



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** August 4, 2023

**Re:** **Administrative Report for the Week Ending August 4, 2023**

### ADMINISTRATION

1. Clerk Treasurer and Utility Billing Clerk worked with village software companies to work on the feasibility of intelligent barcoding on bulk mailings.
2. Village Board meeting agenda packet for Tuesday, August 8, 2023 was generated, posted and prepared for delivery by the clerk's office.
3. Village received notification of receipt by FEMA of Village flood plain appeal and supporting documentation.

### DEPARTMENT OF PUBLIC WORKS

1. Village staff participated in a preconstruction meeting with Norcon – our bridge deck contractor. They are scheduled to seal the bridge deck on Santa Monica over the railroad tracks the week of August 14, weather depending, and the road will be closed at Clovernook and the south side of the bridge for up to three days. Notices will be sent to residents in the area and notifications will be placed on the Village website once a more certain date is known.
2. Staff, including the Forester, met with residents of Glendale who live adjacent to our property. They requested trees be pruned but were informed that we would likely seek a cost share for the pruning they are requesting. The Forester will get estimates for the work and this will be included in the budget contingent on an agreement with the residents of the condo association in Glendale.
3. Staff met with Kapur and GZA to discuss the Manor Lane retaining wall at Indian Creek and Beach Drive between Lake and the bottom of the bluff.
  - a. They have indicated that the Manor Lane retaining wall is relatively stable but that the trees should be removed on top of it, that the water discharge pipe from the east should be routed over the top of the wall, and that we should monitor the wall movements for the next two years to determine whether any additional work is needed.
  - b. They also noted that the retaining wall along Beach Drive and the road have a profile that appears to not be documented. Namely, behind the retaining wall, the bluff goes up the hill but beneath the soil they found a concrete curb and

asphalt that was buried. It appears that the visible retaining wall was installed on top of the asphalt and south of the concrete curb and then those portions were buried. We will continue to work with our consultants to develop alternatives for stormwater drainage and reconstruction of the road.

4. Beach Drive updates:
  - a. Staff met with MJ construction to discuss storm sewer pipe locations and tie ins to structures.
  - b. Revetment work continues on the north end.
  - c. Water main work has been postponed again. We have not been provided with a firm start date but expect it to be in the next couple of weeks.
  - d. Received word from Wisconsin Emergency Management that our second quarter reimbursement request has been approved (approximately \$810,000). As of the second quarter, we've spent approximately \$1.35M of the \$2.17M budget (estimated in 2020). Please note that I am still waiting to hear whether there are unused funds that may be allocated to our project to assist with the additional costs we are incurring.
5. DPW staff have been busy with the following:
  - a. Rubbish and yard waste collections. Yard waste is heavy after last weekend's storms.
  - b. Cleaned up eight trees that fell during the storm last Friday.
  - c. Performing ditching work in the Village.
  - d. Forestry and mowing activities.
  - e. Responded to a sewer backup on Lake Drive last Friday. Our sewer lining contractor had failed to cut the opening to the resident's lateral. They will be sending us their bills for cleanup and we will be passing it along to the contractor.
6. Water utility staff:
  - a. Continue to perform hydrant flushing and are about half done.
  - b. Performed meter reading.
  - c. Worked with the DOT contractor related to our 24-inch transmission main from North Shore as the storm sewer being installed was within 4-feet of our main. The contractor placed 2-inches of insulation in the trench where it crossed our water main.
  - d. Performed a number of utility locates.
7. In the shop:
  - a. Performed PM's on snowplowing equipment, the PD cars and Truck 121.
  - b. Coordinated repairs to the roof at Longacre Pavilion. This work is almost done.
  - c. Performed other equipment maintenance.

## POLICE DEPARTMENT

1. Officers completed active threat training at MapleDale School. The training consisted of practical exercises with force-on-force equipment and role players from the school staff.
2. Officers conducted a traffic stop on a vehicle that appeared to have been involved in a recent accident and was driving with a shredded tire. The traffic stop resulted in the arrest of the

driver for operating while intoxicated – first offense. The case will be heard in municipal court.

3. Officers assisted a resident with renewing a fraud alert that is attached to their credit rating. The resident had been the victim of fraud in the past and recently had additional attempts to use their identity for extending credit.
4. Officers responded with North Shore Fire Rescue for a death investigation after packages and mail were noticed to be accumulating. The officers conducted an investigation in cooperation with the medical examiner's office after determining that life-saving efforts were not needed.
5. Officers assisted a resident who was the victim of fraud after an unknown person used their information to obtain a duplicate driver's license.
6. Officers conducted a traffic stop on a vehicle for equipment and registration violations that resulted in the arrest of the driver for operating while intoxicated – first offense. The case will be heard in municipal court.
7. Officers responded for a property damage accident after a semi-truck delivering stone to the Beach Drive project overturned. The semi was up righted by a towing service and an accident report was submitted to the DOT by the officer.
8. Officers provided assistance to Bayside police when they located a vehicle that was involved in a driving complaint in Bayside and conducted a traffic stop at the request of Bayside officers. The driver was subsequently arrested for operating while intoxicated – first offense and will appear in Bayside municipal court.
9. Officers engaged members of the community when they stopped and spoke with families walking in the neighborhoods.

#### **NORTH SHORE FIRE DEPARTMENT**

1. The Department participated in multiple community events this week including National Night Out, Brown Deer Farmer's Market and Bayside MyBlue Night Out.
2. The Fire Department Board of Directors and Finance Committee will meet on Tuesday August 8 to discuss the 2024 Department Budget and Capital Improvement Plan.
3. Station 82 Update: Ground work continues with installation of underground utilities. Precast wall installation is expected to start the week of August 14.
4. The Department responded to 290 calls for service last week. Storms that caused downed power lines and trees and higher than normal emergency medical services call volume contributed to the busy week.
5. The Department will be assisting the West Allis Fire Department with providing emergency medical services at the State Fair over the eleven-day run of the Fair. The Department is reimbursed for costs by the City of West Allis.