



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** August 18, 2023

**Re:** **Administrative Report for the Week Ending August 18, 2023**

### ADMINISTRATION

1. Staff facilitated the Municipal Pool Citizens Committee on Wednesday, August 16.
2. Clerk's office ordered new design absentee envelopes in preparation of the Spring 2024 elections.
3. Final tax settlement was submitted to Milwaukee County by the village treasurer's office this week; wires for the final 2022 tax year settlement payment were sent on August 15, 2023 to the taxing districts.
4. Staff and Village Attorney conferenced on draft food truck ordinance.

### DEPARTMENT OF PUBLIC WORKS

1. Beach Drive updates:
  - a. During construction, it was determined that one of the large storm sewer pipe sizes was not listed on the contract documents or in the submittals from the contractor correctly (it is a 66-inch instead of a 54-inch as shown in our GIS and on the plans). We received a change order from the contractor to account for the increased pipe size totaling approximately \$25,000 which seems reasonable given the pipe size.
  - b. The revetment work is nearing completion but no further work will be performed until the 66-inch pipe is delivered and installed and work is able to be performed on the steps.
  - c. Water main work has begun on the north end. The contractor is digging the bore pits and will be directionally drilling the main beginning early next week. Work will then progress to the southern section of Beach Drive.
  - d. Water main work is expected to last a month with paving and landscape restoration activities occurring once the water main, revetment and steps/path are completed.
  - e. Staff received word from Wisconsin Emergency Management that our project deadline has been extended per our request. They are also in discussions with FEMA regarding the possibility of allocating additional funds to the project.

- f. Met with a property owner to discuss his private drainage pipes under Beach Drive.
2. DPW staff continue to interview candidates for the DPW positions – one to replace a long-time DPW employee who recently retired and a second to come on board in the next few months as we begin to transition to Village collection of recyclables.
3. Staff met with a property owner on Goodrich who has been experiencing grit and sediment in their water. Options are being developed for further discussion with the property owner as they have replaced most, if not all, of their interior plumbing and fixtures.
4. Our contractor will be in town next week to begin work on both tennis courts. They will start on either Monday or Tuesday. They will also be performing the road patches at various locations throughout the Village starting next Wednesday.
5. DPW staff have been busy with the following:
  - a. Removing trees that fell during the storms Monday night (Bradley and Beach).
  - b. Performing ditching work.
  - c. Tree trimming, yard waste collection, and mowing.
  - d. Took delivery of the crack filling equipment and will begin crack filling in the next couple of weeks.
  - e. Met with the DOT I-43 contractor as a sanitary manhole was found at Port Washington and Brown Deer Road. We have determined it is not ours and we passed along the information to MMSD and Bayside.
6. Water utility staff:
  - a. Repaired a hydrant lead on Fairchild on Tuesday.
  - b. Began looking for options for the posts around the hydrant at the Porticos as the posts continue to be hit by motorists on the property.
7. In the shop:
  - a. Performed preventative maintenance on Truck 25.
  - b. Repaired the hoses damaged on the excavator during excavating/ditching.
  - c. Diagnosed a problem with the tandem and sent it out to be serviced (the PTO went out on it).
  - d. Coordinated with the contractor painting the Village entrance signs. One was found with a large hole in it (source unknown).

## POLICE DEPARTMENT

1. Officers on patrol conducted a field investigation with subjects in a park several hours after the posted closing time. The contact resulted in the arrest of one person for outstanding warrants. The subject was released after fulfilling the requirements of the warrant and the other subjects were advised of the park hours and released.
2. Officers Walker and Paul completed regular training with the mobile field force. The training involved members from all North Shore communities.
3. Officers attended the Rock the Fox event and engaged members of the community.
4. Staff completed budget research and planning for capital equipment.
5. Officers attended a block party to meet with residents and discuss community concerns.
6. Officers responded to a medical call with North Shore Fire and Rescue for a person who ingested medicine with the intent to harm themselves. The officers counseled the subject

and determined that an involuntary commitment was not appropriate; however, further medical care was necessary. The subject was transported to the hospital for evaluation and treatment.

7. Officers participated in high-visibility traffic grant activities in conjunction with other north shore agencies.
8. Officers conducted directed traffic enforcement related to resident complaints of traffic issues related to the construction in the area.

### **NORTH SHORE FIRE DEPARTMENT**

1. Pre-cast walls are being erected at Fire Station 82 this week. Work on exterior walls will continue next week.
2. Milwaukee is home to the International Fire Buff's Convention this week. A fire buff is a person with considerable interest (a fan) in fire-fighting and emergency services, while not being an active member of these services. Chief Whitaker gave a presentation to the group about the Milwaukee County Shared Services Mutual Aid Program on Thursday.
3. Members attended a state certification course on operating an ATV. The Department recently accepted a grant from the State of Wisconsin to purchase an ATV. The ATV will be used to access areas that vehicles cannot access such as beaches and bike paths.
4. Chief Whitaker presented information along with staff from the Bayside Communications Center to the City of Cudahy Committee of the Whole regarding dispatch services provided by the Bayside Communication Center. The City of Cudahy has expressed interest in evaluating options for contracting for service with BCC.
5. Assistant Chief Carlson presented training updates to Bayside Communications Center Telecommunicators this week.