



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** April 7, 2023

**Re:** **Administrative Report for the Week Ending April 7, 2023**

### ADMINISTRATION

1. Spring General Election on April 4, 2023 saw a 67% turnout in the Village of Fox Point with a total of 3502 ballots cast. Thank you to all election officials who volunteered their day to work the election!
2. 2023 Spring General Election materials were delivered to Milwaukee County Election Commission on Wednesday by village staff.
3. The clerk's office is currently working to record and reconcile all votes in the Wisconsin voting software within a 30-day period.
4. Village Board agenda and packet was prepared, generated and posted by staff, for the Tuesday, April 11, 2023 7:00 PM meeting.
5. Board of Canvass materials for local school districts were prepared by the clerk's office and picked up by the school districts.
6. The clerk's office prepared for the Village of Fox Point Municipal Board of Canvass for official municipal results; the meeting will begin on Monday at 8:30 AM in the Village Board room. The public is welcome to attend.
7. Assistant Manager began scheduling pool interviews for summer seasonal employment. First consideration ended March 31. Interviews will occur April 10-27.
8. Staff facilitated the joint Plan Commission and Building Board meeting on April 3.

### DEPARTMENT OF PUBLIC WORKS

1. Staff responded to a water main break on Bergen.
2. Staff met with Kapur and the DOT regarding the Lake Drive project. At this time, the DOT is requesting that the design be completed by fall 2024 for a possible early let in 2025.
3. Staff met with Kapur and GZA regarding the Beach Drive groins (jetties), the road and Manor Lane. A preliminary suggestion for protecting the groin (jetty) in the 7500 block of Beach Drive is to place armor stone around it.
4. Staff responded to a potential illicit discharge. More information is being gathered by the property owner's representative but the DNR has been informed of the potential discharge.
5. DPW staff have been busy with the following:

- a. Spring cleanups of properties damaged during the plow season.
  - b. Cleaned around storm grates prior to the rain events.
  - c. Continue with tree pruning.
  - d. Responded to a cleanup at Calumet and Santa Monica after a car accident.
  - e. Assisted with elections.
  - f. Continue with yard waste and normal activities.
6. Water utility staff continues to enter water service lateral information for the DNR report.
  7. In the shop:
    - a. Repairing the grapples for brush pickup on the skid loader and the Avant.
    - b. Performed miscellaneous preventative maintenance and equipment maintenance.

### POLICE DEPARTMENT

1. Officers on patrol observed a tree that had fallen due to the recent rains and high wind that was obstructing the railroad. After notifying the railroad to delay trains, the officer determined that the tree could be cut and removed without difficulty. The officer cleared the tracks and resumed train travel.
2. Officers responded to a report of a worker who was injured on the worksite after they sustained a significant fall. Officers arrived on scene and provided medical care until relieved by paramedics. The officers investigated the fall and provided a report to OSHA for the workplace injury. OSHA investigators responded to the scene to assumed responsibility for the investigation.
3. Officers responded to a motor vehicle crash that was initially reported as property damage only, but after interviewing the drivers, the fire department responded to evaluate a minor injury. The officer's investigation revealed that a driver failed to yield the right of way to through traffic and was issued a citation for the violation.
4. Officers were dispatched to investigate what a resident reported as hearing shots fired in the area. The officers located a vehicle occupied by juveniles who were launching fireworks from the car. The juveniles were issued citations for the fireworks violations and released to their parents.
5. Officers responded to assist a resident who was the victim for fraud after they clicked on spam / phishing information. The officers assisted the resident and provided information to help the resident protect against further fraud.
6. Officers responded to a report of theft after a citizen came into the station and advised that their wallet had been taken while they were at work. The citizen's credit cards were used to make fraudulent purchases. The investigation remains open as officers attempt to identify the suspects from the fraudulent card use.
7. Officers met with school staff and assisted with an in-service day teaching response to active threats in the school. Officers also instructed on how staff could provide immediate medical care to "stop the bleed."

8. Officers responded to a report of family trouble after a separated couple engaged in a verbal dispute. The officers were able to mediate the event and provide assistance to a couple engaged in divorce proceedings.
9. Staff began recruitment to replace the administrative assistant at the police department.

#### **NORTH SHORE FIRE DEPARTMENT**

1. The Department, in conjunction with several local synagogues, held a hammetz burning at Fire Station 81 in Brown Deer. Burning of hammetz is a Jewish tradition done on the morning before Passover.
2. All three shifts trained on vertical roof ventilation operations at a vacant home in the City of Milwaukee. Thanks to Milwaukee Fire for assisting in identifying a vacant home in the City of Milwaukee which was available for this training.
3. The Department has been working with the City of Glendale and Villages of Bayside and Shorewood on completing fire inspection compliance in regards to upcoming licensing renewals.