



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** August 25, 2023

**Re:** **Administrative Report for the Week Ending August 25, 2023**

### ADMINISTRATION

1. Assistant Manager attended Workers Comp Accident Investigation webinar on August 22.
2. Assistant Manager attended a North Shore Fire Department finance meeting at Station 81 on August 23.
3. Clerk and Deputy Clerk attending the 2023 WMCA pre-conference and conference classes Tuesday through Friday.
4. Village Manager attended Grand Opening for St Augustine Preparatory Elementary School.

### DEPARTMENT OF PUBLIC WORKS

1. Staff met with Kapur & Associates to discuss the work authorized by the Village Board for the water main and storm sewer work along Lake Drive. Most of the work is covered under existing contracts but there is some additional work that will be presented to the Board (change order) at the September meeting.
2. Staff met with the contractors and consultant on Beach Drive on Wednesday and walked the entire site:
  - a. Water main work has begun on the north end of the project and will continue for the next week before mobilizing to the south end of the project.
  - b. The 66-inch storm sewer pipe has been ordered.
  - c. Revetment work remains to be done in various areas of the project.
  - d. Rough grading of the back slopes off the revetment has begun and we discussed grading around trees and toward the biofiltration basins.
  - e. Staff continues to work with a couple of property owners regarding the revetment (access to the lake), drainage, and other issues.
  - f. The height of the revetment was surveyed on both sections. Portions of the revetment are 6-12" higher in some places – in part due to the irregular shape of the revetment stone. We are discussing options with Michels on how to rectify the situation. However, we are still within the estimated plan quantities for the project.
3. Work on the tennis courts were scheduled to begin on Tuesday but were postponed to Friday. This work will continue for the next couple of weeks.

4. DPW staff have been busy with the following:
  - a. Assisting our road patching contractor with some traffic control. This work began on Wednesday and the patches are expected to be bindered (first layer of asphalt) by Friday with the surface layer being placed next week.
  - b. Tree pruning.
  - c. Staff received a note from the Office of Commission of Railroads regarding growth around the RR signs at Bradley Road. DPW staff worked to remove the obstructions of the signals and signs.
  - d. Hauled fill from the DPW yard.
  - e. Performed ditching work.
5. Water utility staff:
  - a. Worked with the contractor to ensure the valve boxes on the 24-inch main in Glendale were adjusted accordingly.
  - b. Worked with our contractor (L&R Meter) who is performing the large meter tests required by the PSC.
  - c. Worked with the water main contractor on Beach Drive to coordinate activities with residents.
6. In the shop:
  - a. Packer 13 is in the shop for service.
  - b. A scooter is in the shop for service.
  - c. The toro scooter had engine problems and was sent to Reinder's for evaluation.

### POLICE DEPARTMENT

1. Officers responded for a report of retail theft at Best Buy after a known subject entered the store and proceeded to remove merchandise from the warehouse section of the store. Officers continue their investigation on this matter.
2. Sergeant Huber participated in training provided by C3 Pathways related to active shooter incident management. This training is part of a countywide response plan development and can be used for managing all levels of public safety events.
3. Officers responded to a retail theft at Best Buy after a subject took merchandise without payment. The officer was able to identify the subject and determined that they were involved in thefts in Brookfield and Menomonee Falls.
4. Officers on patrol located a vehicle involved in a theft at Bayshore and provided assistance to Glendale Police. The Fox Point officers assisted with a foot pursuit after one of the subjects fled from the car and was arrested after a brief foot chase.
5. Officers on patrol conducted a field interview with subjects outside of a business at 2:15am. As the officers approached, the subjects fled on foot. The officer detained the subjects after a brief foot chase.
6. Officers conducted a traffic stop on a vehicle for speeding. When the officer was advised that the driver's license was revoked, the driver fled from the stop location. The officer pursued the subject to their home where they were arrested for fleeing and operating with a revoked license.

7. Officers provided assistance to a resident who was involved in a child custody dispute. The officers mediated the matter and referred the parents back to family court for resolution.
8. Officers met with a resident who was the victim of fraud after a check was removed from an envelope placed in the USPS mailbox and later altered. The matter was reported to the postal inspector and the bank accounts were frozen for fraud protection.
9. Officers assisted a resident whose identity information was used by an unknown person to obtain energy services in Texas.
10. Officers assisted Whitefish Bay police in locating a vehicle involved in a hit and run incident. Fox Point officers were able to locate a fluid trail that tracked to a location in River Hills. The matter was turned over to Whitefish Bay.
11. Officers engaged with members of the public at the travelling beer garden in Doctor's Park and the Fox Point farmers market.
12. Fox Point officers responded to provide aerial imaging while Brown Deer officers pursued subjects involved in a hit & run while fleeing in a stolen car. The subjects were arrested in Brown Deer with the assistance of a Milwaukee canine.

#### **NORTH SHORE FIRE DEPARTMENT**

1. The Department, in conjunction with other Milwaukee County Fire Departments, amended emergency response packages on Wednesday and Thursday of this week to add extra responders to structure fires due to excessive heat.
2. Monthly Administrative Staff Meeting was held on Tuesday. Discussion included planning first-line supervisor training topics for upcoming quarterly supervisor meetings.
3. Responders utilized the newly acquired fire/rescue utility terrain vehicle (UTV) to remove a 12-year-old female who had nearly drowned at Atwater Beach on Tuesday evening. Family members lost sight of her in the water for approximately three minutes and were able to locate her in the water and found she was not breathing. The family members started CPR. By the time responders arrived on scene the girl was breathing. She was transported to an awaiting ambulance on Lake Drive by the UTV and then taken to Childrens Wisconsin Hospital. She was conscious and talking upon arrival at the hospital.
4. Administrative Staff continues to work on preparing additional information on 2024 Budget options for the Board of Directors. The information will be presented at the September Board of Directors Meeting.
5. The Department attended an emergency response and planning meeting with area law enforcement and community partners held by Nicolet High School. The meeting was held to review the school's emergency response and evacuation plan.
6. Chief Officers attended an incident management training with fire/EMS and law enforcement responders from across Milwaukee County as part of a county-wide active assailant response program this week.