



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: February 5, 2021

Re: Administrative Report for the Week Ending February 5, 2021

ADMINISTRATION

1. Manager effectuated call of 3-3.5% debt with .98% debt pursuant to recent private placement with Zion Bancorp.
2. Spring Primary Election in-person absentee voting began on Tuesday of this week; the clerk's office saw one in-person absentee voter and mailed out approximately 62 absentee ballots.
3. Election Inspectors received training presentation by the Clerk's Office on Tuesday for the Spring 2021 Elections.
4. Pre-test of voting equipment prior to the Spring Primary was completed on Tuesday, February 2 by the Clerk's Office.
5. February 9, 2021 Village Board meeting packet was posted and distributed.
6. Please visit the North Shore Health Department website for all COVID and other health related information. <https://www.nshealthdept.org/>

DEPARTMENT OF PUBLIC WORKS

1. Staff received notification from Wisconsin Emergency Management that the disaster costs from last January's storm will be sent to the Village soon. The total cost, as estimated by FEMA, is a little over \$95,000. We are eligible to receive management costs as well (about \$5,000) but that is not reflected in the present payment so staff followed up with WEM to inquire of the status of that payment and were informed that it is still under review but that we are scheduled to receive another approximate \$5,400.
2. Staff participated in a conference call with the Department of Natural Resources (DNR) on Tuesday to discuss the upcoming stormwater permit renewal (5-year term
3. DPW staff responded to two snow events this week – one on Sunday and the other on Thursday. They did a great job clearing the roads and walkways as well as the rink. They continue to perform rink maintenance and put another coat of water on the ice on Friday.
4. In anticipation of the Thursday snow event, staff winged back the snow piles (windrows) along the roads in order to make room for the "new" snow. Staff are also moving snow to increase visibility at intersections.

5. The Water Utility responded to three main breaks this week – one on Sunday on Regent Road, one on Tuesday on Fox Lane by the cemetery and the third was repaired on Friday on Regent Road. Both of the Regent Road main breaks occurred in the area between Bradley and Dean that will be reconstructed this year with new water main and storm water improvements.
6. Other activities within the department included the following:
 - a. The head mechanic followed up with staff from Lake Forest, Illinois and it appears as though a site visit will be made to inspect the scooters used for garbage collection.
 - b. Ash removals continue in the Village.
 - c. Water utility staff continue to update GIS lateral and valve information.
 - d. Water utility staff finished meter reading on Wednesday. There are about 80 customers who still do not have radio read meters and we have been unable to replace the old meter heads with the radio reads due to the COVID-19 concerns.
7. The equipment quote opening for Truck Nos. 4 and 16 was rescheduled to February 17 and a recommendation will be made to the Village Board at the March meeting.
8. DPW has four bid openings set for this month – the stormwater project on Greenvale; the road and utility project on Santa Monica, Regent and Goodrich; and two storm and sanitary projects (one lining and one an excavation project).

POLICE DEPARTMENT

1. An officer on patrol observed a vehicle parked in a residential neighborhood and upon further investigation determined the vehicle was occupied and the driver was engaged in drug use. The driver was arrested for possession of marijuana and referred to the municipal court.
2. An officer serving in the municipal court issued a citation to a citizen for contempt of court after they extended their middle finger to the court authorities during open court. The subject will be back in municipal court at a later date.
3. An officer assisted a resident after they were informed by the Department of Workforce Development that their identity had been used to apply for benefits. No money was lost by the resident but they were assisted with information on how to further protect their personal information.
4. Officers responded to a report of a package theft when a resident noted their delivery was missing from the front porch. Prior to the officer investigating, the neighbor delivered the package that they had picked up for safekeeping.

Having a neighborhood watch to help prevent crime is a benefit of a cooperative community. Working together with your neighbors to watch when someone is not home and collect packages will help reduce the potential for theft.

5. Officers responded to assist Bayside Police with a subject who was arrested for disorderly conduct. Fox Point officers assisted at the scene with other duties while Bayside conducted the arrest.
6. Staff continued recruiting efforts to fill the vacant position by attending training academies and presenting material about our agency.