



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** October 15, 2021

**Re:** **Administrative Report for the Week Ending October 15, 2021**

### ADMINISTRATION

1. Staff facilitated the Village Board meeting on October 12, 2021.
2. Staff facilitated the Building Board meeting on October 13, 2021.
3. Clerk Treasurer attended LandNav Tax Software Implementation and Timeline discussion on Thursday afternoon.
4. Deputy Clerk Treasurer generated letters to send out regarding the WEC Movers voter list.
5. Deputy Clerk Treasurer is coordinating a test for WEC's online training resource that Fox Point has volunteered to participate in.
6. Village Manager attended North Shore Water Commission meeting.
7. Staff completed compiling the Executive Budget proposal for FY 2022.
8. Assistant Manager began implementing MFA protections on Staff devices.
9. Assistant Manager held interviews for Ice Rink Manager.
10. Assistant Manager and DPW Staff met with insurance investigator regarding a claim from July.

### DEPARTMENT OF PUBLIC WORKS

1. Staff met with Waste Management to discuss recent service disruptions, credits to the Village as a result of the disruptions, and the anticipated continuation of service over the next two years. We also met to discuss concerns related to recent developments in other communities related to their service.
2. Staff met with Kapur & Associates staff as well as the foreman for All-Ways regarding the quantities incurred on the 2021 road and utility project as well as to discuss a change order for work incurred during the course of the project.
3. Water utility staff:
  - a. Has been performing locates in the Village.
  - b. Worked with Kapur and All-Ways to have several buried valves/manholes raised on Santa Monica.
  - c. Completed hydrant flushing.
  - d. Assisting the mechanics as they get ready for fall leaf collection.

- e. Located all curb stops on Regent and Santa Monica and brought them up to grade.
4. DPW staff:
  - a. Continue with garbage and yard waste collection.
  - b. Began leaf collection activities.
  - c. Worked with the contractor on the removal of an elm that was damaged during the August windstorm.
  - d. Installed new street signs on Santa Monica and white posts throughout the project.
  - e. Performed tree removals and will begin fall stump grinding in a week or two.
5. Communicated with AT&T and other cable companies regarding their restoration work in the Village and noted the work that was required to be done properly. The Village does require a deposit be placed on file for the utility work so that, if the contractor does not perform the work well or does not come back to restore the areas, the Village can use the deposit to perform the work.

### POLICE DEPARTMENT

1. Staff participated in required biannual pursuit training developed by the law enforcement standards board.
2. Officers provided assistance to a resident who was the victim of an identity theft. The resident was advised by their credit card provider that an unknown person opened a credit card in their name and has accrued a significant balance. The case remains open for investigation.
3. Officers assisted a resident who was the victim of identity theft when an unknown person registered for unemployment benefits in their name. The resident did not suffer any financial loss and will be working with workforce development on the claim.
4. Officers responded to assist a resident with a theft complaint. The resident paid a foreign nanny for childcare services and the nanny violated the childcare agreement. The resident declined further investigation and requested law enforcement documentation only.
5. Officers stopped a car for a field interview when it was found parked behind Walgreens. The officer's investigation revealed that the subject was impaired and may have been involved in a domestic violence incident. The subject denied medical attention and the officer assisted the subject until the incident was turned over to the agency of jurisdiction for the event.
6. Officers engaged in a pursuit of a vehicle that was observed speeding eastbound on West Calumet Road. The officer attempted to stop the vehicle for the violation and the driver accelerated away from the officer. The officer terminated the pursuit after losing sight of the vehicle.
7. Officers participated in training on managing critical incidents. The training was provided by Wisconsin Emergency Management and involves personnel from different disciplines responding to significant events in the community. The course involves the use of a mock city to simulate the emergency and the responder's actions.
8. Officers provided assistance to Bayside Police during the arrest of an uncooperative subject. The Fox Point officers assisted during the booking and identification process.

**NORTH SHORE HEALTH DEPARTMENT*****WHAT HAS THE NSHD BEEN WORKING ON?***

- We are hosting the Nicolet Flu Vaccine Clinic this Saturday, October 16<sup>th</sup> from 9am – 11am. This clinic is open to the public! Flu shots are \$10 for those 18 and under. Cash or check only. See the attached flyer for more information.
- We are offering COVID-19 booster shots for those who are eligible. Our appointments are full for this week. Check our website weekly for updates on availability: [nshealthdept.org](https://nshealthdept.org).
  - Please visit the CDC website to see which groups are eligible: [cdc.gov/coronavirus/2019-ncov/vaccines/booster-shot](https://cdc.gov/coronavirus/2019-ncov/vaccines/booster-shot).
  - Several locations are providing booster shots. Find a vaccine here: [vaccines.gov](https://vaccines.gov). You do not need to return to the same location where you received your first two doses. Please bring your vaccine card to your booster shot appointment.
- Please see the attached schedule for this year's flu clinics, at North Shore Health Department Brown Deer and Shorewood locations.
- Our nurse supervisor, Kathleen Platt, continues to serve as our interim Health Officer.

**UPCOMING BLOOD PRESSURE SCREENING (WALK-INS WELCOME – NO APPOINTMENT NECESSARY):**

- **NSHD Shorewood Office:** 2010 E Shorewood Blvd. On the 4th Wednesday of the month from 3:30 p.m. to 4:30 p.m.
- **Lydell Community Center:** 5205 N Lydell Ave, Whitefish Bay. On November 9 and December 14 from 1:00 p.m. to 2:00 p.m.

**Lois & Tom Dolan Community Center:** 4355 W. Bradley Rd, Brown Deer. On the first Wednesday of the month from 12:15 p.m. - 1:00 p.m.