



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** June 30, 2023

**Re:** **Administrative Report for the Week Ending June 30, 2023**

### ADMINISTRATION

1. Village staff were notified on June 29 of the Village's Aaa credit rating (Moody's) for the fifth consecutive year.
2. Assistant Manager attended WCMA committee chair meeting on Tuesday.
3. Board of Appeals Requests for Variance, Case 2023-06 and 2023-07 were posted and mailed by the Clerk's office to those properties within 500 feet of the case properties.
4. Village Clerk Treasurer met with USPS Bulk Mail Tech Karin Sanders to review the possibilities of a free tool for the IMsB barcode.
5. The Clerk's office updated the WEC active/inactive voters in the voting software after receiving the 2023 four-year maintenance returned postcards in the mail.
6. Plan Commission meeting agenda and packets were posted and delivered for the meeting on July 6, 2023 at 5:45 p.m.
7. Staff met and discussed a potential new food truck ordinance.

### DEPARTMENT OF PUBLIC WORKS

1. We wish to send congratulations to Steve Schulteis, longtime DPW employee, for his nearly 37 years of service to the community. Steve retired and his last day was today. He will be missed and we wish him well in his future endeavors. Staff produced a sign with smiley faces on it and, if you are interested in signing it, will be available at Village Hall for a little longer.
2. Just a reminder that garbage and recycling collections will change next week due to the July 4<sup>th</sup> holiday. Garbage and recycling will be collected as normal on Monday but then every other day will shift one day to account for the holiday on Tuesday.
3. Received official notice that the Village was awarded the Transportation Alternative Program Safety Enhancement Grant of almost \$170,000 to incorporate smart crosswalks at six locations along Lake Drive as part of the upcoming project. Thank you again to the Village Board for adopting the resolution supporting this initiative!
4. The Beach Drive project is moving along in some respects and stagnant in others:
  - a. The revetment work is proceeding fairly well. Michels has mobilized to the northern section and has begun placement of the revetment.

- b. During excavation in the lake, an operator found a headstone. A picture of the headstone (which had a birth date but no date of death) and a map showing the approximate location of the find was sent to the State Historical Society. They determined that the individual listed on the headstone was buried at Forest Home Cemetery next to his mother and that this must have been a headstone with an error that was carelessly discarded.
  - c. MJ – the utility contractor – has yet to arrive on site. We are still waiting for them to begin the water and storm sewer work. The most recent update is that they may be mobilizing to the site next week.
  - d. Visu-Sewer, the sanitary sewer lining contractor, will be on site next week to perform their work.
  - e. We are also waiting to learn of a schedule from the tree removal contractor.
5. Staff met with Ruckert Mielke regarding the appeal of the 100-year floodplain determination by the DNR. Based on the analysis performed by Ruckert Mielke, it appears the limits of the 100-year floodplain (as presented by the DNR) changes dramatically and significantly reduces the number of homes in the floodplain. Ruckert Mielke is finalizing the appeal documents to be submitted to the DNR in a couple of weeks. They will also prepare a memo and map that we will include on the Village website.
6. Staff participated in a call with Sweetwater, the School of Freshwater Sciences, and Kapur & Associates and met with counterparts in Mequon to discuss bacteria limits in receiving bodies of water. The DNR has requested the establishment of a numeric limit in Indian Creek in spite of our permit not specifically requiring a numeric limit. Staff have proposed working with UWM, Sweetwater and Kapur to evaluate pollutants in Indian Creek (particularly bacteria) in the hopes of delisting Indian Creek as an impaired water body.
7. DPW and Water Utility staff met with Kapur to discuss the Lake Drive and Beach Drive projects and the estimated costs for each of the projects. The various components will be prioritized and presented to the Village Board as part of the Capital Budget presentation.
8. DPW staff have been busy with the following:
  - a. Following up with a large number of recycling misses by Waste Management.
  - b. Tree trimming and removal of trees.
  - c. Watering recent landscape restoration projects and shouldered those same areas.
  - d. Patching potholes.
  - e. Prepping for the July 4<sup>th</sup> parade and pavilion use.
  - f. Mowing and landscape maintenance of planting beds.
9. Water utility staff:
  - a. Worked with the DOT I-43 contractor to provide water to their permanent, temporary (will be in place for a couple of years) concrete plant on I-43 and Brown Deer Road.
  - b. Met with Baxter & Woodman, North Shore, Glendale and Whitefish Bay to discuss lead and copper corrosion for DNR compliance.
  - c. Worked with the DOT I-43 contractor regarding the valve pits on Port Washington Road.
10. In the shop:
  - a. Received word that the packer is on order. We may receive it as early as November but it depends on the build dates available from the vendors. That is good news for the Village to begin recycling collections in January.

- b. Performed preventative and equipment maintenance, notably on the scooters (repairing a camera issue and front-end problems on one of them).
- c. Reinforced the importance of greasing equipment used on a regularly basis.

### POLICE DEPARTMENT

1. Staff completed safety plans for the July 4th celebration and coordinated with the Fox Point Foundation for the event planning.
2. Officers responded to a report of a burglary after a resident returned home and found the sliding patio door closed (left open by resident when they left) and items missing from a closet. The investigation remains open as the officer's interview possible suspects.
3. Officers responded to Best Buy for a report of a retail theft after staff noted items missing from a previous date. The officers were able to identify a suspect who admitted to the theft when interviewed. The subject was arrested and will appear in municipal court.
4. Officers responded to a retail theft at Walgreen's after a subject left the store with a large quantity of merchandise and non-payment. The subject fled the area before officers arrived. The investigation is ongoing as the officer's attempt to locate the owner of the vehicle.
5. Officers responded to a report of a theft after personal property was located by Whitefish Bay police and returned to the owner. The resident was unaware the items were missing and had been taken from their vehicle in the driveway.
6. Best Buy staff reported a repeat theft by a subject who had been in the store previously and took items without payment. Officers continue the combined investigation to identify and arrest the subject.
7. Officers recovered a vehicle that was previously stolen in Fox Point. The vehicle was located in Milwaukee and the officers are working with partner agencies after a suspect was identified.
8. Staff completed maintenance and repairs to the squad vehicles, as well as submitting the capital improvement budget.

### NORTH SHORE FIRE DEPARTMENT

1. Fire Station/Health Department Building Update: Construction crews installed approximately 150 aggregate piers this week as part of foundation preparation.
2. New members of the Department that recently completed the Joint Fire Training Academy began their shift assignments in the Operations Division this week.
3. Stations and Staff is preparing for 4th of July Celebrations in the North Shore Communities. Operations plans for parades and fireworks celebrations are being finalized and will be distributed to stations this week.