



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: December 2, 2022

Re: **Administrative Report for the Week Ending December 2, 2022**

ADMINISTRATION

1. Assistant Manager met with CivicPlus representatives regarding design review and launch date for the website redesign.
2. Staff met with Associated Bank regard tax collection procedures for the upcoming payment cycle.
3. Fox Point Treasurer's office continues to work with LandNav regarding the new tax software and inconsistencies to complete the tax bills and the tax roll timely by Monday, December 19, 2022. Fox Point is one of six trailblazer municipalities for the new tax software in Milwaukee County.
4. Plan Commission for December 5, 2022 has been cancelled by staff due to lack of business.
5. Fall General Election results have been reconciled and completed with the WEC voting system; completion was timely and prior to the deadline of December 23, 2022.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff continued to be busy with leaf collection activities and cleaning up Village properties.
2. DPW staff also assisted with recycling collections again this week as Waste Management fell behind after the Thanksgiving holiday.
3. DPW and Water Utility staff held a pre-bid walkthrough for the Port Washington Road watermain project on Wednesday. While no contractors appeared at the voluntary walk through, our consultant and the DOT representative were present.
4. Staff dropped off payment to the City of Glendale for the watermain work to occur and our consultant submitted the plans and specifications to the DOT for their review and approval. We are required to provide a road deposit to Glendale as well as a permit review fee and erosion control fee. Most of these will be reimbursed to the Village under the agreement with the DOT.
5. Staff met with the DNR to discuss the bacteria action benchmark called for in the stormwater permit.
6. Staff met with the Village Attorney to discuss easements on various projects in the Village and updates to Chapter 285 of the Village Code. Our attorney is recommending that we

postpone approving updates to Chapter 285 until after the floodplain ordinance (and floodplain maps) are resolved.

7. Staff in the shop are busy with preventative maintenance, getting the snow equipment ready, and performing miscellaneous maintenance on squad cars.
8. Staff submitted a reimbursement request to MMSD for the private property infiltration and inflow project totaling approximately \$35,000.
9. Staff is working with our consultant and contractor on the reimbursement request to MMSD for the green infrastructure (GI) installed along Bywater, Boyd, Links and Portage this fall.
10. The contractor for the Green Infrastructure project finished the paving work this week.

POLICE DEPARTMENT

1. Officers responded to a report of threats to a government official after a resident received a threatening letter related to their official position. The officer assisted the resident and follow-up on the investigation will be handled by the Wisconsin Capital Police.
2. Officers responded to a telephone complaint after an employer reported that a former employee's ex-boyfriend continues calling and making threats. The employer requested assistance in resolving the calls and extra patrols to the area.
3. Staff took delivery of new electric bicycles for the bicycle patrol unit. The e-bicycles were purchased using grant funds and should provide the officers with the ability to efficiently respond to calls for service, while providing better access to the officers by members of the community.
4. Officers assisted Glendale police with traffic control at a personal injury motor vehicle crash.
5. Officers responded to assist Brown Deer police with reports of several fights occurring outside of the high school. No active fights were occurring when the Fox Point officer arrived.
6. Officers assisted a resident who is experiencing neighbor trouble, including veiled threats, related to a property maintenance.
7. Officers assisted Brown Deer police after an open-source report of a flash-mob looting event at the Wal-Mart.
8. Staff conducted ride-along opportunities for potential police officer candidates.
9. Officer Walker completed Advanced Roadside Impaired Driving Enforcement (ARIDE) training at the Glendale Police Department. The training was developed by NHTSA and will train law enforcement officers to observe, identify, and articulate the signs of impairment related to drugs, alcohol or a combination of both, in order to reduce the number of impaired drivers and impaired driving related traffic collisions.

NORTH SHORE HEALTH DEPARTMENT

- Fire Station 81 hosted the Village of Brown Deer Holiday Tree Lighting on December 1.
- Fire Department Board met November 30 and approved recommending reconstruction of Fire Station 82 in Glendale with office space for the North Shore Health Department to the

seven North Shore Municipalities. Each communities' common council/village boards will need to approve the project and related general obligation bonding prior to signing of construction contracts for the project.

- The Fire Department Board passed a Proclamation thanking Assistant Chief John Maydak for his service to the North Shore Communities. Assistant Chief Maydak will be retiring from the Department at the end of the year.