



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: August 4, 2020

Re: **Administrative Report for the Week Ending August 7, 2020**

ADMINISTRATION

1. Second week of in-person absentee voting by appointment was held this week by the Clerk's Office with extended hours on Thursday until 5:00 p.m. and Friday until 5:00 p.m.
2. The Partisan Primary Election Updates WEC webinar was attended by the clerk's office.
3. Public Test of Voting equipment for the Partisan Primary was completed by the Clerk's Office on Monday.
4. Poll Books, Voter Registration Listing, and Absentee Logs were run on Friday following the close of in-person voting and voter registrations.
5. 2020 Statement of Assessment was completed and filed with the WDOR by Village Clerk Treasurer.
6. Village Manager participated in a planning session for League of Wisconsin Municipalities Chief Executives Conference keynote panel discussion.
7. Staff participated in North Shore EOC update call.
8. Utility Billing clerk completed 2 days of virtual training with Caselle.

DEPARTMENT OF PUBLIC WORKS

1. The Department of Public Works extended offers of employment to two individuals – Nick Ness and Chris Roeske – contingent on meeting the requirements of the DOT physical and drug test screening. It is anticipated that they will begin work on or about August 24, 2020. Congratulations to both prospective employees.
2. The paving contractor placed the bottom and top layers of asphalt on Acacia this week and the bottom layer of asphalt on Barnett and View. The top layer of asphalt (surface course) will be placed after some additional storm sewer is installed at the intersection of Green Tree and Barnett.
3. The lift station generator was installed this week and it is anticipated that all of the wiring and transfer switch work will be completed by the end of next week. The old generator will be auctioned off in the future.
4. Work along the Beach Drive shoreline recommenced this week. The contractor was on hold temporarily waiting a decision from the DNR on the placement of block in front of the Lannon stone wall on the far north end of Beach Drive. About a month ago, DNR had commented that the work could not continue until a permit was obtained but our

consultant effectively argued that the work fell into certain exemptions that did not require a permit. That decision was received last week. It is anticipated the contractor will complete the work within the next week or two.

5. Water Utility staff:
 - a. Worked with our contractor to repair a leak at the intersection of Barnett and Lake that was the result of a leaking cap on the old tee that had served Barnett.
 - b. Worked with our contractor performing the acoustic survey of the 12-inch pipe along Lake Drive.
 - c. Received training on the new BEACON software and performed meter reading using the new software. As part of this, they are also performing meter reading clean ups on readings for missed and/or no reads.
 - d. Performed utility locates.
 - e. Continued with valve turning.
 - f. Updated the GIS system to reflect the current status of valve turning.
6. DPW staff:
 - a. Continued with garbage collection and training new staff on logistical issues associated with collections (where to collect the garbage for certain homes).
 - b. Continued with tree removals and began with tree pruning activities.
 - c. Performed cleanups along Beach hill.
 - d. Worked to address a roof leak near the elevator in Village Hall.
 - e. Assisted the clerks with election related setups.
 - f. Performed special pickups.
 - g. Met with SOS Electronics regarding the possible placement of an additional camera in the pool parking lot.
7. The mechanics performed a PM on the excavator, completed miscellaneous repairs, and also assisted the clerks with election related setups. They also evaluated the water utility shoring trailer and determined that it is no longer usable as the frame is completely rusted through. The trailer is proposed to be replaced in a future budget and is over 30 years old, but may need to be replaced sooner.

POLICE DEPARTMENT

1. Officers responded to a report of a theft after an electric bicycle was taken from a motor home rack without permission. The officer's investigation is ongoing as they obtain video surveillance footage from nearby public and private security cameras.
2. Officers met with a resident who was reporting unsafe living conditions and a possible fire code violation at a home that was renting rooms. The officer will continue the investigation in conjunction with the building inspector and fire marshal.
3. Officers responded to a report of a suspicious vehicle and subsequently arrested the driver for operating a stolen vehicle, possession of drugs / paraphernalia and three outstanding arrest warrants. The driver was transported to the criminal justice facility and will have the case reviewed by the district attorney.
4. Officers (1/3 of staff) completed annual training on use of force, de-escalation and crisis communications. The training will continue over the next two weeks to account for all staff.

5. Officers responded to assist a resident with a conflict between an employee and employer. The investigation remains open as the officer reviews the complaint of a possible physical assault by the employer.
6. Officers completed multiple traffic contacts as a part of the High Visibility Enforcement task force in the north shore. Additional deployments will be forthcoming with the DOT 'Drive Sober-Get Pulled Over' campaign.
7. Officers provided assistance to the Bayside Police Department on the scene of a motorcycle accident. Fox Point officers provided traffic control while the accident was investigated.
8. Officers responded to a report of a missing child after a 7-year-old wandered away and was unable to be found by the parent. The officers provided assistance and located the child.
9. Officers responded to check the welfare of juveniles walking near the water's edge after a resident called with concerns due to the high waves. The officer located the subjects, determined everything was in order, and provided information about walking on the lakefront.

NORTH SHORE HEALTH DEPARTMENT

US Census

Every 10 years, the United States Census Bureau undertakes a mammoth task: counting all the people residing in the United States. The census is critical in providing data that lawmakers, business owners, teachers, and many others will use to provide daily services, products, and support for you and your community. Results from the census can inform how hundreds of billions of dollars in federal funding are allocated to more than 100 programs, including Medicaid, Head Start, block grants for community mental health services, and the Supplemental Nutrition Assistance Program, also known as SNAP.

Additionally, the results are used to adjust or redraw electoral districts, based on where populations have increased or decreased. The results of the census also determine the number of seats each state will have in the U.S. House of Representatives, and they are used to draw congressional and state legislative districts.

Getting a complete and accurate census count is very important. The U.S. Constitution mandates that the country count its population once every 10 years and it counts everyone living in the United States as well as its five territories (Puerto Rico, American Samoa, the Commonwealth of the Northern Mariana Islands, Guam, and the U.S. Virgin Islands). Each household only requires one response from an individual who lives in that home, knows general information about each person living there and is at least 15 years old. Currently, approximately 69.6% of households in Wisconsin has self-responded to the US Census via online, by mail or by phone. Milwaukee county currently has a self-response rate of about 65.2%.

You can fill out your census questionnaire for your household [HERE](#).

For more information about the US Census, please visit the website [HERE](#).