



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** September 8, 2023

**Re:** **Administrative Report for the Week Ending September 8, 2023**

### ADMINISTRATION

1. Staff facilitated the Plan Commission meeting on September 5, 2023.
2. Staff working on the Village Board agenda and packet for September 12, 2023; agenda and packet was posted, as required.
3. An Ice Rink Manager for the 2023-2024 season has been hired.
4. Information meeting regarding the municipal pool was scheduled for September 12.
5. Staff continued to work on the proposed 2024 budget.

### DEPARTMENT OF PUBLIC WORKS

1. The work on Beach Drive continues:
  - a. The water main on the north end has been installed and passed the pressure test. The contractor will be connecting the new water main to the existing water main on the north end of the stretch, then connect the water service laterals.
  - b. Work on the water main continues on the south portion of the project.
  - c. Visu Sewer contacted the Village and informed us that they are unable to line the sanitary main due to the infiltration coming in from a private lateral. Staff will reach out to the property owner to discuss options associated with the repairs that may be needed to prevent further infiltration into the main.
  - d. Staff continues to discuss the revetment with riparian owners on the north end.
  - e. Paving is tentatively scheduled for later September to allow the water main contractor to complete their work.
  - f. Michels is potholing along Beach Drive to determine the location of the sanitary sewer force main. This work is being done because no tracer wire was installed on the force main when it was installed (around 30 years ago) and we want to document the location of the force main in relation to our other utilities.
2. Performed the dry weather outfall testing of our outfalls in the Village. This is an annual stormwater permit requirement. Staff also looked at the minor outfalls to determine if there was any flow from them that may need to be tested. No samples needed to be collected this year as all but two locations had no flowing water. The two locations that did have flowing water are located on Beach and were inaccessible due to the construction.

3. Staff attended the Clean Rivers Clean Lakes one-day conference yesterday. This was put on by Southeastern Wisconsin Watersheds Trust and held at the MATC Mequon Campus.
4. Staff continued to work on the proposed 2024 budget.
5. Worked with the AT&T contractor who is improving the ditch on Calumet east of the railroad tracks due to the damage done by their vehicles along the shoulder of the road.
6. DPW staff have been busy with the following:
  - a. Normal activities including garbage and yard waste collections and assisting with recycling collections – particularly given the holiday week.
  - b. Completed ditching projects in the Village.
  - c. Placed stone shoulder in areas of the Village where patches had been completed.
  - d. Coordinated pavilion rentals (prep before and cleanup afterwards), set up for block parties, conducted special pickups and removed a tree limb that fell on Fairchild.
  - e. Staff will begin crack filling activities next week and will perform a work on Green Tree, Yates (south of Green Tree) and Santa Monica (between Green Tree on the north and Yates on the south).
7. Water utility staff:
  - a. Worked with MJ related to the Beach Drive water main work.
  - b. Requested that a hydrant located on Beach (on the new main) be shifted further to the west to be further from the edge of the road.
  - c. Repaired a water main leak on Lake Drive just south of Acacia.
  - d. Will repair another water main leak on Santa Monica next Monday.
8. In the shop:
  - a. The water utility van will be sent out for warranty repairs.
  - b. The new truck #8 is here and is being set up.
  - c. Truck #20 is in the shop.
  - d. Preventative maintenance was performed on the chipper.
  - e. Packer #13 is still in the shop and we are awaiting word from Detroit Manufacturing how they will handle the work (we believe it should be a warranty item).
  - f. Performed preventative maintenance and miscellaneous repairs and equipment maintenance.

### POLICE DEPARTMENT

1. Officers responded to BMO Harris bank for a report of fraud after a subject presented a check that had been altered. Officers interviewed the subject and determined that they had altered the check to make themselves the payee. The subject was arrested and transported to the criminal justice facility. The district attorney will review the recommended charges.
2. Officers responded with North Shore Fire Rescue to a medical call for a report of a possible overdose. Officers determined the patient intentionally took medications to harm themselves and provided care until paramedics arrived. The subject requested medical care for their mental health emergency and no further police intervention was required.
3. Officers responded to a report of a battery that occurred during an argument. The officers arrived and encountered parties involved in a verbal dispute. After de-escalating the

incident, the officers completed a field investigation that identified a primary aggressor. The subject was arrested for battery and domestic violence. The case was referred to both municipal court and the District Attorney for separate charges.

4. Officers conducted a traffic stop for a speeding violation and registration violation that resulted in the arrest of the driver for an outstanding warrant. The subject was transported to the secure detention facility as a result of the warrant.
5. Officers responded to a business for a report of theft after an employee's purse was stolen. The unknown person then used the stolen credit cards to make fraudulent purchases. The investigation was ongoing.
6. Officers were advised of a possible theft and fraud that was initially investigated by Menomonee Falls Police Department. The officers are reviewing the case for activity in Fox Point and will pursue an investigation into local matters.
7. Officers responded to resolve an ongoing neighbor complaint related to one person entering the property of another without permission.
8. Officers responded to a community based residential facility for a report of disorderly conduct after a resident was throwing items and acting out. The officers counselled the parties and management made arrangements for a reassignment meeting.
9. Command staff met with St. Augustine Prep staff regarding the former Stritch property.
10. Officers responded to a report of family trouble related to a verbal argument between parents regarding children. No criminal activity was noted and the officer referred the subjects to seek additional legal counsel.
11. Staff met with representatives from the Jewish Federation regarding security concerns related to their facilities and the upcoming high holy days.

#### NORTH SHORE FIRE DEPARTMENT

1. Company Officer (first line supervisor) quarterly meetings were held this week. Topics included training on updated mass casualty response protocols and on working with employees to develop performance improvement programs.
2. Fire Department Board of Directors and Finance Committee will meet on September 12 at Glendale City Hall. Meeting starts at 8 AM. The Board will discuss the 2024 Budget and Capital Improvement Plan.
3. The Fire Commission will meet at 6 PM on September 12 to consider candidates for promotion to Heavy Equipment Operator, Lieutenant and Firefighters completing their probationary period.