



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: January 29, 2021

Re: **Administrative Report for the Week Ending, January 29, 2021**

ADMINISTRATION

1. In-person absentee voting which begins on Tuesday, February 2, 2021. Voters who intend to vote in-person absentee should remember to follow the CDC's guidelines regarding keeping a distance of 6 feet, the recommendation of masks, and handwashing prior to entry and upon exiting (hand sanitizer is available on the wall of front counter area and in the Village Board room).
2. Spring Primary Election absentee ballots were delivered to the clerk's office.
3. Spring Primary Election ballots for absentee voter requests on file were mailed out by staff on Tuesday this week and will continue to be mailed out as necessary; approximately 500 ballots have been mailed out to voters with requests on file.
4. Co-directors of WMCA Ad-Hoc Multi Media Committee Village Clerk Kelly Meyer and Village Deputy Clerk Jeanne O'Brien, held a meeting on Thursday morning.
5. Plan Commission meeting agenda and packet were prepared, agenda posted and sent out to Plan Commission members.
6. Staff submitted its annual Tier II Emergency and Hazardous Chemical Inventory Report to the Department of Military Affairs.
7. Residents and contractors may now pay with a credit card at Village Hall for daily transactions (permits, licenses, etc.) Credit card usage for taxes and utility bills is only accepted online.
8. Manager participated as a member of the LWM Advisory Committee on Legislation.
9. Staff Participated in weekly NSHD EOC call.
10. Staff met with Eric Kiefer, North Shore Water Commission, re; Lead and Copper issues.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff responded to two snow events this past week – one on Saturday into Sunday and the other Monday into Tuesday. The Monday into Tuesday event was a prolonged event and they were finished with plowing as well as their normal tasks (garbage collection, etc.) by a little before 4 pm Tuesday. More salt has been ordered to restock the salt supply (150 tons).

2. Leissner's Topsoil finished removing the leaves from the DPW yard. It is estimated the Village collected 1,500 ton of leaves last fall – about a 50% increase over past years.
3. DPW staff began sewer cleaning this week and will be updating the GIS database as they clean the sewers.
4. Staff conducted rink maintenance; they were able to get on the ice a couple of times and plow off the snow which helped in shaving the rough spots down. Also, a coat of water was placed on the ice Thursday morning and another coat on Friday.
5. Ash removals continue – the largest holdup was waiting on Asplundh to work around electric lines. Staff and our contractor are close to being finished with this task now that Asplundh removed the canopy around the lines.
6. In Forestry, the contractor finished removal of the large trees on the old lot in Glendale.
7. Water utility staff completed testing of old water meters and then disassembled and scrapped the water meters after testing was complete.
8. Water utility and DPW staff had a conference call with the plant operator regarding Lead and Copper sampling and the anticipated changes to the lead and copper rules.
9. Staff also received an e-mail from the PSC regarding additional reporting requirements and we have reached out to the PSC to determine the regulatory authority for requesting the information.
10. Staff met with Kapur to discuss the proposed storm sewer replacement between Regent Court No. 3 and Indian Creek and sent a letter to the property owners to explain the proposed alignment within an existing easement area.
11. Staff participated in a conference call with MMSD and Kapur to discuss the private property infiltration and inflow program and changes to the program (funding, etc.). The Village will be sending out letters to residents whose riser pipes are in poor condition and in need of repair under Work Plan No. 10 with MMSD. Another work plan will be developed to address the I/I discovered on Goodrich that drains to Lift Station No. 2.
12. The mechanic finished up the specifications for Truck Nos. 4 and 16 and we will be receiving quotes next Thursday with a recommendation for award at the February 9 meeting.
13. The mechanic has been doing research on available scooter body types (cab and chassis) to accommodate the Broyhill dump bodies. His research will likely lead to some site visits to observe the operations of the scooters while collecting garbage.

POLICE DEPARTMENT

1. Offices provided assistance to a resident who was the victim of theft by fraud. The resident was deceived by a person misrepresenting themselves as a technician for PayPal and transferred a large sum of money to a bank overseas. The transfer of funds occurred outside of Fox Point and was referred to the appropriate agency. Additional assistance with the case was provided by the officer.
2. Officers responded to several calls for service to assist residents who were victims of identity theft. In the cases, residents provided personal identifying information to the subject; however, no losses were immediately identified. Officers provided identity theft information to the residents.

3. Officers responded to a criminal damage complaint after a snow plow service damaged a neighbor's fence. The officer was able to determine the damage was accidental and arranged to have the service repair the damaged fence.
4. Officers responded to several calls from the same location related to child custody and a restraining order. No criminal violations were occurring and the subjects were referred to family court.
5. Officers responded to assist Bayside Police after a vehicle was reported on fire and the driver was missing. The officers were able to track the vehicle occupants due to the fresh snow and the matter was turned over to Bayside officers.
6. Officers responded and mitigated an ongoing neighbor issue involving racial slurs and minor property issues.
7. Officers responded to assist a resident who advised they are be harassed and the victim of extortion on social media. Officers provided assistance to the resident but did not have evidence of a crime occurring in Fox Point.

Cases of fraud and identity theft are on the rise. Residents should be leery of providing any information via the internet or telephone to organizations that were not contacted by the resident first. Review the information on our website for additional tips and tools to protect your identity. <https://www.villageoffoxpoint.com/369/Identity-Theft-Fraud>