



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** December 10, 2021  
**Re:** **Administrative Report for the Week Ending December 10, 2021**

### ADMINISTRATION

1. Final tax production is under way by treasurer staff to meet the state mailing deadline of December 20, 2021.
2. Village Board agenda and packet were posted for the December 14, 2021 meeting.
3. Staff facilitated the Building Board meeting on December 8, 2021.
4. Staff facilitated the Board of Appeals meeting on December 9, 2021.
5. Staff prepared for the preliminary audit fieldwork with village auditor Baker Tilly.
6. Baker Tilly is working on preliminary audit fieldwork in coordination with staff on Thursday and Friday of this week.
7. Election organization and document archival continues by clerk's staff prior to 2022.
8. Village utility bills went out on December 1, 2021; as a reminder, payments are due on December 20, 2021.
9. Village Manager attended North Shore Water Commission meeting.
10. North Shore Managers met regarding the proposed North Shore Library.
11. Village Manager hosted the annual Employee Holiday Luncheon.

### DEPARTMENT OF PUBLIC WORKS

1. As noted in last week's administrative report, staff finished the road ratings for 2021 and submitted them to the DOT. This week, staff calculated the average and weighted average road ratings for all of the Village roads. As a reminder, roads rated a 1 are considered to be in the worst condition and in need of immediate replacement/reconstruction and those rated a 10 are considered to be new or relatively new. The average road rating is 6.46 (which is based on a straight average regardless of the length of the segment of road being rated) whereas the weighted average is 6.371 (which takes the rating multiplied by the length of each segment of road and then is divided by the overall length of the Village roads). Compared to the 2019 ratings of 6.203 and 6.233 and 2017 ratings of 5.875 and 5.842, respectively, there has been an increase in the condition of the Village roads which is a testament to the commitment the Village has made to capital improvements.
2. Staff responded to private lateral issues that arose the last week.

3. Staff interviewed four candidates for a DPW laborer position that has been open for the last year. We will meet to discuss each of the candidates and expect to make an offer next week.
4. The Village has received bids for the scooters we replaced as well as for the flat files in the Director's office totaling approximately \$11,000. All bids were due through the auction website Friday morning and payment must be made before the items can be picked up.
5. The Forester worked on the bid for the 2022 spring tree planting and has already received two bids. All bids are due noon on December 21 and a recommendation will be made to the Village Board at the January meeting.
6. Water utility staff completed setting up Truck 16, worked with the utility billing clerk on completing the MMSD sanitary sewer survey, flushed the north end of Beach Drive for water quality purposes, and worked on utility locates.
7. DPW staff completed leaf collection activities this week and removed the leaf vacs and boxes from the trucks.
8. DPW staff also responded to two salt events this week – Monday and Wednesday, had the catch basins in the Village cleaned/vacuumed, ordered calibration equipment for the salt trucks (one of the pieces broke and needs to be replaced), and continue to collect lots of yard waste.
9. Our two "seasonal" employees are wrapping up work the next week – Sue's last day for the year was today and Keenan's is next Friday. Keenan has been a seasonal employee for us the past few years and has found a full-time job (after having graduated from college this past May). Sue has been working for us the past couple of years and we look forward to having her back next year as she does an outstanding job with all of our planting beds (among other things).

### POLICE DEPARTMENT

1. Officers provided assistance to the Milwaukee Police Department after a vehicle they were pursuing entered Fox Point. The vehicle had been disabled by tire deflation devices in Glendale and came to a stop in the 8200 block of Santa Monica. Fox Point officers did not engage in the pursuit and provided a containment perimeter due to their familiarity with the neighborhood, while Milwaukee effected the arrest.
2. Officers responded to Maple Dale school after the administration was made aware of a threat to the safety of the student body. Officers assisted the staff with securing the building when students were arriving and identified the student(s) involved in the threat. The officers engaged in a cooperative investigation with school staff that resulted in one student being taken into custody and referred to the district attorney at the juvenile justice center. The school administration notified parents of the incident, which resulted in a parent contacting the school about a separate incident. Officers and staff investigated the second complaint which resulted in another student being taken into custody.
3. Officers responded to a report of neighbor trouble after a resident reported tampering with their holiday lights. The officer investigated and mediated the matter.
4. Officers responded to a report of a suspicious vehicle in front of Best Buy after the vehicle was identified by security personnel as being similar to a car used in other thefts. The officer

conducted a field investigation which resulted in the arrest of one subject for an outstanding warrant from Racine County and the other occupant of the car was issued a trespass notice from the store personnel which revokes their permission to be in the store.

5. Officers responded to Best Buy for a report of retail theft after two females were observed concealing merchandise and leaving the store. The subjects fled the area prior to officer arrival. The investigation remains open as officers work with store security personnel and other local agencies.
6. Officers responded to assist a resident who made written threats to harm themselves. The officers investigated the matter and provided mental health services to the subject through the Milwaukee County Mental Health Mobile Team.
7. Officers responded to a CBRF after residents engaged in a verbal argument that escalated to a physical fight. The officers de-escalated the situation, arrested one subject for battery and issued a citation for disorderly conduct to the other subject. The subject who was arrested was transported to the Criminal Justice Facility for a probation / parole violation.
8. Officers responded to a report of a theft after a resident noticed jewelry in the home has disappeared. The theft has been ongoing over the course of a two-year period. The investigation remains open.
9. Officers responded to a report of fraud after an unknown subject opened a cell phone account in the resident's name and leased three new phones.
10. Officers responded to assist the Bayside Police Department after a resident of a memory care facility was reported to have walked-away from the facility. The officers provided assistance in searching the area for the missing person, as well as making contact with all Fox Point businesses in the area. The subject was located later in the day unharmed.

## NORTH SHORE HEALTH DEPARTMENT

### **Healthy Highlight 12/7/21: Cold Weather-Related Health and Safety Tips – Hypothermia**

Hypothermia is a condition of abnormally low body temperature. Exposed to cold temperatures, your body begins to lose heat faster than it can be produced. Prolonged exposure to cold will eventually use up your body's stored energy, resulting in hypothermia.

Body temperature that is too low affects the brain, causing unclear thinking and inhibiting body movement. This could cause a person to not know what is happening and he or she won't be able to respond normally. In Wisconsin, many of us participate in outdoor activities throughout the fall, winter, and early spring. We should all be aware of the potential symptoms of and treatment for hypothermia.

Hypothermia is most likely at very cold temperatures, but can occur at temperatures above 40°F if a person becomes chilled from rain, sweat, or submersion in cold water.

#### **Preventing Hypothermia:**

- Have furnaces checked annually for efficient and safe operation before the heating season arrives.

- Check on elderly relatives, friends, and neighbors.
- Monitor the rooms where infants sleep or spend periods of time.
- When spending time outdoors, adults and children should dress warmly and stay dry. If doing strenuous outdoor activities, the National Weather Service recommends avoiding wearing cotton since cotton takes a long time to dry and will sap your heat. Instead, use synthetic fabrics that wick moisture from your skin and dry quickly.
- Layer clothing, preferably wind resistant, to reduce loss of body heat caused by the wind.
- Tell relatives and friends where you are going and when you expect to return.
- Do not ignore shivering. It's an important first sign that the body is losing heat. Persistent shivering is a signal to return indoors.

#### **Recognize the Warning Signs of Hypothermia:**

- Adults and Children: shivering, exhaustion, confusion, fumbling hands, memory loss, slurred speech, and drowsiness.
- Infants: bright red or cold skin, very low energy.

[Learn what to do](#) if someone begins showing warning signs of hypothermia.

Source: WI Department of Health Services, [www.dhs.wisconsin.gov/climate/weather/cold](http://www.dhs.wisconsin.gov/climate/weather/cold)

Other cold weather safety tips: [Be Prepared to Stay Safe and Healthy in Winter | NCEH | CDC](#)

#### **GET YOUR FLU SHOT:**

It is National Influenza Vaccination Week December 5-11. National Influenza Vaccination Week is a call to all Americans 6 months and older to get their annual flu vaccine if they have not already. Flu remains a significant public health concern, and this week will serve to remind people that there is still time to get a flu vaccine—the only vaccine that protects against flu—to prevent flu illness and potentially [serious complications](#).

Locations providing flu shots and/or COVID-19 boosters:

- Menomonee Valley Testing Site: [city.milwaukee.gov/CovidVax](http://city.milwaukee.gov/CovidVax)
- North Shore Pharmacy: [northshorepharmacy.org](http://northshorepharmacy.org)
- Hayat Pharmacy: [hayatrx.com](http://hayatrx.com)
- Walgreens: [walgreens.com/topic/pharmacy/seasonal-flu](http://walgreens.com/topic/pharmacy/seasonal-flu)
- CVS: [cvs.com/immunizations/flu](http://cvs.com/immunizations/flu)
- Pick 'n Save: [picknsave.com/d/flu](http://picknsave.com/d/flu)
- Walmart: [walmart.com/cp/flu-shots-immunizations](http://walmart.com/cp/flu-shots-immunizations)
- Meijer: [meijer.com/services/pharmacy/pharmacy-services](http://meijer.com/services/pharmacy/pharmacy-services)

#### ***WHAT HAS THE NSHD BEEN WORKING ON?***

- We want to express our thanks to the Alverno nursing students and UW-Milwaukee nursing students who completed their public health nursing clinical with the North Shore Health Department this past semester and helped us immensely with COVID-19 and flu vaccine clinics.

## COVID-19 INFORMATION

### **PEDIATRIC COVID-19 IMMUNIZATIONS:**

We do not have any first dose pediatric clinics scheduled at our office at this time. Check our [website](#) for updates.

Find locations providing pediatric Pfizer vaccines:

- Vaccines.gov: call 1-800-232-0233 or visit [vaccines.gov](https://www.vaccines.gov)
- HealthyMKE: visit [www.healthymke.com/navigation-update](https://www.healthymke.com/navigation-update)

**Second Doses:** If your child (5-11 years) received their first dose at one of our school clinics and was not able to make the second dose clinic, we have limited availability for second doses at our Brown Deer office on Tuesday, December 14, 2021 from 1pm-2:30pm. By appointment only. Please call 414-371-2980 to schedule an appointment.

### **VACCINATIONS AND TESTING**

1. Find a vaccine location near you: Vaccines.gov: call 1-800-232-0233 or visit [vaccines.gov](https://www.vaccines.gov)
2. [Health Connections](#) has several community COVID-19 vaccine clinics in December.
3. Visit our website for updates on testing ([COVID19 Testing \(nshealthdept.org\)](https://www.nshealthdept.org)) and vaccination ([Vaccine Information \(nshealthdept.org\)](https://www.nshealthdept.org)) locations.  
**Drive-Thru COVID-19 Testing Site:** 2401 W. St. Paul Ave. Milwaukee. The site is open for testing Monday, Wednesday, & Friday from 12pm-6pm, and Tuesday & Thursday from 9am-3pm.
4. Wisconsin Immunization Registry: Those in Wisconsin can visit [Public Immunization Record Access webpage](#) for their vaccination records.

### **IMMUNIZATIONS (NON-COVID, APPOINTMENT REQUIRED)**

We provide vaccinations for individuals who are underinsured or uninsured, including infant and child routine immunizations and those required for school. Please call us at 414-371-2980 to find out what vaccines we have available and to make an appointment.

### **UPCOMING BLOOD PRESSURE SCREENING (WALK-INS WELCOME – NO APPOINTMENT NECESSARY):**

- **NSHD Shorewood Office:** 2010 E Shorewood Blvd. 4th Wednesday of the month from 3:30 p.m. to 4:30 p.m.
- **Lydell Community Center:** 5205 N Lydell Ave, Whitefish Bay. December 14 from 1:00 p.m. to 2:00 p.m.
- **Lois & Tom Dolan Community Center:** 4355 W. Bradley Rd, Brown Deer. 1st Wednesday of the month from 12:15 p.m. - 1:00 p.m.