



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: September 22, 2023

Re: **Administrative Report for the Week Ending September 22, 2023**

ADMINISTRATION

1. Financial Manager and Village Treasurer attended the 2023 Fall Municipal Treasurers Association of Wisconsin education conference in the Wisconsin Dells.
2. Village Manager attended North Shore Managers' meeting in Glendale.

DEPARTMENT OF PUBLIC WORKS

1. Staff finalized and submitted the Urban Forestry Grant to the DNR. This grant, if selected, will cover half the costs of the proposed tree inventory update which was last performed in 2019 and is performed every five years.
2. Beach Drive updates:
 - a. The water main on the north end passed all tests and was connected to the Village's water supply main. The contractor is anticipating they will begin installation of the water service laterals on the north end next week. Water Utility staff will reach out to the property owners to inform them of the anticipated schedule of work. Once the laterals are installed, the south end of the new main will be connected and the old main will be decommissioned.
 - b. The water main on the south end is installed and we are waiting for it to pass the pressure test and Bac-T samples.
 - c. While installing the water main on the south end, the contractor hit a hydrant lead that required the water to Beach Court to be shut off for a few hours while repairs were made.
 - d. Staff continues to work with property owners on the following:
 - i. Possible inclusion of steps on private property.
 - ii. Possible installation of a new sanitary sewer lateral to a vacant lot.
 - iii. Possible repair/replacement of sanitary sewer laterals to other lots (two vacant and one that has a house on it). These laterals were found to have infiltration affecting the lining of the sanitary sewer main and/or are scheduled to have new homes constructed on them and the owners are looking to install new laterals.
 - e. General landscape restoration activities.

3. DPW staff have been busy with the following:
 - a. Performing crack filling activities – predominantly around manholes and in roadway areas with dips due to settlement or cracking of the road.
 - b. Attended confined space entry safety training and forklift safety training. Those attending were recertified in forklift operations.
 - c. Performed additional landscape restoration and shouldering on Boyd Way south of Calumet.
 - d. Coordinating Pavilion rentals.
 - e. Assisted with setting up with the Fox Point Foundation Community Picnic being held on Saturday.
4. Water utility staff:
 - a. Worked with the contractor on the activities being completed on Beach Drive.
 - b. Performed utility locates.
5. In the shop:
 - a. Hosted Lake Forest, Illinois DPW staff who were looking at our scooters and how they would work with their operations (as they perform garbage collection similar to Fox Point).
 - b. Performed preventative maintenance on squad cars.
 - c. Set up Truck #11 for leaf collection. Leaf collection activities will begin the week of October 9.

POLICE DEPARTMENT

1. Officers responded to assist Glendale police with traffic control after a car struck a dump truck in the construction zone, forcing a full closure of the road.
2. Staff began the promotional process for the police Investigator position and will be holding interviews for internal candidates in the coming weeks.
3. Officers assisted a resident who lost their wallet and was concerned about a pick-pocket incident. The officers were able to locate where the wallet was lost and determined no crime occurred.
4. Officers observed a juvenile subject walking near the police department who appeared distressed. Officers spoke with the subject and determined that they were suffering from depression and required assistance.
5. Officers responded to Best Buy for a retail theft which was not in progress. An unknown subject stole two Dyson hair styling tools, worth approximately \$930.00, from the store without payment or permission.
6. Officers responded to a report of a fight at a residence that resulted in the arrest of both subjects for battery and aggravated battery. The case was referred to the district attorney for prosecution.
7. Officers stopped a vehicle that was driving on a severely damaged tire that resulted in the arrest of the driver for operating while intoxicated – 4th offense. The case was referred to the district attorney for prosecution.
8. Officers assisted Bayside police with traffic control at a natural gas leak that caused Port Washington Road to be completely closed.

NORTH SHORE FIRE DEPARTMENT

1. Staff continues to work with vendors to update the Department's website and branding logos.
2. The River Hills Village Board approved Amendment 9 to the North Shore Fire Services Agreement, the 2024 NSFD Fee Schedule, a Single/Multi Year Capital Budget for the Department and a resolution to approve exceeding the levy cap for contributions to the Department this week. Other North Shore communities will take up these resolutions and amendments in the coming month.
3. Personnel continue to attend in-service training with the Wauwatosa, West Allis and St. Francis Fire Departments for the remainder of the month at the Joint Fire Training Academy in Wauwatosa. Training includes refresher on critical skills for the responders.