



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** October 1, 2021

**Re:** Administrative Report for the Week Ending, October 1, 2021

### ADMINISTRATION

1. Clerk Treasurer's Office is working on organizing and archiving unnecessary files.
2. Cybersecurity meeting was attended by Clerk Treasurer.
3. WMCA 2022 Conference Committee meeting was attended by Deputy Clerk Treasurer/WMCA President and Clerk Treasurer/Co-chair of Committee on Wednesday.
4. The process of redistricting continues by the Clerk's Office.
5. Assistant Manager prepared the Village's annual insurance applications for 2022 rates.
6. At direction of WEC for election security purposes, authorization was submitted to the federal government (CISA) for approval of a new .gov domain name for the Village.

### DEPARTMENT OF PUBLIC WORKS

1. Snow plow contracts were sent out last week; staff has started receiving phone calls and e-mails regarding them.
2. Kapur & Associates mailed the postcards for the Lake Drive public information meeting that will be held on October 19. A presentation will be made at two different times – 6 pm and 7:30 pm – to describe potential widening of Lake Drive and incorporation of crosswalks. More information regarding the project will be added to the Village website.
3. The Forester marked ash trees for removal along the Lake Drive path between Green Tree and Bell Roads. We will need to work with We Energies to trim the trees to beneath the power lines before the trees can be removed.
4. The Forester and Director of Public Works received word that We Energies is scheduled to begin aggressive line trimming/clearing in the Village as a result of the windstorm and power outage in August. They anticipate beginning work as early as the week of October 11 and will be focusing their efforts on the utility lines located north of Bradley Road. We Energies will provide us with a FAQ sheet that will be included on the Village website and will be sending letters out to the affected property owners next week. ***Please note that We Energies will only drop the material below the utility lines and the property owners will be required to remove the material from their property. Staff has discussed the matter and DPW staff will chip up the material (less than 6-inches diameter) brought roadside where the crews have performed the line trimming but will not manage the larger pieces of wood.***

5. Staff completed the annual dry weather illicit discharge stormwater testing of the major outfalls (those typically larger than 36-inches diameter) in the Village. North Shore Water analyzes the water samples for pH, total chlorine, total copper, phenols, and detergents/surfactants. Staff is required by its stormwater permit to perform this annual testing and, each year, only two outfalls have running water that need to be tested. Both locations turn out to be groundwater. It is noted, though, that the Village will be required to add bacteria to its testing parameters in the future and will need to (a) develop an action benchmark for bacteria by June 1, 2022, (b) develop and submit an inventory of fecal coliform sources and a map indicating the locations of potential sources by May 31, 2024, and (c) develop and submit a fecal coliform source elimination plan by November 30, 2025.
6. Water utility staff discovered that pump two in the pump room is not running and turning off properly. Energenics will stop out next week to take a look at the pump.
7. Water utility staff have started turning valves (6-12 inch) on the system and is halfway through the hydrant flushing. One of the DPW employees who assists in the water department was also registered for the water operator exam.
8. DPW staff performed crack filling on a number of roads and in the Village Hall parking lots, have been busy with yard waste and mowing, installing white posts and will be installing new street signs on Santa Monica.
9. The mechanics have been busy working on the leaf vacuums and other PM's. Packer 13 needed to be towed for service and packer 15 will be sent out once 13 is returned (13 is scheduled for replacement in 2022).
10. Staff met with the contractor on the Barnett Lane ravine project and discussed restoration work. The Forester will also be making recommendations for plantings within the area disturbed adjacent to Barnett Lane.
11. Staff worked on the PPII reimbursement from MMSD. Once cancelled checks are received, a reimbursement request of approximately \$45,000 will be submitted to MMSD. A subsequent reimbursement will be submitted once the construction and inspection costs are tallied.

## POLICE DEPARTMENT

1. Officers responded to Best Buy, 8755 North Port Washington Road, for a report of theft. The officer's investigation revealed that a customer in the store concealed another customer's mobile phone and left the store. The subject was arrested for theft and will appear in municipal court.
2. Officers assisted a resident who was the victim of identity theft after an unknown person opened a bank account in their name without permission. The resident did not suffer any financial loss and was provided information to protect their identity from future events.
3. Officers responded to a report of a fight at McDonald's, 8739 North Port Washington Road, involving approximately 12 people in the parking lot. Initial reports indicated that unruly customers threatened the staff and implied that they had a firearm. The officer's investigation revealed the incident was a verbal dispute and arrested two subjects for disorderly conduct. One of the arrested subjects also had an arrest warrant (without bond) from Milwaukee County for concealing and receiving stolen property; however, was released due to Milwaukee County COVID protocols.

4. Officers conducted a traffic stop when they observed a vehicle driving without headlamps illuminated that resulted in the arrest of the driver for OWI first offense. The driver posted bond as an out-of-state resident and was released after the booking process. The case will be heard in municipal court.
5. Officers responded to a report of damage to property after a resident reported that their mailbox was knocked over by an unknown person. The officer believes that the damage occurred when a vehicle was engaged in a U-turn and no other identifying information was found.
6. Officers responded to assist Brown Deer police at the scene of a motor vehicle crash involving a truck and a motorcycle.
7. Officers met with a resident reporting that their vehicle was stolen. The officer's investigation revealed that the vehicle was towed by a property management company and no criminal activity occurred.
8. Officers participated in their annual meetings and evaluations with our psychological services. This meeting is part of the department mental health wellness program.

## NORTH SHORE HEALTH DEPARTMENT

### **NSHD Healthy Highlight 9/28/21: World Rabies Day**

Rabies is a viral disease affecting the central nervous system. The rabies virus is transmitted from infected mammals to humans (typically via a bite) and is invariably fatal once symptoms appear. Human rabies is now rare in the United States, but still occurs frequently in many developing nations. The last four cases of human rabies in Wisconsin occurred in 1959, 2000, 2004 and 2010. All four Wisconsin cases acquired the disease from infected bats.

If you are bitten by any animal, immediately clean the animal bite or scratch wounds with liberal amounts of soap and water for 10-15 minutes. If the bite was by a species of concern, including a dog, cat, bat, ferret, raccoon, fox, or skunk, it is important to notify your local health department. The North Shore Health Department follows up on animal bites that occur in the North Shore. Call us at 414-371-2980 to report a bite. Notifying ensures that the biting animal is appropriately and legally observed or tested for rabies. It is also vital not to release or destroy a biting animal until a public health official or an animal control officer is consulted. You should also promptly notify your physician if a bite occurs. In most instances, observation or testing of the biting animal will rule out the possibility of rabies and will therefore eliminate any need for the bite victim to undergo the series of injections. If circumstances of the exposure warrant it, however, a physician will administer preventive medications (called post-exposure prophylaxis) to the bite victim.

Exposures to bats are worrisome because some people with very minor exposures to bats have contracted rabies. If there has been any possibility of physical contact with a bat, even without a known bite, the animal should be safely captured and held until a public health official or a physician can be consulted.

More information is available on the WI DHS website: [dhs.wisconsin.gov/rabies](https://dhs.wisconsin.gov/rabies) and CDC website: [cdc.gov/rabies](https://cdc.gov/rabies).

***IN CASE YOU MISSED IT, HERE ARE SOME ON-GOING HIGHLIGHTS TO NOTE:***

**IMMUNIZATIONS (APPOINTMENT REQUIRED)**

We provide vaccinations for individuals who are underinsured or uninsured.

Please call us at 414-371-2980 to find out what vaccines we have available and to make an appointment.

**UPCOMING BLOOD PRESSURE SCREENING (WALK-INS WELCOME – NO APPOINTMENT NECESSARY):**

- **NSHD Shorewood Office:** 2010 E Shorewood Blvd. On the 4th Wednesday of the month from 3:30 p.m. to 4:30 p.m.
- **Lydell Community Center:** 5205 N Lydell Ave, Whitefish Bay. On October 12, November 9, and December 14 from 1:00 p.m. to 2:00 p.m.
- **Lois & Tom Dolan Community Center:** 4355 W. Bradley Rd, Brown Deer. On the first Wednesday of the month from 12:15 p.m. - 1:00 p.m.

*Please visit our website for more up-to-date information about BP Screenings:*

[www.nshealthdept.org/Clinics](http://www.nshealthdept.org/Clinics)