



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: August 11, 2023

Re: **Administrative Report for the Week Ending August 11, 2023**

ADMINISTRATION

1. Staff facilitated the Plan Commission meeting on Monday, August 7, 2023.
2. Staff facilitated the Village Board meeting on Tuesday, August 8, 2023.
3. Staff facilitated the Building Board meeting on Wednesday, August 9, 2023.
4. Clerk's office continues to work on election records maintenance and software records maintenance prior to 2024.
5. Clerk's office received all election Badger Books Hardware this week; election official training with WEC will follow this fall.
6. Manager and Assistant Manager attended North Shore Managers Meeting on Friday.
7. Manager and Assistant Manager attended North Shore Water Commission on Wednesday.
8. Assistant Manager attended WCMA Work/Life/Self zoom coffee chat on Wednesday.
9. Agenda for the August 16 Municipal Pool Citizens Committee was posted on Wednesday.
10. Reception for outgoing Village President Frazer was held on Friday, August 11.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff received a note that Whitefish Bay's public works committee recommended to its Village Board that the speed limit on Lake Drive be lowered from 30 mph to 25 mph. Upon asking whether the DOT approved such change, we were informed that they believe they have the authority to make that unilateral change. We investigated that position and reached out to our consultant and the DOT for input. Namely, the DOT was asked whether we too can lower the speed limit (in spite of the study) and, if not, what differences exist between Whitefish Bay and Fox Point that permits a neighboring community to lower the speed limit without DOT permission. We received clarifying comments from the DOT on Thursday afternoon noting the following:
 - a. They concur with our report that the speed limit should not be lowered.
 - b. They added that we can lower the speed limit but that we are encouraged to document the reasons for doing so in case the speed limit is challenged in court.
 - c. Whitefish Bay will have to perform a traffic engineering study prior to changing the speed limit.

2. Staff met with Kapur & Associates regarding the Lake Drive real estate portion of the project. We will be presenting a resolution and other information to the Board at the September meeting in order to secure temporary and permanent limited easements at 13 different locations along Lake Drive.
3. Staff began the interview process to replace our recently retired DPW employee.
4. Staff participated in a conference call with MMSD, its contractor and Bayside regarding the project at Brown Deer Road and Regent Road. The completion date for the work is the end of August (which has shifted a couple of times).
5. Staff participated in a conference call with Ruckert & Mielke regarding the Indian Creek Floodplain modeling and comments from the DNR. We will be addressing the comments and submitting supplemental information to the DNR to continue our appeal of their initial determination.
6. Beach Drive update:
 - a. Michels is nearly done with their work. They have some more revetment to place as well as the path on the south section and steps on the north section.
 - b. MJ has yet to start the water main work. We have requested an updated schedule but have yet to receive one.
 - c. The Forester has evaluated the trees on Beach. Two trees remain to be removed, one has to be stumped and the contractor has been informed that too much soil is piled around the trees and will need to be removed to protect the root system.
 - d. Met with MMSD as they are planning to install a new water service lateral from Beach to their lift station.
7. DPW staff have been busy with the following:
 - a. Rubbish and yard waste collections.
 - b. Mowing village-owned areas.
 - c. Cleaning up planting beds.
 - d. Improved poor drainage in a few ditches.
 - e. Asphalt patching.
 - f. Marking out areas for asphalt removal. Munson is scheduled to begin work in the next week or so on the asphalt patches and the tennis courts.
8. Water utility staff:
 - a. Repaired a curb stop on Links Circle.
 - b. Completed meter reading. There were a number of higher reads this quarter (suspected to be related to watering of lawns and plants).
 - c. Met with the DOT contractor on Jean Nicolet Road to discuss the location of the Village's 24-inch water main relative to the work being performed.
9. In the shop:
 - a. Took delivery of Truck 8 which is now being finished (decals, etc.).
 - b. Worked on replacing a hydraulic hose on the excavator (which blew after ditching work).
 - c. The PTO on the quad axle (lift for the box) went out and it will be sent out for service.
 - d. Performed equipment and preventative maintenance.
 - e. Began preparing plows and other winter vehicles the upcoming season.

POLICE DEPARTMENT

1. Officers completed follow-up investigations related to retail thefts at Best Buy and were able to identify a suspect out of Illinois. The officers will continue the investigation and pursue charges with the district attorney.
2. Officers assisted a resident who was the victim of threat and intimidation after they sent photographs through social media. The resident was advised the photographs would be used in a defamatory way if they did not pay money through a money app.
3. Officers responded to a medical call with North shore Fire Rescue after a person was reported to have fallen. Officers found the person unresponsive on the floor without a pulse and began life-saving measures. The medical care was turned over to paramedics who eventually declared the patient was deceased. The officer conducted an investigation into the death in cooperation with the medical examiner's office.
4. Officers responded to a report of retail theft at Best Buy that had occurred several days earlier when an unknown person removed merchandise from the store without permission. The loss was estimated at \$1800.00. The officer was notified that the same suspect returned to the store and removed property from the warehouse area in excess of \$2000.00. The officers' investigation identified a possible suspect out of Michigan and is coordinating with other agencies experiencing the same crime.
5. Officers responded to a report of theft / fraud after a subject purchased items at Best Buy using counterfeit US currency. The investigation identified a vehicle with Indiana registration however, no information was available from Indiana DOT. The currency will be transferred to the Secret Service.
6. Officers conducted community engagement activities with children selling lemonade.
7. Officers assisted a resident who lost his key fob for his car and an Airtag tracking device showed the property was at an address in Milwaukee. Officers responded to the Milwaukee address, but were unable to locate the keys. The resident will rekey the car for security purposes.
8. Officers stopped a vehicle on Port Washington Road driving with a shredded tire. The driver admitted to striking the curb earlier but did not suffer any injuries. The officers contact resulted in the driver being arrested for operating while intoxicated – first offense and the driver will appear in municipal court.
9. Officers responded to assist Brown Deer police to locate subjects that fled from officers. Fox Point officers assisted with an aerial search using the drone (UAS).
10. Officers responded to a trespassing complaint after a subject was observed digging through a dumpster. The subject was looking for scrap materials and was advised of village ordinance.
11. Officers responded to a report of disorderly conduct after a citizen reported juveniles fighting in Indian Creek Park near Port Washington Road. The officers located several kids playing in the park who were mistaken for the fighting activity.

NORTH SHORE FIRE DEPARTMENT

1. The Fire Department Board met on Tuesday and heard staff propose a 2024 Operating and Capital Budget. The Board provided feedback and laid over action on the Budget until the September Meeting.
2. The Fire Department Board's Finance Committee also met on Tuesday and reviewed four options developed by staff for funding replacement of large apparatus. The Committee identified directed staff to bring back a final option for the Committee to recommend to the Board of Directors in September.
3. The Department removed all PFAS containing firefighting foam from its apparatus and storage this week and replaced it with non-PFAS firefighting foam. Disposal of the foam was funded by a grant from the State. The Department funded the flushing of foam tanks on the apparatus and purchase of new foam. [Perfluoroalkyl and polyfluoroalkyl substances \(PFAS\)](#) are a large group of human-made chemicals that have been used in industry and consumer products worldwide since the 1950s. PFAS have been used specifically in some synthetic Class B firefighting foams. Non-PFAS firefighting foam, which the Department has now purchased, is just being introduced in the market. Thanks to Assistant Chief Carlson who did significant research on appropriate replacements for this foam.
4. The Fire Commission administered the Heavy Equipment Operator Written Examination this week. Five members of the Department took the exam.
5. Annual required flow testing of the Department's Self-Contained Breathing Apparatus (SCBA) was completed this week.
6. [Response data for the second quarter of 2023 can be found here.](#) Chief Whitaker reviewed this information with the Board of Directors on Tuesday