



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: March 24, 2023

Re: **Administrative Report for the Week Ending March 24, 2023**

ADMINISTRATION

1. Assistant Manager attended North Shore Managers Meeting on Thursday.
2. Spring General Election internal test of voting equipment was completed by the clerk's office, this week on Monday.
3. The first week of absentee voting for the Spring General Election was held in the clerk's office; current absentee voter turnout is at 20%.
4. The last week of in-person absentee voting in the clerk's office begins on March 27, 2023 and includes the following times: M-W, 8:00 a.m. until 4:00 p.m.; TH-FR, 8:00 a.m. until 5:00 p.m.
5. The second visit for absentee voting was made by the special voting deputies to Azura, on Thursday, for absentee voting.
6. Board of Appeals meeting was held, with staff participation, on March 22, 2023 to hear three cases.

DEPARTMENT OF PUBLIC WORKS

1. Michels mobilized equipment to Beach Drive this week.
 - a. We Energies continues to work on the gas installation on Beach.
 - b. Staff met with a resident regarding the work to be done on the north section of Beach Drive and explained the ROW versus non-ROW work.
 - c. Staff corresponded with a resident on Beach related to the revetment work.
2. The Forester has been busy logging all of the requests (70) related to the snow storm damage from March 9 and 10. A more detailed report will be made available soon.
3. Met with We Energies inspector to discuss gas main work on Bridge, Daisy, and Lake as some of it extends down Wye Lane. Apparently the entire line was not replaced in 2022 WE Energies decided they wanted to replace the rest of it this year.
4. Received quotes to perform recycling collections after the contract expires with Waste Management at the end of this year. Staff will meet internally and discuss options with the Village Board at an upcoming meeting.
5. DPW staff have been busy with the following:

- a. Collecting yard waste which continues to be heavy from the storm two weeks ago.
 - b. Finished tree pruning of limbs damaged during the storm.
 - c. Cleaned catch basins on the north end of Beach Drive (which were discovered as part of the work being performed). The alignment of the storm sewer was never documented when constructed over 20 years ago but we were able to obtain survey shots on the location of the storm after it was exposed and also found catch basins that we believe connect to the storm sewer.
 - d. Performed snow plow cleanups.
6. Water utility staff:
- a. Began compiling the water service lateral inventory pursuant to DNR and EPA rules. This requirement stems from the failures in Flint, MI and every community is being asked to document the types of laterals (copper, lead, etc.) to each house as well as the types of pipes inside homes (if the information is available).
 - b. Addressed a fire hydrant that was backed into this past weekend.
 - c. Performed locates for the gas main work that began on Daisy, Bridge, and Lake.
7. In the shop:
- a. Performed equipment maintenance and preventative maintenance on a variety of equipment including squad cars.
 - b. Worked with the vendor to have the front-end loader repaired (a hydraulic leak).
 - c. Received the skid loader back for repairs that needed to be done.
 - d. Packer 15 is still out of service.

POLICE DEPARTMENT

1. Staff conducted interviews for police officer candidates and began a background investigation on a candidate.
2. Officers conducted a traffic stop for an equipment violation that resulted in the arrest of the driver for outstanding warrants. The driver was transported to the Milwaukee Criminal Justice Facility to fulfill the warrant requirements.
3. Officers responded to Saint Mary's hospital for a report of battery related to a domestic relationship. The officer's investigation revealed that a verbal argument escalated to a physical altercation and the victim sustained significant injuries. The aggressor was arrested and will be referred for charges at the district attorney's office.
4. Staff completed the Police Department annual report and published it to the Village website.
5. Officers responded to a report of a male subject exposing themselves in a public space at an apartment complex. The male subject was subsequently arrested after the officer's investigation. The subject will appear in municipal court.
6. Officers conducted a traffic stop and subsequently arrested the driver after identifying marijuana in the vehicle. The driver had not used the drugs prior to driving and will appear in court for possession of marijuana.
7. Officers responded for a report of family trouble after receiving multiple calls for a verbal dispute occurring. The officers were able to de-escalate the situation and after completing an

on-scene investigation, one person was arrested for disorderly conduct related to a domestic dispute. The case will be referred to the district attorney.

8. Officers responded to assist a family after one of the family members made statements indicating that they were suicidal. The officers completed an investigation and referred the matter to the crisis response team for further action.
9. Officers conducted a traffic stop for a speeding violation that resulted in the arrest of the driver for operating while revoked. The driver has never had a driver's license and identified themselves with a foreign ID card.
10. Officers responded to assist Bayside police after subject were reported to be arguing at the Sendik's. Fox Point assisted in de-escalating the matter and all enforcement action was taken by Bayside.
11. Officers assisted with the delivery of excavating equipment to the Beach Drive project. The equipment was oversized and required traffic control on Lake Drive to maneuver under the power lines and turn on Beach.
12. Officers responded to assist Bayside police with an underage drinking party.

NORTH SHORE FIRE DEPARTMENT

1. Assistant Chief Tyk presented information on the Department to the Bayside Citizens Academy. The Bayside Citizens Academy is a new 7-week interactive program offered to residents of Bayside. The program aims to provide a closer look at the operations of local government and the jobs of those who work for the Village.
2. Staff participated in an incident debrief of the Bayshore Parking Garage incident with the City of Glendale and Bayshore Management this week.
3. The Village of Whitefish Bay is repairing a floor drain pipe issue at Station 84 this week.