



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: May 14, 2021

Re: **Administrative Report for the Week Ending May 14, 2021**

ADMINISTRATION

1. Open Book was held at Village Hall Monday evening.
2. The Village Manager attended the North Shore Water Commission meeting as a Commission member. (His term as Chair has ended.)
3. The Village Manager and Assistant Village Manager had a meeting with a college student about potential internship opportunities.
4. The Clerk-Treasurer and Deputy Clerk both attended the IIMC Conference and training this week.
5. Village Board meeting was held on Tuesday, May 11.
6. The Village continues to prepare for the opening of the Fox Point Pool on June 12.
7. Reminder: Audit Committee meets next week on May 19 at 8:00am.
8. Please visit the North Shore Health Department website for all COVID and other health related information. <https://www.nshealthdept.org/>

DEPARTMENT OF PUBLIC WORKS

1. Staff received word from the Department of Natural Resources that the Village will receive approximately \$58,000 toward its 2021 recycling efforts. A huge thanks to all the staff members at Village Hall that compile the data on a monthly basis to make the annual reporting much easier.
2. Staff and our engineer for the 2021 road and utility project (Kapur) met with residents on Regent Court No. 3 regarding the proposed bioswale to be installed in the interior of the horseshoe. They have requested that it not be installed in that location and that the Village consider installing it along the interior roadside ditches. The residents also inquired of the need of the bioswale and they were informed that the purpose of green infrastructure is to reduce the amount of stormwater runoff to receiving bodies of water, in this case Indian Creek, and that we make incremental improvements with each project undertaken in the Village.
3. Staff participated in a meeting with our consultant (MSA) for the Beach Drive project. MSA is preparing preliminary designs with an eye toward a public information meeting in the

- late June timeframe. To date, we still do not have word from FEMA regarding the funding amount for the project.
4. The Barnett Lane ravine project is currently being bid with the Official Notice being published the next two Mondays and bid opening scheduled for June 1. This is the project that we bid last year, but the cost was too high so the bids were rejected and includes storm sewer improvements as well as ravine stabilization in the 6800 block of Barnett Lane.
 5. Water Utility staff have been very busy with utility locates. They have been marking utilities along portions of Lake Drive as Kapur surveys the area in advance of preliminary design activities (Kapur is surveying the road in sections and expects to complete the survey mid-summer), along Regent Road as construction gets ready to start, and across the Village wherever proposed trees are scheduled to be planted.
 6. Water utility staff also sent out the last rough of meter swap cards and three shut-off letters have been sent to property owners as they have not contacted us to have the meters switched out. Water will be shut off to these properties if the meter heads are not replaced in the near future.
 7. Tree planting activities continue and should wrap up in the next few days.
 8. Staff learned of five additional properties that have risers in the Village (at the north end of Boyd Way) and will televise the risers under Work Plan No. 10 with MMSD. Staff also had communications with MMSD regarding the project and will be sending letters out to property owners whose risers and/or laterals are in need of replacement and will bid the work out in the next month or so. Pursuant to MMSD, the work under Work Plan No. 10 needs to be completed in 2021.
 9. Staff started pool opening activities which will continue throughout the month of May.
 10. The spot repairs on two sanitary sewer and two storm sewer locations have been completed and we are now just waiting on some minor landscape restoration activities and, eventually, the lining of each of these pipe sections.

POLICE DEPARTMENT

1. Officers conducted a school lockdown drill with the students and staff at Stormonth Elementary.
2. Officer Bastress completed the DARE education program with the 5th grade students at Saint Eugene's School. The course was completed in a virtual environment, but Officer Bastress was able to get the class together for an in-person graduation.
3. Officers responded to assist a caregiver at a CBRF who was working alone. The caregiver is not permitted by law to operate without assistance with the number of residents in their care. The officer was able to assist the caregiver and located management personnel to assist.
4. Officers responded to a report of disorderly conduct related to a domestic relationship issue. The officers were able to de-escalate the situation and resolve the matter. No criminal conduct was identified and the matter was resolved with counseling.
5. Officers provided assistance to a resident who had aging family members who were giving money away. The resident was concerned that the family member was being taken advantage of and possibly abused financially due to their age. The officer investigated the

matter and provided legal resources to the resident when it was determined that no crime had occurred.

6. Officers responded to assist the Washington County Sheriff with an arrest for a warrant that was issued related to a mental health commitment. The officers took a subject into custody on the warrant and transported them to Washington County.