



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: November 18, 2022

Re: **Administrative Report for the Week Ending November 18, 2022**

ADMINISTRATION

1. Election Day Registrations are being entered into WisVote by the clerk's office this week.
2. Village Board budget public hearing agenda and packet were prepared, posted and delivered via electronic means this week.
3. Board of Appeals meeting agenda and packet were prepared, posted and delivered this week.
4. Village Treasurer and Financial Manager are working with LandNav and Associated Appraisal Consultants to reconcile all data prior to import for the tax roll.
5. 2023 spring general election Type A Notice was posted by the clerk's office this week.
6. 2023 spring general election candidate paperwork was prepared and delivered this week to incumbents.
7. Village Manager attended Wisconsin Policy Forum Awards luncheon.
8. Village Manager attended ICC meeting to receive update on (Milwaukee County) LandNav tax billing software.
9. Village Manager attended North Shore Managers meeting re: Glendale Fire Station

DEPARTMENT OF PUBLIC WORKS

1. DPW staff have been busy this week with normal activities as well as the following:
 - a. Performing leaf collection. Crews are still working 10-hour days and working on Saturdays to vacuum all the leaves.
 - b. Responding to snow events this week.
2. Water Utility staff coordinated replacement of a portion of the water main at the Portico's adjacent to the hydrant that was snapped off by a resident or visitor to the Portico's. Staff is investigating the water main components as it was discovered the main consists of asbestos cement and is not ductile iron per the plans. Mid City Plumbing replaced the small section of main adjacent to the hydrant due to their experience with that type of material.
3. Water utility staff also responded to a water main break on Santa Monica near Fairchild.

4. In the shop, staff was busy with PM's, equipment maintenance and coordinating the replacement of the heating unit in the Board Room as well as pipes leading to three of the offices.
5. The Beach Drive coastal resiliency project bid opening was held on Tuesday. Seven contractors bid on the project with the cost varying between approximately \$3.7 million up to \$6.2 million. Michels Corp was the low bidder for the project and MSA (our consultant) has been working with them to confirm the stone proposed to be used, quarry location, subcontractors, etc.
6. Staff participated in the DNR Chapter 30 meeting on Tuesday night related to the Beach Drive project. Approximately 25 persons attended the meeting both virtually and in person.
7. Staff participated in a conference call with MSA to discuss the Beach Drive project including the need for a letter of recommendation for award of the work, a proposal for performing inspection services, coordination with staff related to the water main work, and proposed meetings with staff from Fund for Lake Michigan and MMSD to discuss green infrastructure opportunities.
8. Staff participated in a conference call with the DOT related to the Port Washington Road water main replacement project in Glendale. Ruekert Mielke has completed a draft of the drawings and specs and will be submitting them to the DOT and their consultant for review. Village staff will also be reviewing the contract documents. The plan is to open bids on December 6 and award the project at the December 13 meeting.

POLICE DEPARTMENT

1. Officers responded to a report of a theft that resulted in the arrest of a suspect. The suspect used a mobile money transfer app to take money from a resident at a CBRF without permission. The resident's family noted the theft and contacted police. The suspect was taken to the Milwaukee County criminal justice facility and felony charges are being reviewed by the district attorney for theft from an at-risk adult.
2. Officers responded to Saint Eugene's School and assisted faculty with a safety drill.
3. Officers responded to a report of a hit & run accident after a pedestrian was struck at Riverpoint Shopping Center. The pedestrian was walking in the parking lot when a car pulled away from a parked position, striking the person. The driver left the scene and is being sought by the officer for further investigation and follow-up. The pedestrian was not injured.
4. Chief Freedy and Officer Bastress attended the Waukesha Police Department awards and recognition ceremony for officers involved with the Christmas parade response. Waukesha officers were presented citations for exemplary service and life-saving, and partner agency officers were recognized for their cooperative efforts to manage the totality of the investigation. Officer Bastress and Investigator Wichman received Waukesha strong citation bars for their uniforms.
5. Officers assisted a resident who was the victim of identity theft after an unknown person opened a credit card in their name without permission. The credit card account is closed and the resident is working with the credit reporting bureaus to prevent further fraud.
6. Officer Bastress instructed DARE for the fifth-grade class at Saint Eugene's School.