To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: October 23, 2020

Re: Administrative Report for the Week Ending October 23, 2020

**ADMINISTRATION**

1. Thank you to the 219 residents that participated in the Comp Plan Virtual Workshop! That is roughly 175 more participants than the first public workshop.
3. Public Hearing Notice regarding proposed Ordinance for F-Institutional District Side Yard Set-Backs was prepared and posted by clerk’s office.
4. Public Hearing Notice regarding proposed Ordinance for repeal, recreate and create Sections regarding chicken enclosures, chicken coops and beehives was prepared and posted by clerk’s office.
5. **In person voting** by “appointment only” began very successfully in the clerk’s office on Tuesday, October 20, 2020; approximately 263 in-person absentee voters were very happy with the process and felt safe voting in-person.
6. Approximately 62% of Village of Fox Point voters have voted absentee through the clerk’s office; as of Thursday morning, 3387 absentee ballot requests have been submitted and 2618 absentees have returned.
7. The Village was successful in its initial CARES Act Grant application, receiving almost $81,000 in grant dollars.
8. Staff facilitated the FY 2021 Budget workshop.
9. Staff participated in the FY 2021 MADACC Budget meeting.
10. Staff participated in the weekly North Shore Health Department (NSHD) EOC call.

**DEPARTMENT OF PUBLIC WORKS**

1. The Village Forester and a DPW employee have been marking ash trees for removal. Trees that will be removed will have a pink dot on them and residents will be sent letters informing them of the removals. Work is scheduled to begin the first or second week of November; our contractor will be removing 71 ash and Village DPW staff will be removing 90 ash. This should be the end of the “mass removal” program and we will continue to treat approximately 800 ash trees and perform removals as necessary.
2. DPW staff have performed or continue with:
a. Stump grinding of 45 stumps. A stump grinder was rented and the work was completed over a two to three-day period.

b. Pruning of Village trees.

c. Removed two trees that fell across the road (on Barnett and near Whitney and Willow).

3. Leaf collection activities continue in earnest – two crews are working 10-hour days to keep up with all of the leaf piles.

4. The mechanics have also been performing PMs on equipment, particularly the plow trucks, making repairs to the chute on the chipper truck, and diagnosing repairs needed for Trucks 13 and 17.

5. Water Utility staff continue with hydrant flushing, working on the vulnerability assessment for the DNR with North Shore Water, performing utility locates, and identifying lead laterals proposed to be removed in 2021 during our road and utility construction project.

6. Staff has also been working with our consultants on Wisconsin Emergency Management on supplemental information to submit to FEMA for the coastal resiliency grant. I mistakenly referred to the grant (which is anticipated to cover 75% of the cost of the resiliency project) as a Section 404 grant but it is instead a pre-disaster mitigation grant. A draft RFP has been prepared and reviewed by WEM but has not been sent to consultants yet as WEM works with FEMA to develop a rough schedule/timeline of tasks related to any pre-award activities (including design).

7. The Indian Creek ball diamond is nearing completion. The backstop fence was repaired (some support posts), the posts were painted and new fencing was installed. The infield was redone with a ball diamond mix added to the field. More may be needed to ensure proper drainage. Staff also reached out to Burghardt Sporting Goods to obtain a quote for bases, a new home plate, and a container for storing supplies.

8. Staff is working with MMSD on green infrastructure reimbursements. Due to the timing of last year’s project on Calumet and the required maintenance agreement, reimbursement for the 2019 project on Calumet (approximately $225,000) will be coming this year. Another approximate $35,000 will be received for the green infrastructure installed on Acacia. However, the latter funds will not be received until the baseline report and maintenance agreement are completed.

POLICE DEPARTMENT

1. Officers responded to two separate reports of stolen cars within twenty minutes of each other, during the middle of the day. The cars were unlocked with the keyfob in the car. Officers were able to recover both cars the same day using vehicle tracking technology. The case remains open to identify suspects.

2. Officers conducted a traffic stop which resulted in the arrest of the driver. The driver was taken to the Milwaukee Criminal Justice Facility and the District Attorney will review charges for possession of drugs with the intent to deliver. At the time of the arrest, the driver was in possession of a large amount of cash, a handgun, and drug paraphernalia associated with drug sales.

3. Officers responded to a report of suspicious activity when a homeowner observed a vehicle in their driveway during the nighttime hours and was not expecting anyone. The officers interviewed the driver and during this encounter determined the driver had two outstanding
arrest warrants from Waukesha County. The driver was arrested and turned over to Waukesha County Sheriffs personnel for processing.

4. An officer on patrol observed a suspicious situation when a vehicle was observed parked and elevated on a repair jack. The officer investigated the situation and determined the catalytic converter had been removed from the car without the owner’s permission. The investigation remains open and the officer is working with other jurisdictions who have had similar thefts.

5. Officers responded to a report of disorderly conduct after a verbal altercation occurred between a homeowner and a delivery driver. The officer completed an investigation and the matter was dropped by the complainant.

6. Officers responded to a driving complaint after a citizen observed a vehicle swerving on the roadway and almost strike a curb. The vehicle was stopped and the driver was subsequently arrested for Operating a Motor Vehicle While Impaired – first offense. The driver will appear in municipal court for this incident.

NORTH SHORE HEALTH DEPARTMENT

National Breast Cancer Awareness Month

The month of October is recognized as Breast Cancer Awareness month by the American Cancer Society to raise awareness about breast cancer. According to the American Cancer Society, breast cancer is the most common cancer in American women, except for skin cancers. Currently, there is a 1 in 8 chance a woman will develop breast cancer in her life.

The American Cancer Society’s estimates for breast cancer in the United States for 2020 are:

- About 276,480 new cases of invasive breast cancer will be diagnosed in women.
- About 48,530 new cases of carcinoma in situ (CIS) will be diagnosed (CIS is non-invasive and is the earliest form of breast cancer).
- About 42,170 women will die from breast cancer.

There are some preventive measures to take to reduce your risk of developing breast cancer:

- **Get to and stay at a healthy weight:** Both increased body weight and weight gain as an adult are linked with a higher risk of breast cancer after menopause. You should stay at a healthy weight throughout your life and avoid excess weight gain by balancing your food intake with physical activity.
- **Be physically active:** Many studies have shown that moderate to vigorous physical activity is linked with lower breast cancer risk, so it’s important to get regular physical activity. More information [here](#).
• **Avoid or limit alcohol:** Alcohol increases risk of breast cancer. Even low levels of alcohol intake have been linked with an increase in risk.

For women at an average risk of breast cancer (no personal history of breast cancer, no strong family history of breast cancer, etc.), regular screening is recommended for early detection of breast cancer. The recommendations for screening vary by age:

- **Women between 40 and 44** have the option to start screening with a mammogram every year.
- **Women 45 to 54** should get mammograms every year.
- **Women 55 and older** can switch to a mammogram every other year, or they can choose to continue yearly mammograms.

Check out the [Healthy People 2030 cancer topic](https://www.healthypeople.gov) to find national goals related to breast cancer.

Resources about [breast cancer screening](https://www.cdc.gov/cancer/breast/) and [genetic counseling and testing for breast cancer](https://www.nationalbreastcancer.org).

For the most recent updates on COVID-19 in the North Shore, visit our website. We also encourage you to frequently monitor the [DHS website](https://dhs.wisconsin.gov) and [CDC website](https://www.cdc.gov).