



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: October 21, 2022

Re: **Administrative Report for the Week Ending October 21, 2022**

ADMINISTRATION

1. Village Manager presented as a panelist at the League of Wisconsin Municipalities Conference in La Crosse on October 20; "What I Wish Elected Officials Knew About Municipal Finance".
2. President and Assistant Manager presented on a panel to the League of Wisconsin Municipalities Conference in La Crosse on October 21.
3. Budgets were bound and delivered to Board Members in advance of their budget workshop October 25 at 7 pm.
4. In-person absentee voting begins next week, Tuesday October 25th in the clerk's office and runs through Friday November 4, 2022. Please see the website for details.

DEPARTMENT OF PUBLIC WORKS

1. Staff participated in the Beach Drive pre-bid walkthrough with contractors and our consultant (MSA).
2. Staff also participated in a conference call with MSA and the DNR on Wednesday to discuss the permit for the project. Staff at the DNR had limited technical questions then noted that before the permit can be issued, they have to publish a 30-day public notice. They further noted that if, during the 30-day public notice period, someone requested a public meeting/hearing, then that would push the 30-day period further out. As such, staff requested the public hearing to coincide with their 30-day public notice period. The public hearing is tentatively scheduled for November 15 at 6 pm and may be either virtual or held at Village Hall. It is anticipated that the DNR permit could be issued in mid-December.
3. Staff also participated in the substantial completion walkthrough with our consultant (Baxter & Woodman) and contractor (American Sewer) on Tuesday and determined that the project on Wye and Port Washington Road is substantially complete. Staff requested that American Sewer remove the barrels and barricades from the job site and DPW staff will install driveway markers along Wye Lane given the number of times vehicles have created ruts in the restored areas. The hope is that the driveway markers will keep folks out of the restored area and on the road.

4. The Village's sewer contractor (Visu-Sewer) is continuing with the sanitary and storm sewer lining project this week – mainly in the northwest portion of the Village.
5. Staff participated in the FEMA/DNR 100-year floodplain informational meeting for local officials last Tuesday. During the meeting, staff learned that the DNR will require a Letter of Map Revision (LOMR) type analysis to appeal their floodplain determination and limits. We intend to proceed with that task knowing that the Village has undertaken projects the last few years to reduce the amount of flow going to Indian Creek which will help in the analysis. These projects include green infrastructure storage projects on Calumet, Greenvale and Bywater.
6. Staff is attempting to schedule repairs to a hydrant damaged at the Porticos and has requested contact information in order to invoice the Porticos for the cost to repair.
7. Staff in the shop have been busy with the leaf vacs, performing PMs on snow equipment, performing miscellaneous equipment repairs and maintenance, and attended training in Jefferson related to International truck engines.
8. DPW crews have been busy stump grinding, collecting leaves and yard waste, pruning and removing a tree that fell across Crossway. Staff also poured a concrete lined channel ditch which had badly heaved and settled on Fairchild Circle.
9. DPW crews and staff continue to work with Waste Management on their collections. They appear to be getting better as the new drivers become more accustomed to the Village.
10. Staff in the water utility started dead end hydrant flushing, inspected curb stops and valves for the new project and reported work needing to be completed to American Sewer, assisted with stump grinding, and worked with the City of Mequon in loaning them our crimping tool.

POLICE DEPARTMENT

1. Staff completed the installation and configuration for the new mobile video systems. All department vehicles are equipped with cameras, as well as all uniformed officers.
2. Officers responded to a report of criminal damage to property after a resident found the rear window of their car had been smashed. No items were taken from the vehicle.
3. Officers responded several reports of damage to property incidents after a residents found their mailbox damaged by a pumpkin thrown from a moving vehicle.
4. Officers participated in High Visibility Traffic Enforcement activities. The officers' activities are coordinated with other north shore agencies and are funded by the WI DOT.
5. Officer Walker participated in a community engagement activity at the Town Club. Officer Walker was able to meet with residents and community members.
6. Officer Adamaitis conducted a home security survey for a resident. The officer and resident identified vulnerabilities to the home and strategies to prevent residential crime.
7. Officers provided assistance to a resident that was receiving threats after a motor vehicle crash. The officer was able to provide assistance to resident in blocking the offender from future contact. The resident declines any further police action.
8. Officers completed their annual Vehicle Pursuit Training as mandated by the Wisconsin Law Enforcement Standards Board.

NORTH SHORE FIRE DEPARTMENT

The Department recognized recently retired Fire Commissioner Elliott Moeser and Chaplain Robert Dick, newly promoted members Battalion Chief Brian Wisniewski, Captain Jeremy Boehlke, Lieutenant Andrew Allen, HEO Dan Muller and HEO Sean Phelps, and new members Daniel Santiago, Myles Mahnke and Michael Simonis at a badge pinning ceremony on October 20. Thanks to all who attended!

A public bid opening was held October 20 for the reconstruction of Fire Station 82 in Glendale and construction of offices for the North Shore Health Department. Seven general contractors submitted bids for the project. Staff is now reviewing bids for compliance with specifications and updating financial projections for presentation to the Board of Directors on November 1.

The Department continues to provide fire prevention presentations to area schools as part of Fire Prevention Month.