



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: June 2, 2023
Re: **Administrative Report for the Week Ending June 2, 2023**

ADMINISTRATION

1. Staff facilitated the Audit Committee meeting on May 30 wherein the Auditor presented the draft FY 2022 Audit.
2. The new Utility Billing Clerk, Mackenzie, began work this week. Welcome!
3. Assistant Manager attended a cybercrime risk management webinar through the Village's insurance carrier.
4. Mandatory safety training was held for summer pool staff on May 31.
5. Residence Board meeting on June 1, 2023 was cancelled due to a withdrawal by the petitioner and lack of business.
6. Staff receipted final tax installment payments for the 2022 tax year, which were due by May 31, 2023; the grace period is through Tuesday, June 7, 2023.
7. Open Book and Board of Review date to hear testimony [2 hour meeting] has been entered on the Wisconsin Department of Revenue calendar at:
<https://www.revenue.wi.gov/Pages/Municipalities/bor-calendar-inq.aspx>
8. Village President Symchych and Village Manager Botcher had a meeting with Senator Knodl to discuss State and local matters.

DEPARTMENT OF PUBLIC WORKS

1. Beach Drive construction continues. Updates include the following:
 - a. MJ Contractors (water main and storm sewer) was expected to start work on the south end this week.
 - b. Michels work is progressing well and are expecting to mobilize to the north end in the next couple of weeks.
 - c. Residents are reminded that Digger's Hotline flags should not be removed during construction so that our contractors know where buried infrastructure is located.
2. The Village Forester and Public Works Director attended a forestry presentation regarding West Allis' GIS forestry database and discussed possible enhancements with our consultant after the meeting.
3. Staff completed preparation of the Stormwater Management Program documentation and submitted the report to the DNR this week. The Village's stormwater management permit

- required the preparation of the document to address public education and information, illicit discharges, post-construction stormwater runoff, erosion control, and pollution prevention.
4. Staff met with Kapur & Associates regarding the Lake Drive project and the planned presentation to the Village Board at the June meeting.
 5. DPW staff have been busy with the following:
 - a. Began mowing after No Mow May expired.
 - b. Replaced the tennis court center straps on the nets as it appears they were cut/vandalized.
 - c. Received 100 yards of playground mulch and will be spreading it at the playground areas.
 - d. Continue to be busy with pool preparation activities.
 - e. Performed tree removals and pruning.
 6. Water utility staff:
 - a. Continue to be busy with hydrant flushing and locates for the projects going on in and around the Village.
 7. In the shop:
 - a. Had training for staff again on the importance of greasing equipment.
 - b. Performed preventative and equipment maintenance activities.

POLICE DEPARTMENT

1. Officers conducted a traffic stop for speeding that resulted in the arrest of the driver for OWI, possession of marijuana, and Goes Armed with a Firearm While Under the Influence.
2. Officers conducted a traffic stop for a parking violation which resulted in driver being arrested for open intoxicants, operating after revocation and obstructing. The passenger was arrested for possessing fraudulent identification cards and open intoxicants.
3. Officers responded to a complaint for a speeding vehicle and possibly a vehicle crash. Upon making contact with the occupants of the vehicle which did crash, the driver was arrested for OWI-Marijuana and a probation/parole warrant.
4. Officers responded to MapleDale School for a student that was found in possession of marijuana. He was cited and released to an adult.
5. Officers conducted a traffic for speeding which resulted in the arrest of the driver for two warrants.
6. Officers responded to the RiverPoint Shopping Center for a report of a subject that threw a rock at a window of the business. The person was cited for disorderly conduct.
7. Officer responded to Walgreens for a report of theft. Two subjects removed diapers with consent.
8. Officers conducted a traffic stop for operating left of center. The driver was later arrested for OWI first offense-Alcohol related.
9. The new Police Administrative Assistant started work this week. Welcome!
10. Officer Waller attended Mobile Field Force training this week.
11. Officer Bastress held the DARE graduation for students whom successfully completed the program.

12. Officers conducted special traffic enforcement in the 8500-8600 Block of North Seneca Road, due to complaints of speeding vehicles.

NORTH SHORE FIRE DEPARTMENT

1. The Department is providing field experience training for paramedic students from Waukesha County Technical College (WCTC) over the next several weeks as the students finish their paramedic training.
2. Staff has started 2024 Budget Development.
3. A fire on May 30 on Lydell Ave in Whitefish Bay damaged a single-family home. No injuries were reported. Occupants of the home are staying with family. A shed fire also occurred early that morning on Glenbrook Ln. in Brown Deer. No injuries were reported at that fire either.