



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: September 1, 2023
Re: **Administrative Report for the Week Ending September 1, 2023**

ADMINISTRATION

1. Village Manager participated as an invited panelist at the Midwest Public Finance Conference sponsored by University of Nebraska-Omaha.
2. Assistant Manager began preparations for the ice rink.
3. Village Hall will be closed on Monday in observance of Labor Day.
4. Village staff met with representatives of Associated Bank to discuss corporate credit card opportunities.

DEPARTMENT OF PUBLIC WORKS

1. Beach Drive updates:
 - a. The water main along the north section of Beach Drive has been installed and pressure tested. The contractor will perform the safe sampling next week and will look to begin installing water service laterals.
 - b. The contractor is also digging the pits along the south section for the water main installation and will start installation of the water main, in all likelihood, next week.
 - c. Michels placed additional revetment along the southern portion of the south revetment and is waiting on the installation of the 66-inch storm sewer before completing the revetment in that area.
 - d. Staff has been working with a riparian owner related to modifications to the revetment (height as well as incorporating steps).
 - e. The sewer lining contractor was in town and began preliminary work on lining the sanitary main.
 - f. Rough grading has begun. It is anticipated that paving will occur in late September and landscape restoration activities will begin shortly after paving is completed. We anticipate that additional restoration activities will likely have to occur in 2024.
2. The Santa Monica Bridge deck was sealed last week and completed in about a day. The contractor performed the work very efficiently and we received a report from the engineer inspecting the work that everything went quite well.

3. Our road patching contractor (Munson) finished the road patches in town this week.
4. Munson also began work on the Indian Creek tennis courts and determined that the surface on the south courts was in worse shape than anticipated. We approved the removal of the entire surface on the Indian Creek courts and resurfacing of the entire area.
5. DPW staff met and discussed the 2024 budget. The data is being input and will be provided to the Village Manager next week.
6. Staff completed interviews of DPW candidates. Two candidates have been extended offers of employment.
7. Met with the AT&T contractor performing ditch work on Calumet next to their Uverse telecommunications box. They agreed to performing the ditching and upgrade the asphalt approach due to the damage caused by their vehicles continually parking in this area while servicing the box.
8. DPW staff have been busy with the following:
 - a. Collecting yard waste and garbage.
 - b. Assisting with missed Waste Management recycling calls.
 - c. Completing ditching projects.
 - d. Building end walls related to the Beach Drive revetment and storm sewer work.
 - e. Performing road patches (outside of the larger work performed by Munson).
 - f. Began cleaning the concrete inverts along Santa Monica and Indian Creek.
 - g. Placed stone shoulder in areas that received road patches.
 - h. Mowing.
 - i. Tree removals and pruning.
9. Water utility staff:
 - a. Worked with a hydro-excavation contractor to expose a water service on Hyde Way to determine if there was a leak on the lateral. None was found.
 - b. Installed pipe bollard covers over posts at the Porticos in an effort to make the posts more visible to residents who continually back into them. The posts were installed to protect the hydrant from being hit.
 - c. Continue to work with a property owner on Goodrich regarding their water quality complaint.
 - d. Responded to a call from the DOT contractor regarding a 4-inch metal pipe found at the end of Bradley Road which was not in our mapping system.
10. In the shop:
 - a. Two of the three packers went down this week – one with an engine issue that we believe is covered under warranty and the other had an electrical problem. Staff collected yard waste with the 1-ton dump trucks in the absence of a packer as the other packer was used for garbage collection.
 - b. Performed equipment maintenance and preventative maintenance.
 - c. Took delivery of the new pickup truck.

POLICE DEPARTMENT

1. Officers responded to a report of a disabled vehicle after it left the roadway and struck a pedestrian bridge. The officers located the driver and, after conducting a field interview,

arrested them for operating while intoxicated. The driver was also issued citations for open intoxicants in the motor vehicle.

2. Officers responded to a report of criminal trespass and indecent exposure after a resident reported that their neighbor entered their home while they were asleep. The officers investigated and were unable to produce any evidence to support the accusation.
3. Officers responded to a request for medical assistance after a person became unresponsive due to a possible overdose. Officers provided medical care until the person was turned over to North Shore Fire Rescue for evaluation and transport to a hospital. Officers recovered drugs and drug paraphernalia in the vicinity of the person.
4. Officers conducted a traffic stop for a license violation which resulted in the arrest of the driver for operating with a revoked license.
5. Officers responded to a medical call for a report of a person who fell. Officers determined that the person was pulseless and not breathing when they arrived and immediately began medical care. The officers utilized an AED while performing CPR and were able to regain a pulse. The person was transferred to North Shore Fire Rescue for further care and transport.
6. Officers responded to a retail theft at Walgreen's after a person entered the store and filled two garbage bags with merchandise. The subject fled the area in a vehicle prior to officers' arrival and the investigation is ongoing.
7. Officers responded to assist Brown Deer police in locating a subject who fled on foot from a stolen car. Fox Point officers used the department drone (UAS) to locate the suspect and direct officers on the ground to the subject's location. Brown Deer police arrested the subject and will handle the criminal investigation.
8. Officer Gabrielse completed training on Active Shooter Incident Management. This training focuses on management of the incident and resources, and has been identified by Department of Homeland Security as the model training for public safety personnel.
9. Staff completed the 2024 budget requests and submitted to the village manager for review and incorporation into the overall budget.

NORTH SHORE FIRE DEPARTMENT

1. All Operations Division Personnel met with the Department's Chaplains this week to review services the chaplains can offer to residents and members of the Department.
2. Chief Whitaker represented North Shore Fire/Rescue at an informational meeting with elected officials from Western Racine County as they evaluate options for fire and emergency medical services in their area. At the meeting held on Tuesday evening, Chief Whitaker and the Fire Chief from Lake Country Fire/Rescue in Waukesha County presented information on regionalization and consolidation of fire/EMS services.
3. Assistant Chief Carlson assisted the Greenfield Fire Department as an assessor for their Battalion Chief Promotional Process on Monday.