



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: June 9, 2023

Re: **Administrative Report for the Week Ending June 9, 2023**

ADMINISTRATION

1. Utility Billing Clerk attended training on the Village's billing software.
2. Village Clerk and Utility Billing Clerk attending Laredo training this week on Tuesday.
3. Board of Review meeting was held and attended by staff on Thursday, June 8, 2023 specifically to meet within the forty-five-day period, and adjourned to the date and time certain of October 18, 2023 at 5:00 p.m. The October 18, 2023 meeting will remain in session for the minimum of 2 hours, as required by Wis. State Statutes.
4. Delinquent 2022 tax notices were created and mailed by staff on June 8, 2023; the last installment was May 31, 2023. **Delinquent Real Estate Property tax payments should be sent to Milwaukee County Treasurer's Office after July 31st**, following Village of Fox Point's settlement.

DEPARTMENT OF PUBLIC WORKS

1. Staff met with Kapur & Associates to discuss the Lake Drive project. A presentation will be made at the June Village Board meeting to provide the results of the speed study, to solicit direction on the Beach Drive intersection, and to provide cost estimates for the drainage and water main improvements recommended to be made prior to the DOT undertaking construction on Lake Drive.
2. Staff also met with Kapur and their subconsultant GZA to discuss the Beach Drive groins/jetties. A presentation will be made to the Village Board regarding both jetties with a recommendation to undertake work.
3. Staff has been in discussions with Baxter & Woodman regarding the Bradley Road project (currently scheduled to be done in 2024) and finalizing the work to be done. Staff will present a change order from Baxter & Woodman at the June meeting related to additional tasks and out of scope activities. Staff and trustees have also been receiving emails and phone calls from residents regarding the design for the project and wondering if there is an opportunity to comment on or change the design. Staff has responded to the residents informing them that the design (10-foot lane widths with a 6-foot path) will not change. This is based on the direction the Village Board provided at the March 8, 2022 Village Board

Meeting (https://www.villageoffoxpoint.com/AgendaCenter/ViewFile/Minutes/_03082022-905).

4. Work on Beach Drive continues. The revetment on the south shoreline is approximately three-quarters complete and the water/storm sewer contractor (MJ) is expected to begin work the week of June 19. Michels will begin to mobilize to the north end to begin debris removal activities while, at the same time, continuing with revetment placement on the south shoreline.
5. DPW staff have been busy with the following:
 - a. Trying to get the pool ready to open. There are a number of mechanical and plumbing related issues that are causing challenges.
 - b. Assisting with setting up for the beer garden.
 - c. Took delivery of playground woodchips and will be spreading them at the playgrounds.
 - d. Performing asphalt patching.
 - e. Miscellaneous forestry activities including removing a limb that broke out of a tree in the 7500 block of Navajo and watering recently planted trees.
 - f. Placing shoulder material along the edge of road in various locations in the Village.
 - g. Coordinating and cleaning up after pavilion rentals.
6. Water utility staff:
 - a. DK Construction, a contractor for the DOT/Port Washington Road storm sewer and utility work, completed the re-route of the storm sewer around our water main without any issues.
 - b. Responded to a number of Diggers Hotline tickets.
 - c. Inspected the sanitary sewer tie-in to the manhole in the 1500 block of Goodrich Lane. The contractor was installing a new sanitary sewer lateral for an addition occurring at the property.
 - d. Corresponded with a resident who had questions about her utility bill. Residents are reminded that there is generally a credit provided in the summer for the sewer portion of the bill to account for watering lawns and gardens. Residents are also reminded that the stormwater utility fee is based on the impervious rooftop area of their homes (not the interior square footage) and then each property is placed into one of five tiers. More information on the stormwater utility can be found at <https://www.villageoffoxpoint.com/217/Stormwater-Utility-Information>.
7. In the shop:
 - a. Staff have been busy with preventative maintenance on trucks, removing salters, and performing miscellaneous equipment maintenance activities.
 - b. Staff have also been busy coordinating the plumbing work in the men's locker room. The sink, urinals and toilets are being replaced – the sink/wash basin because it no longer works and the urinals because of leaks and inoperability. The toilets are being replaced due to age of the facilities.

POLICE DEPARTMENT

1. Officers met with an individual who reported being the victim of a computer related scam. The person stated they complied with the scam and sent several thousands of dollars cash to an address in Arizona. After realizing the nature of the scam, the individual met with officers to report and resolve the issue. The officer contacted the Phoenix police department and arranged to have the package intercepted. The individual was able to track the package and terminate the delivery.
2. A subject came into the station to turn over a found wallet. The wallet contained several thousand dollars in cash. The officer is working to identify the owner and return the property.
3. Officers responded with North Shore Fire Rescue for a person who was found pulseless and not-breathing. Officers arrived and conducted an assessment of the patient before turning the patient over to paramedics. No life-saving measures were indicated in this situation and the officers completed an investigation in conjunction with the medical examiner's office.
4. Officers responded for a report of disorderly conduct after subjects engaged in a physical altercation subsequent to a motor vehicle crash. The subjects were arrested for the disorderly conduct and will appear at the Milwaukee district attorney for possible charges.
5. Officers conducted a traffic stop for a license plate violation that resulted in the arrest of the driver for operating while intoxicated first offense. The case will be heard in municipal court.
6. Officers conducted directed traffic patrol related to increased traffic volumes and speed due to area road construction projects.
7. Officers attended the MapleDale end-of-year carnival and met with students, teachers, and families.

NORTH SHORE FIRE DEPARTMENT

1. Winners of the Ride to School Programs had great times riding to school in style in a fire engine the past two weeks as the 2022-2023 school year comes to an end.
2. Fire Station 82 Update: Demolition, which is expected to be completed this week, continues on the site. Next week the construction team will work on site preparation.
3. Fire Department Board will meet Tuesday June 13 at 8:00 AM.
4. Fire Commission will meet Tuesday June 13 at 4:30 PM.
5. Firefighter Recruits continue to do well in the Joint Fire Training Academy. The group will complete their training on June 23 and then be assigned to the Operations Division.