



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: July 7, 2023
Re: **Administrative Report for the Week Ending July 7, 2023**

ADMINISTRATION

1. Village Board meeting agenda and packet as posted, generated and delivered by staff for the meeting on Tuesday, July 11, 2023 at 7:00 p.m.
2. Village Clerk's office worked on records management within the state voter system.
3. Refunds for 2023 pool memberships, rentals, and swim lessons were mailed on July 6.
4. Village President, Village Manager, and North Shore Fire Chief met to discuss PSAP funding issue.

DEPARTMENT OF PUBLIC WORKS

1. DPW and PD staff assisted the Fox Point Foundation with the annual 4th of July parade.
2. Staff held a bid opening for the deck sealing of the Santa Monica bridge over the railroad tracks on Thursday. A recommendation will be presented to the Village Board at next Tuesday's meeting.
3. The Beach Drive revetment project continues:
 - a. Most of the revetment is completed along the southern shoreline and the contractor has begun placement of the revetment along the northern shoreline.
 - b. MJ Construction mobilized to the site and began installation of the storm sewer pipe at Beach Court.
 - c. Staff is still waiting for an updated schedule from the contractor to request an extension of time from Wisconsin Emergency Management.
4. Staff worked on the 5-year capital budget for presentation at next Tuesday's meeting.
5. DPW staff have been busy with the following:
 - a. Removing trees, or limbs from trees, that fell over during the week (Yates Road, Bywater and Beach).
 - b. Performing tree pruning.
 - c. Pot hole patched nearly all of Bradley Road.
 - d. Performed normal activities (mowing, garbage collections, yard waste and pavilion rentals)
6. Water utility staff:

- a. Continued to work with Hoffman Construction (DOT I-43 contractor) regarding the water supply for their temporary concrete plant.
 - b. Worked with Vinton Contractors regarding Fox Point's manhole covers on Port Washington Road that were buried during their construction activities.
7. In the shop:
 - a. The packer has been ordered (for recycling collections) and may arrive as early as November.
 - b. Packer 13 and the scooters needed some repairs (brakes, shocks). Repairs were also made to the Deweze mower
 - c. Preventative maintenance was performed on the loader.
 - d. Work is progressing on replacing the wash bay and urinals in the men's locker room.

POLICE DEPARTMENT

1. Officers responded to a report of retail theft at Best Buy after a subject removed merchandise from the packaging and concealed the product in their clothing. The subject fled the area and officers were contacted several days later and advised of the theft.
2. Officers responded to assist Glendale Police on the scene of a suspicious vehicle involved in a shooting in Shorewood. Fox Point officers provided aerial imaging support and observation with our unmanned aerial system (drone).
3. An officer working a traffic enforcement detail observed a vehicle driving with severe damage and a tire that was close to falling off. The officer conducted a traffic stop on the vehicle that resulted in the arrest of the driver for operating while intoxicated – third offense. The case will be reviewed by the district attorney for charging.
4. Officers participated in the 4th of July activities and met with residents during the ice cream social following the parade.
5. Officers responded to a report of retail theft at Best Buy and engaged the suspects in a traffic stop after they fled the area. The officers arrested two subjects involved in retail theft from Best Buy and CVS Pharmacy.
6. Officers conducted liquor license compliance checks for businesses that are licensed to sell alcohol in the village.
7. Staff completed documentation related to the capital improvement plan and submitted to the Village Manager for consideration.
8. Officers assisted a homeless subject and provided transportation to the rescue mission for further support.

NORTH SHORE FIRE DEPARTMENT

1. Department personnel and resources participated in five 4th of July Parades and a large number of other events on the 4th of July including five fireworks displays. Thanks to our personnel for their work in really hot conditions.
2. The Board of Director's Finance Committee will meet on July 11 at 8 AM at Glendale City Hall to discuss capital improvement planning.