



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: May 12, 2023

Re: **Administrative Report for the Week Ending May 12, 2023**

ADMINISTRATION

1. Staff facilitated the Village Board meeting on May 9, 2023.
2. Liquor license business renewal applications are being reviewed and followed up on by the clerk's office, prior to the publication date.
3. Board of Appeals agenda meeting packet is being prepared by the clerk's office to send out next week for the meeting on May 24, 2023 at 5:00 p.m.
4. Village Manager chaired North Shore Water Commission meeting.

DEPARTMENT OF PUBLIC WORKS

1. The Beach Drive project is humming along well. The contractor appears to be about 40% complete with armor stone placement along the southern shoreline. Some other highlights:
 - a. Our contractor and staff have been meeting with residents on the north end related to the water main and water service lateral(s) installation.
 - b. Residents will see gaps in the armor stone – these areas are where storm sewers will be installed when MJ begins their work.
 - c. The Garden Club and our DPW seasonal employees removed some of the day lilies on the north end as they were at risk of being destroyed during construction. The day lilies had been donated to the Village by the Garden Club and they, in turn, will re-purpose these during their plant sale coming up.
2. Staff met with our subconsultant (GZA) regarding the Beach Drive groundwater design for the road between Lake and the bottom of the bluff. They installed two groundwater monitoring wells on Tuesday and obtained soil samples from two other borings.
3. Visu-Sewer, our sanitary sewer lining contractor, continues to perform its work in the Village and are in the Seneca, Fairchild and Poplar area this week.
4. DPW staff have been busy with the following:
 - a. Tree plantings, restorations and tree pruning.
 - b. Road patching.
 - c. Yard waste and garbage collections.
5. Water utility staff:

- a. Closed a 16-inch and 20-inch valve on Port Washington Road so that a contractor could do work on lowering a portion of the Glendale water main.
 - b. Attended a meeting called by the DOT related to utility locates.
 - c. Responded to water quality concerns and high bills. In one case, it was found the resident had a leaking toilet. The water quality concern appears to be limited as neighbors are not experiencing the same thing.
6. In the shop:
- a. The new water utility van is out for service. There is a problem with the gas tank which is being fixed under warranty.
 - b. Staff also is performing PM's and equipment maintenance.

POLICE DEPARTMENT

1. Officers responded to a community residential facility after a resident called requesting assistance. The officers met with the resident who advised that all staff had left the facility an hour earlier and the residents were unattended. Officers provided assistance to the residents of the facility until an employee was contacted and arrived on location. The incident was reported to the state department of health services.
2. Officers on bicycle patrol met with a subject walking during the early morning hours and determined they were underage and under the influence of intoxicants. The subject was issued a citation for municipal court and transported home.
3. Officers responded to a welfare check after a resident noted a verbal argument occurring in the street. Officers arrived and determined the subjects were all involved in drug use. Two females and a male were arrested for possession of drug paraphernalia. The females were also arrested for outstanding warrants and possession of cocaine.
4. Officers responded to a motor vehicle collision in the 200 block of Calumet Road after a vehicle left the roadway and struck a power pole. The driver was transported to the hospital for evaluation and the power pole was replaced by WeEnergies.
5. Officer Wiesmueller conducted training with the students at Stormonth School for safety week. The training included bicycle safety, railroad safety, and pedestrian safety. The students engaged in multiple activities related to the week

NORTH SHORE FIRE DEPARTMENT

1. The Fire Department Board met May 9 to review the 2022 Financial Audit, and heard reports on designation of a primary 911 Public Safety Answering Point in Milwaukee County, legislation relating to fire and EMS services being considered by the State and on [Department Performance Objectives for the first quarter of 2023](#).
2. AC Carlson and BCs Riechert and Wisniewski attended ICS 400 Class this week at Waukesha County Technical College.
3. Chief Whitaker participated in a meeting with the Whitefish Bay Silver Spring Business Improvement District last Friday to discuss fire inspection and plan review processes with the BID and its members.
4. The Department, in conjunction with the North Shore Health Department and Bayside Communications Center, provided an orientation to newly elected local officials on Thursday evening.

5. Village of Fox Point and City of Glendale approved a resolution to reimburse the City of Glendale for borrowing relating to reconstruction of Fire Station 82.
6. Bi-Weekly Project Meeting Notes for Station 82: Waiting on WE Energies to disconnect gas service to the building to begin full demolition. Disconnection is expected to occur next Tuesday.