



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: May 19, 2023
Re: **Administrative Report for the Week Ending May 19, 2023**

ADMINISTRATION

1. Assistant Manager, DPW Director, and DPW Administrative Assistant met with CivicPlus content consultant to make changes to DPW website orientation.
2. Assistant Manager attended WCMA/ILCMA Code of Ethics Seminar on May 16.
3. Assistant Manager published notice of the 2023 municipal pool sponsorship program and authorized various seasonal repairs. Nationwide pool parts shortages may cause a delay in some repairs.
 - a. Reminder that pool membership and swim registrations may be submitted to Village Hall until June 9. All registrations as of June 10 must be delivered to the pool.
4. Assistant Manager published the 2023 summer beer garden series partnership with New Barons Brewing Coop and associated food truck schedule. Please see Village website for details.
5. Deputy Clerk performed election database maintenance.
6. 2024 election dates were posted to the Village website.

DEPARTMENT OF PUBLIC WORKS

1. Work on the Beach Drive revetment continues. Updates for the week include the following:
 - a. Revetment construction is ongoing and is approximately halfway complete along the southern section of the shoreline.
 - b. A truck delivering the armor stone had its load shift on Tuesday and the rock bed tipped on its side. NSFD, Fox Point PD, and DPW staff responded to the call.
 - c. Staff continues to work with residents on the north end regarding temporary construction easements and access points for installation of the water service laterals.
2. Staff participated in a conference call with our consultant (Ruekert Mielke) regarding DNR's preliminary 100-year floodplain maps. We are expecting to submit the appeal package to the DNR by mid-July (prior to the expiration of the 90-day appeal period) and intend on holding a PIM in August or September to discuss results.

3. Staff responded to a conflict related to the DOT construction on Port Washington Road in Glendale as it relates to our main water supply feed. The consultant for the project has developed an alternative route for the storm sewer (which is not ours) and staff will work with the DOT project staff to ensure that our water main is avoided during the work.
4. Staff completed the annual recycling report and submitted it to the DNR.
5. Staff is working on the annual sanitary sewer report to be submitted to the DNR and will share the report with the Village Board at the June meeting.
6. Staff identified road patches throughout the Village and will be soliciting bids from contractors to perform the work. A recommendation will be presented to the Board at the June meeting.
7. Kapur & Associates will be providing an update on the Lake Drive project at the June meeting and staff will be requesting direction once their presentation is complete.
8. DPW staff have been busy with the following:
 - a. Finished planting of Village street trees.
 - b. Mowed designated areas during No Mow May.
 - c. Performed pothole patching.
 - d. Continued with tree pruning activities.
 - e. Performed normal weekly activities.
9. Water utility staff:
 - a. Two water utility operators attended a continuing education course west of Madison to stay up to date on their water operator licenses.
 - b. Oversaw the installation of the new top section of our valve structure on Port Washington Road.
 - c. Replaced the hydrant on Holly Court.
 - d. Coordinated with Glendale regarding the construction of their 16-inch water main offset (as part of the DOT work).
 - e. Worked with dispatch on some emergency locates that were not called out to staff.
10. In the shop:
 - a. Obtained a quote for garbage scooters and worked with the vendor on information for a packer.
 - b. Performed preventative and equipment maintenance activities.

POLICE DEPARTMENT

1. Officers responded for a welfare check after family members were unable to reach a resident at their home. The officers were able to locate the resident and determined that they had died several days earlier. The officers investigated the death in conjunction with the medical examiner.
2. Officers received a Flock Safety alert for a stolen vehicle in the area of Port Washington Road and Brown Deer Road. Officers were able to locate the vehicle southbound on Port Washington Road and attempted a traffic stop. The vehicle fled and officers pursued for less than 1 mile before terminating the pursuit.

3. Officers responded to a property damage accident after a semi-dump truck turned on its side while dumping stone for the Beach Drive revetment project. The accident caused the road to be blocked for several hours while the truck was righted.
4. Officers responded to a report of retail theft at Best Buy after staff noted items were taken without permission. The theft was identified and reported 3 days after it occurred and officers are attempting to identify suspects.
5. Officers responded to a burglar alarm at BMO Harris bank in the early morning hours to find that unknown people attempted to enter the ATM machine. The external door for the machine was damaged but the internal vault was intact and no money was taken. Officers are working with other agencies to identify suspects / vehicles.
6. Officers conducted a traffic stop for a registration violation that resulted in the arrest of the driver for operating while intoxicated and going armed while intoxicated.
7. Officers responded with North Shore Fire Rescue for a report of a fire outdoors. Upon arrival, officers found a wooden fence on fire and attempted to extinguish the fire to prevent spread to the adjacent home.
8. Officers responded to assist Glendale Police after an juvenile was reported missing. Officers provided assistance with a search of the area. The juvenile was located safe and returned to family.

NORTH SHORE FIRE DEPARTMENT

1. Villages of Whitefish Bay and River Hills approved a resolution to reimburse the City of Glendale for borrowing relating to reconstruction of Fire Station 82.
2. Station 82 Project Update: Utility disconnect letters were received this week and the demolition permit was applied for to the City of Glendale.
3. Crews attended training this week focused on rescue firefighters who become injured or lost on the fireground.