



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: October 27, 2023

Re: **Administrative Report for the Week Ending October 27, 2023**

ADMINISTRATION

1. Village Clerk prepared, posted and mailed to those property owners within 500 feet of named properties, the Board of Appeals Notices for the November 11, 2023 meeting – Case 2023-08, Case 2023-09, Case 2023-10, Case 2023-11, and Case 2023-12.
2. Staff prepared the Budget Public Hearing notice.
3. Staff processed private drive snow removal payments; those who have not paid are reminded to pay the Village ASAP; reminder letters will be sent to those individuals.

DEPARTMENT OF PUBLIC WORKS

1. Work on Beach Drive is starting to wind down. Staff met with the inspector and contractors on Wednesday to discuss a tentative schedule for the remaining work. Staff will perform a jobsite walkthrough next week to issue a substantial completion letter on portions of the project. The tentative schedule for remaining work is:
 - a. Finish installing the 66-inch storm sewer pipe on the south end of the project on Monday, October 30.
 - b. Perform additional grading activities – including on the west side of the road to grade the ditches leading to the new storm sewer pipe – scheduled to occur over the course of the next week to two weeks.
 - c. Mill the southern section of Beach Drive on Thursday, November 2.
 - d. Perform grading and undercutting, where necessary, Friday November 3 through portions of the following week.
 - e. Placement of binder course – likely to be scheduled for the week of November 6 (date has not been set yet).
 - f. Surface course of asphalt (top layer) will be placed after the binder course – weather permitting. If the temperatures drop too much, it is possible the surface course will be placed next spring. If that occurs, driveway approaches will be ramped for the winter.
 - g. Temporary seeding will occur over the course of the next few weeks.
 - h. Final landscape restoration, including tree planting, will occur next spring.

- i. Sanitary sewer lining may occur this winter but there is a lot of infiltration coming into the system from a few properties. Staff has been working with two of the three property owners whose laterals are impacting our ability to line the sanitary sewer main in order to arrive at a solution to have their laterals and risers repaired. Staff will be sending a letter to the third property owner informing them of their options.
 - j. Old culverts, storm pipes and water valve boxes and hydrants will be removed and this is scheduled to occur over the next couple of weeks.
 - k. Raising the sanitary manhole elevations along the shoreline will occur over the next couple of weeks.
 - l. Constructing the retaining walls around select trees and manholes (based on the grading around the infrastructure) will occur over the course of the next couple of weeks. Village staff elected to perform this work because the contractor was going to charge about \$40,000 to perform the work, a cost that staff deemed to be unreasonably high.
2. Staff has been working with a number of property owners who have been undertaking construction on their properties regarding the need to address erosion control concerns, obtain the necessary engineering permits (grading and drainage, fill, etc.), and drainage off their property.
3. DPW staff have been busy with the following:
 - a. Performing stump grinding.
 - b. Performing leaf collection. Only one leaf truck is out this week but you will likely see two trucks out next week collecting leaves until the season is over. No end date has been set yet, but the leaves have been slow to fall this year so we expect collection activities to last until early December.
 - c. Replaced a pet waste station that was damaged beyond repair.
 - d. Performed tree removals and pruning activities.
 - e. The Forester responded to a number of forestry requests.
 - f. Setting up for a number of block parties (with the upcoming Halloween weekend).
4. Water utility staff:
 - a. Continues to work with the property owner on Goodrich regarding a water quality complaint. We are looking to obtain quotes for the replacement of the Village water lateral and their portion of the lateral.
 - b. Coordinated SCADA upgrades with the North Shore Water Filtration Plant.
 - c. Discussed winter operations with the contractor for the I-43 construction as they are obtaining water from a hydrant for their concrete plant.
 - d. Inspecting cross connections.
 - e. Responded to a request from a contractor regarding the location of sewer shut offs for the Cardinal Stritch property.
 - f. Will begin meter reading next week.
 - g. Replaced the leaking hydrant lead on Crossway.
5. In the shop:
 - a. Addressing scooter issues (broken window, broken latch, brakes).
 - b. Preparing the second leaf loader for collection tasks.
 - c. Worked with an electrician to repair the short at Longacre Pavilion.

POLICE DEPARTMENT

1. Officers responded with North Shore Fire Rescue for a report of a garbage fire at the bus shelter in the 8700 block of North Prot Washington Road. The fire was extinguished with minimal damage caused. The investigation was closed due to a lack of information.
2. Staff attended training related to firearms trafficking presented by the ATF Chicago office.
3. Officers responded to a report of a motor vehicle theft after a citizen reported their car was taken without permission. The reporting person also indicated that their wallet was taken with the vehicle. The vehicle was recovered in the city of Milwaukee.
4. Officers conducted a traffic stop for a speeding violation that resulted in the arrest of the driver for operating while impaired. The driver was also cited for possession of marijuana and open intoxicants in the vehicle.
5. Officers responded to a motor vehicle crash that resulted in injuries after the vehicle left the road and hit a tree. The driver was treated by North Shore Fire Rescue, the vehicle was towed from the scene and Fox Point DPW cleared the damaged tree. The officer will submit an accident report to the State.
6. Officers responded to a report of disorderly conduct after two drivers engaged in a verbal argument related to driving on the interstate. The officer defused the incident and the drivers left the area.
7. Officers responded to a report of criminal damage to property that occurred while a delivery driver was picking up items from a business. The officer completed a field investigation and the matter was resolved by the parties. No criminal action noted.
8. Officers responded to assist Bayside Police with a disorderly subject who fled on foot. The subject was subdued by Bayside officers and taken into custody.

NORTH SHORE FIRE DEPARTMENT

1. The Fire Department Board of Directors met on Wednesday morning and approved purchase of a fire engine from Pierce Manufacturing for approximately \$950,000. Prices of fire apparatus increased 26% in 2022 alone. The Board also approved repair/resurfacing of the employee parking lot at Station 81 in Brown Deer.
2. The City of Glendale approved the Single/Multi-Year Capital Resolution as recommended by the North Shore Fire Department Board of Directors on Monday.
3. Administrative and Captains Staff Meeting was held on Tuesday morning.
4. [The Milwaukee Journal Sentinel included an article this week on the Department's creation of a Case Manager in conjunction with the North Shore Health Department and Bayside Communications Center.](#) Department Staff continues to work on finalization of a job description and memorandum of understanding on supervision and funding of the position. It is expected additional information will be presented to the Fire Department Board of Directors in December.

5. Application deadline for Firefighter/EMT was last Friday. A total of 81 applications were received.