



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** June 16, 2023

**Re:** **Administrative Report for the Week Ending June 16, 2023**

### ADMINISTRATION

1. Staff facilitated the Village Board meeting on June 13, 2023.
2. Staff facilitated the Building Board meeting on June 14, 2023.
3. Utility Billing Clerk continued training Monday-Thursday on the Village's financial software.
4. Assistant Manager attended WCMA board meeting on June 14, 2023.
5. Manager and Assistant Manager participated in Moody's bond rating call on Thursday.
6. June tax settlement for the 2022 tax year was completed and wires completed by the Treasurer's/Finance Office staff on Thursday, June 15, 2023.
7. The clerk's office attended an In-person Absentee Redesign and Badger Book Open House WEC presentation in Prairie du Chien, WI on Wednesday.
8. The clerk's office attended a Wisconsin ADA Coordinators Association Zoom meeting regarding Accessibility and Accommodation requests on Friday.
9. Due to mechanical problems, the Municipal Pool was forced to close for the season. Staff will begin refunding membership, swim lesson, and private party payments.
10. Village Manager chaired North Shore Water Commission meeting.
11. Staff met with Cardinal Stritch staff to clarify public safety/utility matters.

### DEPARTMENT OF PUBLIC WORKS

1. The Beach Drive project continues. One machine has mobilized to the north end of the project and has begun prepping for placement of the armor stone. The other machine continues working on the south end. The water main/storm sewer contractor is expected to start next week.
2. Staff assisted the Village Attorney with the preparation of an affidavit in answer to a claim filed against the Village related to stormwater drainage.
3. Staff participated in a conference call with the DNR to discuss possible monitoring/testing along Indian Creek.
4. DPW staff have been busy with the following:
  - a. Shouldering, patching water main break locations, tree removals (came in Sunday to remove a private tree that fell across Lilac), and lift station maintenance.
  - b. Staff also rebuilt the field stone retaining wall at the Bradley Road Park/flag pole.

5. Water utility staff:
  - a. Worked with the contractor for the I-43 construction to discuss water supply for their temporary concrete plant.
  - b. Met with Cardinal Stritch staff to discuss water usage at the building.
  - c. Worked with North Shore Water Commission to isolate the interconnect on Green Tree Road so the meter could be swapped.
6. In the shop:
  - a. Made repairs to the superintendent's truck (sway bar/arm).
  - b. Repaired the Toro regarding an electrical problem.
  - c. Performed maintenance on scooters.
  - d. Coordinated the upcoming work on the Longacre Pavilion roof.
  - e. Coordinated upcoming plumbing work in the men's locker room.

### POLICE DEPARTMENT

1. Officer William Bonebrake was sworn in as a police officer and started his career with the police department.
2. Officers responded to Best Buy for a report of a retail theft. After a brief follow-up investigation, the suspect reported to the station, was arrested, and ordered to appear to the Milwaukee County District Attorney's Office.
3. Officers responded to Best Buy for a retail theft. That investigation is still pending.
4. Officer made a traffic stop for a vehicle lighting violation. Upon making contact with the driver, the odor of marijuana was detected. The driver was arrested for Possession of Marijuana and Drug Paraphernalia.
5. Officers responded to a vehicle crash on Calumet Road and Port Washington Road. Upon investigating the crash, the driver of one of the vehicles was arrested for Possession of Fentanyl, Possession of Drug Paraphernalia and Bail Jumping.
6. Officers responded to the RiverPointe Shopping Center for a hit and run traffic crash. The owner of a vehicle was seated in her vehicle for a break and an unknown person side swiped her vehicle and left the location without stopping.
7. Officers responded to CVS Pharmacy for a report of a theft of a laptop. The theft was in conjunction with items sent to CVS via the United Parcel Service. (UPS)
8. Officers responded to a disturbance at a residence. The disturbance involved a civil matter between a contractor and a resident. One of the subjects was later arrested for Unlawfully Carrying a Concealed Weapon (Pistol).

### NORTH SHORE FIRE DEPARTMENT

1. The Fire Commission met on Tuesday June 13 and appointed Intern Firefighter Elijah Ornstein to Probationary Firefighter and also approved the completion of probationary periods for HEO Dan Muller and HEO Sean Phelps. Congratulations to all three individuals.
2. The Board of Directors met on Tuesday June 13 and authorized staff to utilize two of the labor attorney firms which responded to the RFP.
3. Recruit Firefighters will complete their Joint Fire Training Academy on June 23.
4. The Department participated in the 'Touch a Truck Event' at Maslowski Park this past Sunday. The event was well attended.