



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: February 19, 2021
Re: **Administrative Report for the Week Ending, February 19, 2021**

ADMINISTRATION

1. Spring Primary Election was held on February 16, 2021 by Election Officials and Election Staff; total voter turnout was approximately 13%.
2. Village has started accepting employment applications for the 2021 Pool season. For more information, please visit the Village's website.
3. Ice Rink is in excellent condition. Hours have been extended to 10:00PM on Friday and Saturday nights.
4. Please visit the North Shore Health Department website for all COVID and other health related information. <https://www.nshealthdept.org/>
5. Clerk's staff recorded votes and voter registrations; election reconciliation was completed.
6. Board of Appeals meeting was held on February 18, 2021.
7. Staff participated in North Shore Managers luncheon call.
8. Staff attended North Shore Library meeting.
9. Staff attended state Urban Alliance Finance call.

DEPARTMENT OF PUBLIC WORKS

1. A bid opening was held for the Greenvale project on Wednesday and bids were very favorable. The engineer's construction cost estimate was about \$170,000 but we received two bids for approximately \$91,000 - \$92,000, one bid at approximately \$135,000, three bids between approximately \$160,000 and \$180,000 and another bid for approximately \$205,000. This project is also eligible for up to approximately \$57,000 in DNR grant funding and may possibly be eligible for MMSD green infrastructure funding – both of which will obviously offset our acquisition of the property, engineering and construction management, and construction of the project.
2. A quote opening was also held on Wednesday for Truck Nos. 4 and 16. Based on the initial review of the quotes, it appears that we will be approximately \$45,000 under budget for both pieces of equipment.
3. DPW staff responded to two snow events this week – one on Saturday and the other on Tuesday. Water utility staff assisted with snow clearing operations.

4. Staff participated in project walkthroughs for projects that will have bid openings next week including a sanitary and storm sewer lining project, a sanitary and storm sewer open cut excavation project, and the road and utility project along Santa Monica, Regent and Goodrich (private road water main replacement).
5. The mechanics continue to explore scooter options as the visit to Lake Forest last week proved to be informative – the Honda scooters used by their staff apparently do not carry as much weight as we would like so we are now exploring other options.
6. Staff participated in a conference call with the DOT and their engineer regarding the expansion of Port Washington Road and how it will affect our valve pits for our transmission mains. It appears that the City of Glendale made the request to have the road widened so the cost of improvements to the valve structures will be borne by Glendale.
7. DPW staff continued with normal activities and were busy winging back snow along the edges of the roads and knocking down the snow banks at intersections and turnarounds.
8. A note was sent out to residents requesting them to clear the snow from around the hydrants; staff does work at clearing snow but is not always able to get at every hydrant.

POLICE DEPARTMENT

1. Officers assisted Stormonth School with their return to full time in-person classes and a high volume of parent drop-off / pick-up at the school.
2. A resident received assistance from an officer after they were notified that their identity had been used to fraudulently obtain unemployment benefits. The resident was provided ID theft information and no money was distributed by WI DWD.
3. Officers responded to Best Buy for a report of a retail theft after loss prevention personnel observed a subject conceal merchandise and leave the store. The loss prevention personnel recognized the subject from an internal theft alert. The investigation remains open.
4. Officers responded to a residential burglary after a resident was convinced to check on a utility in the basement by a person posing as a utility worker. While out of sight, the 'utility worker' stole money from the resident's home.

All village employees and public utility workers carry a photo identification card. Always verify the person's identity before granting access to the home. If there is any doubt, have an officer respond to investigate the person's identity and work to be completed at the home.

5. Officers investigated a retail theft at Best Buy that resulted in the arrest of a subject who concealed merchandise in the store. After processing at the police department, the subject was turned over to Menomonee Falls police for a separate investigation.
6. Staff met with vendors related to the delivery and up-fitting of the new squad car. The vehicle is expected to be delivered in the next 30 days and requires significant modifications before being placed into service as a police vehicle.