



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** March 31, 2023  
**Re:** **Administrative Report for the Week Ending March 31, 2023**

### ADMINISTRATION

1. Staff met with the contractor who will be repairing the tennis courts this summer. The plan is to rebuild two courts at both the Stormonth and Indian Creek courts at a time, leaving two open at each site for usage. The Courts will also be striped for tennis and pickleball. The project is expected to start after Memorial Day and will proceed through the summer. Weather will always be a factor.
2. Staff posted the agenda for the Joint Plan Commission and Building Board meeting scheduled for April 3, 2023.
3. Last week of in-person absentee voting was held in the clerk's office; currently, last count was an approximate 25% absentee voter turnout for Village of Fox Point.
4. Poll books were run and prepared by the clerk's office, for the April 4, 2023 Spring General Election.
5. Master voter active registration listing was prepared by the clerk's office for the 2023 Spring General Election.
6. Absentee logs were prepared by the clerk's office for the 2023 Spring General Election.
7. Final supplies and paperwork were prepared by the clerk's office, for the 2023 Spring General Election.
8. Public Hearing Notices were mailed on Monday by the clerk's office, in regard to 1840 Brewing public hearing scheduled to be held on April 11, 2023 at the Village Board meeting.

### DEPARTMENT OF PUBLIC WORKS

1. The Forester finished assessing the damage from the March snow storms on March 9-10 and March 25. Eighteen (18) trees comprised of thirteen different species have been or will be removed as a result of the damage caused by the heavy wet snow. 74 trees have been identified as requiring pruning from limb damage (comprised of eighteen different species) and another six private trees fell onto public right of way that needed to be removed from the right of way.
2. Work on Beach Drive continues with the following updates:

- a. We Energies/KS Energy has finished installing the gas main on the north end of Beach Drive. They will start working on connecting the services in the next couple of weeks.
  - b. As noted last week, Michels mobilized equipment to the job site and began removing the concrete barriers. They also began removing the concrete rubble from the site. All of this work has been occurring on the south end of the project.
  - c. Some larger armor stone has been delivered to the job site and will be used for the toe along the southern section of Beach Drive. This stone is currently being placed near the Mary Knoll property and Michels will proceed working north.
  - d. In discussions with Michels, when they have completed most of the southern section, they plan to move their equipment in the lake to the northern section, complete that area, then return back to the southern section and complete the area around the path to the lake on the southern section.
  - e. Staff from MSA inspected the pits and stockpiles for the armor stone, and provided a report to Michels and Village staff.
  - f. Next week Michels will continue to place the armor stone at the toe of slope, remove the concrete rubble and concrete barriers, and prep the area for placement of the bedding stone and armor stone.
3. The Foreman has been researching options associated with brine tanks. Brine is made by mixing salt with water, theoretically reducing the amount of salt usage during a snow event. He visited a couple of other DPW facilities and will continue to perform research on the best options for Fox Point.
4. DPW staff have been busy with the following:
  - a. Plowing operations this past Saturday.
  - b. Collecting yard waste due to all of the tree damage from the two recent snow storms.
  - c. Continued with tree pruning and removals resulting from the snow storms.
  - d. Made repairs to a floor drain at the Longacre Pavilion.
  - e. Installed the nets on the tennis courts (the wind screens will be installed at a later date).
  - f. Assisted the Clerk with voting activities.
  - g. Pothole patching.
5. Water utility staff:
  - a. Continued entering data for the DNR lead lateral report.
  - b. Responded to Digger's Hotline tickets.
  - c. Received a request from one of the contractors for the DOT I-43 project to use our water fill station. They were given approval and will be invoiced for the water usage.
6. In the shop:
  - a. Ordered parts to repair the ram on the Avant (leaking).
  - b. Will be ordering the new lawnmower trailer.
  - c. Obtained a quote to repair the leaks at Longacre Pavilion. This will be presented to the Board at the April meeting.
  - d. Received #15 back from the vendor.
  - e. Performed equipment maintenance and preventative maintenance.

**POLICE DEPARTMENT**

1. Officers responded to a report of retail theft after a subject was observed taking merchandise without payment. The subject exited the store and fled the area in a stolen vehicle. The vehicle was observed by Glendale officers, who attempted to stop the car with a brief pursuit, but terminated the pursuit for public safety.
2. The Fox Point Police Commission met to interview police officer candidates. One candidate was identified for employment subject to a background investigation, psychological evaluation, and medical evaluation.
3. Officers responded to assist Brown Deer police with a subject who reportedly was involved in a shooting. Fox Point officers provided visual support for the back of the home with a drone while the Brown Deer officers investigated and secured the subjects in the front of the home.
4. Officers stopped a vehicle for a traffic violation that resulted in the arrest of the driver for non-compliance with a required ignition interlock device.
5. Sergeant Morelli completed the Northwestern University School of Police Staff and Command. This program is a 10-week training for executive leadership and management training. The course was held in Pewaukee and utilized instructors from around the country who are Northwestern faculty.
6. Officers provided traffic control at Port Washington Road and Brown Deer after a vehicle being pursued by Ozaukee County Sheriff crashed in Bayside.
7. Officers responded to investigate a possible trespassing complaint after a subject was reported to be acting suspicious inside a business and the management wanted the person removed. The officers located the subject and conducted a field interview, which showed no cause for police intervention. The officers advised the business who welcomed the person inside.
8. Officers responded to assist Glendale police who had pursued a stolen vehicle which was last seen in Fox Point on Bradley Road. The vehicle was located a short time later in Doctor's Park on the service drive. The driver was not located.

**NORTH SHORE FIRE DEPARTMENT**

1. All sworn staff participated in EMS Training provided by Milwaukee County EMS this week.
2. Truck 82 and Battalion 8 assisted Milwaukee Fire Department at a house fire on Wednesday in which three occupants of the home were killed.
3. Over the next several weeks, the Department website will be refreshed by Civic Plus, the website vendor.
4. Staff has started working on annual updates to the Department's Capital Replacement Plan.