



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** February 10, 2023  
**Re:** **Administrative Report for the Week Ending February 10, 2023**

### ADMINISTRATION

1. Staff facilitated the Joint Plan Commission and Village Board Public Hearing regarding the Mary Nohl Property on February 6, 2023.
2. Staff facilitated the Building Board meeting on February 8, 2023.
3. Village Board meeting agenda and packet was prepared, posted, and delivered by staff on Thursday for the February 14, 2023 meeting at 7:00 p.m.
4. Sex Offender Residence Board training meeting agenda was prepared, posted, and delivered by staff on Thursday for the February 13, 2023 Zoom meeting at 1:00 p.m.
5. Spring primary in-person absentee voting began in the clerk's office on Tuesday, February 7, 2023; the last week of February 13, 2023 hours are: M-T-W, 8:00 a.m.-4:00 p.m. and Th-Fr, 8:00 a.m. until 5:00 p.m.
6. Spring primary pre-test of the voting equipment was performed by the clerk's office on both Monday and Wednesday this week.
7. Spring primary Azura Memory Care Fox Point 2<sup>nd</sup> and last visit was completed by the Special Voting Deputies on Thursday, February 9, 2023 at 10:00 a.m.
8. Village Manager participated in the monthly North Shore Water Commission meeting.

### DEPARTMENT OF PUBLIC WORKS

1. The Beach Drive water main bid opening was held this past Monday. Four bids were received with the low bidder being MJ Construction (approximately \$1.5 million). The Village budgeted \$2.25 million for the work. A recommendation will be made to the Village Board at next Tuesday's meeting.
2. Staff met with Kapur and the Department of Transportation regarding the Lake Drive project regarding traffic control and possible schedule for the project. Kapur is still being asked to have the contract documents completed for a possible early let (bid) in November 2024 which means that construction could occur as early as 2025. Given that schedule, Kapur and staff will make a presentation to the Board in May or June to provide cost estimates for the water main and storm sewer work and will recommend that the water main work be completed in 2024 prior to the start of construction on Lake Drive and that the storm water work be done in conjunction with the DOT work on Lake Drive.

3. Water utility and DPW staff responded to a water main leak on Santa Monica north of School Road. The leak was originally repaired on Wednesday but then, on Thursday, it was discovered to still be leaking. Crews re-excavated the area on Friday to make the necessary repairs.
4. The water utility received the correlator unit and will receive training on the use in April when the company is in town.
5. DPW staff have been busy with the following:
  - a. Tree pruning.
  - b. Sewer cleaning along lot lines. It is going a little slower because a few residents complained about DPW staff parking on their driveways to access the manholes in the backyards. Staff had used the driveways in the past (as opposed to the easement area along the lot lines) to avoid disruption and possible damage to landscape features and are double checking with owners who may be affected by the work to be done.
  - c. While sewer cleaning, DPW staff discovered stone and clay being brought back to a manhole in a line segment on the north end of the Village. We have checked with our consultant and that line segment is scheduled to be rehabbed this year.
  - d. Staff responded to the snow event on Thursday and took delivery of more salt.
  - e. Staff has replaced deteriorated and damaged street signs in the Village.
  - f. Installed mailbox posts and mailboxes.
  - g. Collected a special collection (the first one for 2023).
6. In the shop, staff were busy with PM's and equipment maintenance and performed a PM on the two lift stations.
7. The lead mechanic also received a quote for the replacement for Truck 8 which will be presented to the Village Board next Tuesday. Additionally, while he received quotes for the repairs to the Longacre roof, the Village Attorney advised that it was over \$25,000 and may fall into the public bidding statute requirements. Staff will bid the work in the next month and make a recommendation at the April or May Village Board meeting.
8. Staff began compiling initial data for the recycling report due to the DNR at the end of April.
9. Staff also began compiling information for the DNR stormwater report due at the end of March.

### POLICE DEPARTMENT

1. Sergeant Arendt conducted recruiting efforts for new police officers at the area technical colleges.
2. Officers conducted a high-risk traffic stop in conjunction with Glendale police after subjects were seen in the Mobil station with a weapon. Glendale police took the subjects into custody and a loaded firearm was recovered.
3. Officers investigated a motor vehicle crash after a subject came into the police department and reported the crash. The driver left the roadway after losing control of the vehicle causing damage to their vehicle and village property.
4. Officers responded to a report of a missing person after a juvenile failed to return home. The officers conducted interviews of friends and family in an effort to locate the subject, as well

as searching areas where the juvenile was last known to be. The incident was closed when the juvenile returned home in the morning.

5. Officers responded to a report of a student acting in a disorderly manner at a school which resulted in the student being taken into custody for their actions and referred to the juvenile justice center for charging.
6. Chief Freedy and Captain Dubnicka attended the Wisconsin Police Leadership Foundation winter conference and training.
7. Officers responded to assist a resident who had engaged in a verbal argument with an ex-boyfriend. The argument did not involve any physical contact; however, officers provided resources to the resident for domestic incidents.
8. Officer Wiesmueller responded with the Milwaukee Area Investigative Team for the officer involved critical incident in Milwaukee.
9. Officer Bastress completed the DARE education program at Mapledale School and held a graduation ceremony for the students.

### NORTH SHORE FIRE DEPARTMENT

Construction contracts were signed with Scherrer Construction for the demolition and reconstruction of Fire Station 82 and the North Shore Health Department Offices this week. Tentatively, Med 82 and Battalion 8 will move to Whitefish Bay Station 84 next week. Truck 82 will move to Milwaukee Station 37 no later than the following week. The Department is awaiting Spectrum Business Internet to complete a network connection at the Milwaukee Fire Station before Truck 82 can move. Vehicle maintenance will move to Station 85 in Bayside next week also.

Our [2023 Strategic Plan](#) and [2022 Annual Report](#) were released last week. They are available on our website, [www.nsfire.org](http://www.nsfire.org). Learn more about the Department's plans for 2023 and what was accomplished in 2022!

The Fire Commission will interview candidates for Firefighter/EMT on Saturday of this week.