To: The Honorable Members of the Fox Point Village Board  
From: Scott A. Botcher, Village Manager  
Date: July 16, 2021  
Re: Administrative Report for the Week Ending July 16, 2021

ADMINISTRATION

1. The Village conducted its Note sale on Tuesday selling 10-year debt at .957%.  
2. Clerks’ office mailed 30-day notice letters to Voters who WEC reported to be on the “ERIC Movers” list in Village of Fox Point.  
3. Mail returned WEC postcards for Village of Fox Point registered voter ERIC Mover list continue to be updated daily by clerk’s office.  
4. Mail returned WEC 4-year maintenance postcards continue to be updated daily by the clerk’s office.  
5. WMCA Ad-hoc Multi-Media Committee wrap-up meeting is currently being scheduled via Zoom by Chairperson/Village Clerk Treasurer for July.  
6. MTAW District 5 meeting is being organized by Directors, Fox Point Clerk Treasurer and Milwaukee Deputy City Treasurer for an August meeting to be held in Fox Point.

DEPARTMENT OF PUBLIC WORKS

1. Staff met with Kapur & Associates, the DOT and other stakeholders regarding the Lake Drive project. The operational meeting was held on July 15 to solicit input from utility companies that may have infrastructure in the ROW.  
2. Kapur is completing the survey along Lake Drive and we are planning a public information meeting to discuss bike lanes, etc. in October (tentative). A second PIM will be held in conjunction with the DOT in January (also tentative).  
3. Water Utility staff have been busy with the relay project this week. They spent most of the day on Thursday working to shut off valves on Santa Monica so that one of the valves could be replaced. They found that, in trying to shutoff the valves, that others need to be replaced.  
4. Staff and MSA are planning a public information meeting for the Beach Drive project on August 5. Staff has responded to questions from residents regarding the project and has reached out to our consultant regarding the issues raised.  
5. Staff has been busy coordinating the replacement of the lead service laterals in the Village. Letters were sent to the property owners along the project route requesting that the schedule a time to sign documents in order to have the work done.
6. Staff has also been busy coordinating the sanitary sewer riser/lateral repair/rehab work.
7. DPW staff continues being busy with normal day to day operations. Finished patching Santa Monica as part of the replacement of the water lateral to the pool and will perform landscape restoration activities along the pool after it closes for the season.
8. Staff continues to meet with All-Ways, UPI and Kapur regarding the ongoing projects.

POLICE DEPARTMENT

1. Officers responded to a report of a retail theft at Best Buy. Employees reported that the theft occurred two weeks prior and was discovered during surveillance video review. The investigation remains open as the officer works with other agencies to identify the suspects.
2. Officers conducted a traffic stop on a vehicle for a speed violation which resulted in the arrest of the driver for possession of marijuana. The driver will appear in municipal court for the violations.
3. Officers provided tours and instruction to Stormonth students participating in summer school programs.
4. Officers responded to assist Bayside police at a traffic stop after a speeding driver was identified to be suffering a mental health emergency. The driver was eventually treated by North Shore Fire personnel.
5. Officers responded to assist Bayside police with a search for an elderly person who had crashed their car into several vehicles during the early morning hours and walked away.
6. Officers responded to a report of a person in a yard with a gun. Officers located a juvenile with a BB gun. The juvenile and parent were counseled on the law related to firearms.
7. Officers responded to a CBRF after a non-verbal resident became physically disruptive. The officers provided assistance and resolved the matter.

NORTH SHORE HEALTH DEPARTMENT

RISE. SHINE. WEAR SUNSCREEN. Wear sunscreen every day, as part of your daily routine.

To reduce exposure to harmful sunrays:
- Apply sunscreen 365 days of the year.
- Reapply every 2 hours, or more if sweating or in the water.
- Look for a sunscreen with UVA and UVB protection and SPF of at least 15 (SPF30 is recommended).
- Wear sunglasses and a hat if in the sun.
- Seek the shade between 10 a.m. and 4 p.m.

When are UV rays at their strongest?
- Time of day: between 10 a.m. and 4 p.m.
- Season: strongest in spring and summer but still powerful in fall and winter.
- Latitude & Altitude: the closer you are to the equator or higher in elevation, the more powerful UV rays are, having less distance to travel.
• Ozone: while the ozone layer helps filter out UV rays, due to a thinning ozone layer, UV intensity is increasing.
• Clouds: different types of clouds can filter out some UV rays, such as a dark, water-filled clouds, but you can still be exposed to UV rays on cloudy days.
• Reflection: Many know that water and sand increase UV exposure, but snow and pavement are also reflective.

**Overexposure from UV rays can damage our skin:**
- Most skin cancers are associated with UVA and UVB rays.
- UV rays can cause skin to visibly age (wrinkles), prematurely.
- Sunburn is a sign of overexposure, appearing immediately or within a few hours.
- UVA impacts cells deeper in the skin’s layers while UVB impacts outer layers.

**What has the NSHD been working on?**
This week will be holding a thank you lunch for the many volunteers that helped our department through the COVID-19 pandemic response, including contact tracing and COVID-19 vaccine clinic support. In total, we administered over 9,000 doses of the COVID-19 vaccine at NSHD. This work would not have been possible without the dedication of our outstanding volunteers.

Our nurse supervisor, Kathleen Platt, has been named interim health officer. She has previously served as interim health officer and will lead our department as we continue the recruitment process for a new health officer.

**Stepping On Fall Prevention Class: FULL** - Our Stepping on Fall Prevention Class is full!

**Beach Advisories** – please check our social media for beach advisory announcements

**Immunizations (appointment required)** - We provide vaccinations for individuals who are underinsured or uninsured. Please call us at 414-371-2980 to find out what vaccines we have available and to make an appointment.

**Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary):**
- **NSHD Shorewood Office:** 2010 E Shorewood Blvd. On the 4th Wednesday of the month from 3:30 p.m. to 4:30 p.m. starting on July 28th.
- **Lydell Community Center:** 5205 N Lydell Ave, Whitefish Bay. On September 14, October 12, November 9, and December 14 from 1:00 p.m. to 2:00 p.m.
- **Lois & Tom Dolan Community Center:** 4355 W. Bradley Rd, Brown Deer. On the first Wednesday of the month from 12:15 p.m. - 1:00 p.m. UPDATE: There will be a clinic July 21 and August 18.

Check our website for more up-to-date information about BP Screenings: [www.nshealthdept.org/Clinics](http://www.nshealthdept.org/Clinics)