



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** January 6, 2023  
**Re:** **Administrative Report for the Week Ending January 6, 2023**

### ADMINISTRATION

1. Website redesign launched on January 3, 2023.
2. Staff facilitated the Plan Commission meeting on January 3, 2023.
3. Staff prepared the Village Board agenda and packet for Tuesday, January 10, 2023 at 7:00 p.m. was prepared and posted.
4. Staff prepared the Joint Village Board and Plan Commission public hearing agenda and meeting agenda packet for the date of January 31, 2023 7:00 p.m.
5. Notice of Public Hearing regarding 7254 and 7328 North Beach Drive was posted and mailed, regarding an application for the addition of a Cultural Overlay District zoning designation.
6. Staff met with consultant regarding potential massing analysis for Village owned property along Santa Monica Boulevard.
7. Follow up letters were sent out by the clerk's office to all undeliverable WEC postcards that were sent for verification of registration.

### DEPARTMENT OF PUBLIC WORKS

1. DPW staff have been busy with the following:
  - a. Following up with many recycling calls. Waste Management has missed large areas of the Village again this week and staff has been tracking the missed collections.
  - b. Performing tree pruning in areas of the Village to remove dead wood and raise up limbs that are overhanging streets.
  - c. Performing regular collections and tasks.
2. Water utility staff:
  - a. Reviewed the draft water main design for the southern section of Beach Drive and provided comments to our consultant MSA.
  - b. Found a water leak on MMSD's water lateral on the bluff. Staff has forwarded a video and information to MMSD to have them make the necessary repairs.
  - c. Repaired a damaged water service lateral for a property on Bradley where the home is situated in Glendale but the water main/lateral is fed off the water main

within Village ROW. Staff will be working with Glendale and KS Energy to determine reimbursement of the costs associated with the repair.

3. In the shop:
  - a. Staff worked with Brooks Tractor to obtain a quote for a new wheel loader. This will be presented to the Board at next Tuesday's meeting.
  - b. Performed various PM's and equipment maintenance tasks.
4. Worked with our consultant on the Beach Drive project – both the revetment and water main – to schedule preconstruction meetings and plan bidding for the water main. Work on Beach Drive will be very busy as We Energies is also planning to replace the gas main along the northern stretch as well as the private road on Beach.

### POLICE DEPARTMENT

1. Officers responded to assist Bayside police after a citizen reported hearing shots fired in Doctors Park. Officers were able to locate several subjects in the park that were in the area of the complaint who were subsequently arrested by the Sheriff for numerous violations; including drug, alcohol, and weapons offenses.
2. Officers on patrol observed damage to a USPS drop box that was struck by an unknown person. The incident was investigated as a hit & run and turned over to the postal inspector.
3. Officers assisted a staff member from a Fox Point house of worship who was turning in shotgun shells. The ammunition was found in a donation box at the house of worship and will be destroyed by the Wisconsin Crime Lab.
4. Officers met with a resident who was reporting a driving complaint after they were cut off by another motorist and forced to take evasive action. The officer was able to identify the other driver and complete an investigation into the matter.
5. Sergeant Huber completed training as a tactical response instructor. Sergeant Huber is the departments 5th instructor, which allows us to complete training of staff locally on multiple disciplines.
6. Officers responded to assist a resident who was locked out of their home. After numerous attempts, officers were able to identify a way into the home and assist the resident.
7. Officers responded to assist Glendale police with a hold-up alarm that resulted in the arrest of 4 people related to an armed robbery. Fox Point officers assisted with a perimeter and victim interviews.
8. Officers assisted a resident who was being harassed by an ex-boyfriend. The subject's permission to be at the residence has been revoked and the investigation is ongoing.
9. Staff continued to work with remediation crews and the HVAC contractor to repair damage caused by the frozen pipes in the police department.

### NORTH SHORE FIRE DEPARTMENT

Assistant Chiefs Carlson and Tyk conducted the first round of interviews for firefighter candidates this on Wednesday, Thursday and Friday this week.

CPR recertification was held this week for all personnel.

Fire Department Board will meet next Tuesday morning via Zoom.

Assistant Chief Tyk was interviewed by WISN Channel 12 about CPR and AED's after the sudden cardiac arrest of an NFL Player on Monday Night Football.

<https://www.wisn.com/article/damar-hamlin-cardiac-arrest-nfl-cpr-aed/42384385>