes.
  - b. Worked on packer #6.
  - c. Put the salter on another truck so that the snow event could be addressed Tuesday night.
  - d. Performed preventative and equipment maintenance activities.

### POLICE DEPARTMENT

1. Officers conducted increased patrol attention and citizen contacts with pedestrians during October for pedestrian safety month. The goal was to provide education to people walking in violation of the law and create a better community for pedestrians and vehicles using the roadways. Many of the contacts occurred while the officers were engaged in patrol on the bicycle.
2. Officers responded to a report of theft after a resident reported Halloween decorations being taken from their yard. The decorations were valued at \$150.00.
3. Officers stopped a bicyclist riding during the overnight hours without a light and traveling against the traffic. The officer was advised that the person had multiple arrest warrants from Waukesha County Sheriff and was taken into custody. The person was turned over to the Waukesha County Jail.
4. Officers responded to a hit & run accident after a resident observed a vehicle strike their mailbox and leave the area. The investigation is ongoing.
5. Officers responded to a motor vehicle accident involving a single vehicle that left the roadway and struck a tree. The driver was transported to the hospital for evaluation and treatment.
6. Officers engaged the community at several block parties and during trick-or-treat activities by handing out candy while on patrol.

7. Officers responded to assist Brown Deer police with a report of shots fired. Fox Point officers provided assistance on the perimeter and checking the welfare of residents in the area of the incident.
8. Sergeant Morelli completed and submitted grant funding requests for equipment related to drug trafficking and enforcement.
9. Staff attended training conducted by the ATF related to machine gun conversion kits, 3d printed firearms and homemade firearms.

#### **NORTH SHORE FIRE DEPARTMENT**

1. Fire Department Board of Directors meeting for November has been cancelled.
2. Interviews for Intern Firefighter candidates were held this past week.
3. Meetings were held with two of the three operational shifts regarding employee benefit offerings for 2024. The third shift meeting will be next week.
4. Contract was signed with Reliant Fire Apparatus for purchase of a fire engine.
5. Construction and repair work continues on employee parking lots at Station 81 in Brown Deer and Station 84 in Whitefish Bay this week.