



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** May 29, 2020

**Re:** **Administrative Report for the Week Ending May 29, 2020**

### ADMINISTRATION

1. Absentee Process Review discussion group teleconference with WEC, via Zoom, was attended by the Village Clerk.
2. The Election Do's and Don'ts Microsoft Teleconference with municipal clerks held by the Milwaukee County Election Commission was attended by the Village Clerk.
3. Fall election preparations are underway for the 2020 fall elections by staff.
4. Staff conferenced with Court officials regarding the re-opening of Municipal Court.
5. Staff participated in North Shore EOC briefing.
6. The Village is now officially accepting on line utility payments. Online payments can be made at <https://www.paymentservicenetwork.com/Login.aspx?acc=RT25968>

### DEPARTMENT OF PUBLIC WORKS

1. Work continues on the Acacia, Barnett and View project. All water main installation is complete, all laterals (to the curb stop) have been installed on Acacia and the contractor is finishing up lateral installation on Barnett and View. The work has progressed pretty well and storm sewer installation should begin in about a week.
2. Work began on the Spooner and Santa Monica storm water project (replacing the culverts). It was delayed last week due to the rain event.
3. The water utility discovered two leaking valves – one on Lake Drive and one north of Spooner on Santa Monica. These will be monitored and replaced if necessary.
4. Bids were received for the storm water improvement project in the ravine on Barnett. The project was bid such that the basic elements would be performed under the base bid and then the Village could select one of two alternate bids for installing a new pipe. A third alternate was included for construction of an energy dissipater device on the toe of the bluff. Unfortunately, the bids ranged from about \$475,000 up to \$760,000 (exclusive of the energy dissipator which would add another \$64,000 to \$500,000 depending on the contractor). The Village budgeted about \$300,000 to perform the work and, as of now, our consultant will be reaching out to the contractors to ask them why the cost is so high (considering that we know the directional drilling cost under the alternates ranged from about \$82,000 up to \$125,000 – exactly where we thought the cost would be). From my own observation, it appears the contractors are deeply concerned about liability issues

given the location of the ravine in relation to two immediately adjacent homes. We may take a different approach to the project to reduce the erosion that is occurring due to the broken pipe downstream of the manhole on the site.

5. Staff met with a number of property owners this week – still following up on drainage concerns raised during the storms two Sundays ago. During our investigations, we discovered the following:
  - a. On Bywater Lane, one of the storm sewer pipes may be plugged and there may be a constriction (a smaller pipe than what exists upstream) in the system. We are going to look into that in more detail with our consultant and may do an analysis in 2021 to address the concerns.
  - b. On Fox Lane near Lake Drive, our storm sewer maps show a 15- to 18-inch diameter pipe that drains to the ravine east of the property at 1117 East Fox; but the ditch actually drains to the ravine further to the east near the southwest corner of Gray Log and Fox. Upon further investigation, we determined that the pipe was actually an overflow pipe for sanitary sewer flows. We will be televising the line to see if it is abandoned and may very well convert it to a storm sewer.
  - c. On Holly Court and at Lake Drive, our maps show drainage heading toward Lake Drive but it appears to be headed to Holly Court then to the railroad tracks. A pipe segment was found between homes on the north end of Holly Court. Our consultant is also looking at this area as this may affect our stormwater management plan – if it were draining to Lake Michigan, this would be in that watershed; but if it is draining to the railroad tracks, this area will be in a Milwaukee River watershed and our SWMP and TMDL information will need to be updated.
  - d. An 18-inch storm sewer pipe crossing private property on the north end of Beach Drive has been plugged full of debris from the lake wave action. Much like the pipes on Beach Drive, we will be using a contractor to expose the pipes, clear the debris and brainstorm possible solutions to preventing debris from plugging this pipe again.
6. DPW staff are busy with tree planting activities, collecting yard waste (still lots of it), garbage, and other miscellaneous tasks.
7. We had two summer seasonal employees begin this week – one a return employee from last year and a new employee for this year. One of our seasonal employees (Sue) worked with the Forester to check on the condition of the all of the trees planted in Indian Creek woods last fall and determined that only 3 trees died (out of the couple hundred plus that were planted). The trees were staked and overall health evaluated.
8. Staff worked with our consultant to supplement our Urban Nonpoint Source grant application to the DNR for the work proposed for the vacant lot on Greenvale. Staff also received the closing statement and signed documents for the property so it appears the sale and transfer of the property to the Village will occur shortly.
9. Staff went around and staked four new pet waste stations to be installed in the Village. A resident has offered to pay the cost of the pet waste stations. The four locations are: on Port Washington Road by the path that leads from Mohawk Road (just south of Indian Creek Parkway), one on Bridge Lane immediately west/northwest of the pedestrian bridge, one on Bell Road between Longacre and Lombardy just to the north of the skating rink, and the fourth at the bottom of Beach Drive at the triangle.

**POLICE DEPARTMENT**

1. Officers responded to a report of a retail theft at CVS Pharmacy where the actors fled the scene before officers arrived. The subjects then committed a retail theft at the Glendale Pick N' Save and were subsequently arrested at a traffic stop. Fox Point officers responded to the traffic stop and took the subjects into custody. One person was released with a municipal citation and the other was taken to the criminal justice facility awaiting a case review by the district attorney.
2. Officers responded with North Shore Fire Rescue for a report of a car versus bicycle accident. Officers provided medical care until the patient was turned over to NSFD staff. The officers investigated the accident and submitted the report to the DOT.
3. Sergeant Arendt responded to Saint Mary's Ozaukee Hospital at the request of Mequon Police to complete a Drug Recognition Expert evaluation. The subject was in custody of the Mequon Police Department. Sergeant Arendt conducts the evaluations for other agencies as a state recognized expert.
4. Officers responded to a request from Child Protective Services to assist in an investigation they had received. The officers provided assistance to CPS staff with the investigation and interviews. No criminal charges were identified and the matter will be monitored by CPS staff.
5. Officers responded to a report of retail theft at CVS after a subject stole merchandise from the store. The officer's investigation showed that the incident had occurred over one hour prior to their arrival and remains open as they attempt to identify suspects.
6. Officers responded to meet a resident who was the victim of fraud after a check was written and cashed by a third party. A check had been written to a valid recipient; however, was changed and cashed by an unknown individual. The investigation remains open as the officer works with financial institutions.
7. Officers responded to a report of disorderly conduct after a subject was observed drinking beer in front of Best Buy. Mutual aid assistance was requested from Bayside police due to Fox Point officers being committed to a personal injury accident call. The matter was handled by Bayside police.

**NORTH SHORE HEALTH DEPARTMENT****North Shore Health Department Highlights 5/26/20: Vaccinations in Wisconsin**

The number of overall immunizations in Wisconsin have decreased from mid-March through April 2020. In Wisconsin, this impact is seen across all age groups but especially amongst school-aged children. If trends continue, decreased immunization rates will have long-lasting impacts on herd immunity against vaccine preventable diseases like measles and mumps. It is very important to continue vaccinating children and adolescents especially during this COVID-19 pandemic. The North Shore Health Department continues to provide vaccines for children without health insurance. Please contact us at 414-371-2980 for more information. Below is a

list of helpful strategies for healthcare providers and families to consider when scheduling appointments for immunizations.

- Schedule well visits in the morning and sick visits in the afternoon.
- Separate patients spatially, such as by placing patients with sick visits in different areas of the clinic or another location from patients with well visits.
- Collaborate with other providers in the community to identify separate locations for holding well visits for children.
- Lower the number of patients on site at any one time. Think about closing a waiting room or registration area and have patients check in by phone from the parking lot.
- Consider different entrances in your clinic that sick and well patients may enter.
- Clearly mark entrances for patients who are high risk for COVID-19.
- Screen all patients and caregivers for high-risk symptoms.

For the most recent updates on COVID-19 in the North Shore, visit our [website](#). We also encourage you to frequently monitor the [DHS website](#) and [CDC website](#).

