



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: April 21, 2023
Re: **Administrative Report for the Week Ending April 21, 2023**

ADMINISTRATION

1. Assistant Manager attended workers comp webinar on Tuesday presented by the Village's insurance carrier.
2. Assistant Manager continued to hold interviews for summer seasonal pool staff. Rolling interviews will continue through next week.
3. 2023 Expenditure Restraint Budget Worksheet was filed with the Wisconsin Department of Revenue by the treasurer's office.
4. Liquor license packets were mailed out by the clerk's office to the business who are up for renewal with an expiration date of June 30, 2023.
5. Tax settlement wires were set up and payments sent on Monday, April 17, 2023 by the treasurer's office for the April settlement for the 2022 taxes.
6. New delinquency tax notices were sent out by the treasurer's office on Monday due to incorrect dates on the original notices; treasurer worked with the software company to send correct and update notice to be paid on or before April 30, 2023.
7. Manager and Assistant Manager met with representatives of Baird regarding upcoming capital financing.

DEPARTMENT OF PUBLIC WORKS

1. Beach Drive work is progressing. Michels continues with armor stone placement along the southern section of Beach Drive and We Energies will complete their gas main installation this week. A Public Information Meeting has been scheduled for Tuesday, April 25 at Village Hall at 6 pm. Letters were sent to residents along Beach Drive and a notification will be added to the website as well.
2. The Village is partially participating in No Mow May. The parks and ball diamonds will be mowed to accommodate those who use the fields and parks while the boulevards will remain unmowed throughout May. However, the green space at Bradley and Lake will be mowed prior to Memorial Day as the Boy Scouts hold their annual Memorial Day remembrance ceremony at that location.
3. Visu Sewer is in town cleaning and televising the sanitary sewer lines to be lined. They will be in town for a couple of weeks prior to a different crew performing the lining activities.

4. DPW staff have been busy with the following:
 - a. Tree planting and stumping activities. Most of the trees have been delivered to the Village and the Forester and Foreman staked the locations for the trees. DPW staff began tree planting activities.
 - b. Collecting yard waste which has been very heavy.
 - c. Performing spring cleanups.
 - d. Tree pruning and trimming.
 - e. Tree removals.
 - f. Got the ball diamond ready at Indian Creek.
5. Water utility staff:
 - a. Continue to input data for the lead lateral documentation required by the DNR. They have completed approximately 2,000 of the roughly 2,400 entries.
 - b. Performed quite a few locates related to the tree planting and other projects in the Village (private and public).
 - c. Working with the contractor on the Port Washington Road water main (in Glendale) to replace the top section of the manhole for better access.
6. In the shop:
 - a. Performed preventative and equipment maintenance.
 - b. Preparing lawn equipment for use.
 - c. Packer returned to service.

POLICE DEPARTMENT

1. Officers responded to a report of family trouble that resulted in the arrest of a subject for battery; domestic violence. The subject was non-compliant with the conditions of release and was transported to the Milwaukee County Criminal Justice Facility.
2. Officers met with a resident who was the victim of identity theft after a fraudulent account was created through a cellular provider.
3. Officers responded and are investigating a report of fraud / theft after a contractor secured accounts in the name of the resident and created debt in excess of \$100,000.
4. Officers conducted a traffic stop for a speeding violation that resulted in the arrest of the driver for outstanding warrants. The driver was able to fulfill the warrant requirements and was released after processing.
5. Officers responded to check the welfare on a subject who had walked away from a group home and was complaining of medical issues and physical abuse. The officers provided medical assistance until the person was transferred to an ambulance and are investigating the allegations of abuse or misconduct in the group home.
6. Officers responded for a retail theft at NHI-Le Nails after a patron left without paying for services. The investigation remains open as suspects are identified.
7. Staff reviewed applications and conducted initial interviews with applicants for the administrative assistant position.

NORTH SHORE FIRE DEPARTMENT

1. The Fire Commission met on Tuesday April 17 and took the actions detailed below. A formal badge pinning for new promotes and Firefighter/EMTs will be held on June 22.
 - a. Approved the promotion of Peter Ziegelbauer to Battalion Chief effective June 1, 2023.
 - b. Approved the promotion of Fire Lieutenant Ryan Bialk to Captain effective June 1, 2023
 - c. Approved the promotion of HEO Joseph Wucherer to Fire Lieutenant effective May 3, 2023.
 - d. Approved the promotion of FFPM Andrew Holzer to Heavy Equipment Operator effective April 26, 2023.
 - e. Approved the promotion of FFPM Jason Quicker to Heavy Equipment Operator effective May 3, 2023.
 - f. Approved the appointments of Intern Firefighter Joseph Kane, Antonia Andrade and Daniel Rodriguez to Probationary Firefighter/EMT effective May 8, 2023. Intern Firefighter Thomas Gedemer was previously approved for appointment to Probationary Firefighter effective May 8, 2023.
 - g. Approved the appointments of Patrick O'Donnell, Gavin Olig, Jacob Formolo and Hayden Patnode to Probationary Firefighter effective May 8, 2023.
 - h. Approved successful completion of Firefighter Probationary Period by FFPM Jerod Mikkelsen, FFPM John Angeli, FFPM Anthony Gonzalez, FFPM Alexander Knaus, FFEMT Bailey Lucio, FFEMT Nicholas Salerno, FFPM Tanner Bomkamp, FFEMT Alexander Mross and FFEMT Antonio Salerno effective May 2, 2023.
 - i. Approved appointment of Elijah Ornstein, Christos Maillis and Johnny Mailloux to Intern Firefighter.
 - j. Approved a modification to the Heavy Equipment Operator Promotion List and the promotional process materials for Fire Lieutenant and Heavy Equipment Operator.
2. Truck 82 was involved in a minor motor vehicle accident while returning from a call on Wednesday afternoon. Estimates for body repair are being sought. The vehicle remains in service. No fire department personnel were injured. Milwaukee Police Department is investigating the crash.
3. Chief Whitaker and Finance Director Harrigan met with new Fox Point Village President Christine Symchych to discuss current Departmental issues.
4. Fire Department Board of Directors will meet on Tuesday April 25