



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** March 17, 2023  
**Re:** **Administrative Report for the Week Ending March 17, 2023**

### ADMINISTRATION

1. Staff facilitated the regular Village Board meeting on Tuesday, March 14, 2023.
2. 2023 Spring General Election absentee ballots were mailed by the clerk's office on Tuesday morning for all requests to-date on file; over 740 ballots have been mailed this week.
3. **In-person absentee voting** begins in the clerk's office on Tuesday, March 21 and runs through Friday, March 31 during office hours; **extended hours include March 30 and March 31 until 5:00 p.m.**
4. Pre-test of the voting equipment for the 2023 Spring General Election is on Friday; this is completed prior to the public test being held on Monday, March 27, 2023 at 10:00 a.m. in the Village Hall, 2<sup>nd</sup> Floor, Schwemer Hall.
5. All Spring General Election notices have been posted by the clerk's office as required.
6. The Spring General Election late voter registration period began on Thursday this week; voter registrations must be in-person in the clerk's office during the late period or at the poll location, prior to the election.
7. Board of Appeals agenda and packets were posted and delivered by staff for the meeting on March 22, 2023 at 5:00 p.m.
8. Special Voting Deputies visited Fox Point Azura for the purpose of registration and absentee voting for the Spring General Election on Tuesday, March 14<sup>th</sup>.

### DEPARTMENT OF PUBLIC WORKS

1. Activity will start to increase on Beach Drive in the next week. All permits have been secured from the DNR and Army Corps of Engineers.
  - a. Michels is planning to start along the southern stretch of road instead of the northern stretch to allow We Energies to complete gas installation on the north end.
  - b. We Energies expects to finish a portion of the north end next week and then will continue with gas installation up the private road on Beach Drive.
  - c. Staff has had correspondence with property owners and/or their attorney regarding work in the Village right-of-way.

- d. Michels indicated that, in the near future, they may have as many as three crews working on the job. There will be a lot of truck traffic once they begin work.
  - e. Staff (Forester, superintendent, foreman and director) met with Michels on Friday to discuss tree removal and relocation as well as anticipated replanting plan.
2. Forester was busy following up with the tree damage complaints that arose out of last week's heavy snow.
3. Staff met with other North Shore communities to discuss stormwater requirements as part of our permit.
4. DPW staff have been busy with the following:
  - a. Continuing with yard waste collections as a result of last week's storm.
  - b. Continued with tree pruning and removals as a result of last weeks' storm.
  - c. Continued with normal activities.
5. Water utility staff:
  - a. Picked up the new valve turner as the old one had failed and needed over \$3,500 in repairs (a new one was about \$7,000).
  - b. Began entering lateral data in a spreadsheet per a DNR requirement.
  - c. Worked with DOT contractors to discuss the valve pits on Port Washington Road. These pits were lowered as part of the road reconstruction project but created an offset in the pit from the top of the manhole such that the valves could not be accessed. Staff shared pictures with the DOT and they are working on resolving the access issues.
  - d. Performed utility locates.
6. In the shop:
  - a. Packer 15 is down and was sent out to International for work.
  - b. The new front-end loader had a hydraulic leak and was sent back to the vendor for warranty repairs.
  - c. Miscellaneous preventative and equipment maintenance activities.

## POLICE DEPARTMENT

1. Officers began an investigation into a fraud after the department was notified of several stolen checks belonging to residents that were recovered during a search warrant in Milwaukee. The officers will be working cooperatively with other agencies involved in the theft.
2. Investigator Michelle Wichman completed her final shift with the police department, retiring on March 16, 2023.
3. Staff completed updates to the medical protocols for officer response to EMS calls. The protocols will be reviewed by our physician medical director.
4. Staff attended a threat assessment meeting with school administrators.
5. Officers responded to a hit & run accident. The investigation identified that the event occurred on the interstate and the MCSO was called to document the incident.
6. Officers responded to assist the Glendale police department after a robbery was reported at Q'Doba in Bayshore mall. Fox Point officers assisted in the apprehension of two suspects.

7. Officers responded to a resident requesting assistance after a family member made threats to harm themselves. Officers met with the individual and turned them over to the crisis team for further evaluation.

#### NORTH SHORE FIRE DEPARTMENT

1. All three shifts went through training on emergency protective placements of individuals put on by the Milwaukee County Department on Aging.
2. The Department has filled all eight positions for the Spring 2023 Recruit Class. Individuals are currently going through background checks and medical examinations.
3. Milwaukee County Office of Emergency Management - EMS Division has created a public dashboard for EMS System activity that can be viewed at [Data Analytics \(milwaukee.gov\)](https://data.analytics.milwaukee.gov).
4. Chief Whitaker attended the annual Fire/EMS Lobby Day at the State Capital in Madison on Wednesday. Key points provided to local legislators included the need to increase aid to local government in Wisconsin and support for worker's compensation coverage for PTSD for all EMS and volunteer firefighters. PTSD worker's compensation legislation was passed for full-time firefighters during the last legislative session.