



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: April 10, 2020
Re: **Administrative Report for the Week Ending April 10, 2020**

ADMINISTRATION

1. Spring Election was held on April 7, 2020.
2. Village Hall will remain closed to the public next week. Residents and contractors are still able to call or email Village staff.
3. The Village continues to hire seasonal staff for the Pool this summer.
4. **ON BEHALF OF THE POLICE DEPARTMENT---PLEASE STOP LEAVING YOUR KEYS IN YOUR UNLOCKED CARS OVERNIGHT.**

DEPARTMENT OF PUBLIC WORKS

1. Staff met with a representative of Johnson Controls to discuss the HVAC system and work on obtaining capital estimates for software replacement, improved controls and balancing, and possible replacement of the rooftop unit over the course of the next three to five years. The work would be done with an eye toward possible future renovations and expansion of the DPW area based on the Barrientos preliminary report presented to the Village Board at the March meeting.
2. Yard waste and garbage collection continue but these are far from normal. We are finding that with most residents home due to the safer at home order there has been a large increase in the amount of garbage and yard waste produced. On Monday alone we filled three packers full of yard waste and we've had six staff picking up yard waste.
3. Staff will be scheduling a virtual Public Information Meeting for the Barnett, View and Acacia utility project for the latter half of next week. Letters will be sent on Monday to the affected residents and will contain a link they can use to sit in on and ask questions about the project scheduled to start on April 20. While I am researching options, the likely venue will be Zoom. The link should not be shared on social media as we've heard horror stories of uninvited "guests" crashing the event and posting very inappropriate materials.
4. DPW staff installed the speed signs (digital signs that note the speed of motorists) in two locations in the Village, are coordinating repairs to the heater in the board room, getting ready for tree planting (as trees have begun to arrive), and assisted with the elections this week (setting up, constructing plexiglass shields, cleaning throughout the day, and taking down and cleaning after the election).

5. The Water Utility staff responded to a water pressure complaint at Willow Court condominiums, reached out to residents who had meter swap appointments set up for next week to reschedule those appointments, and continued with the acoustic survey.
6. Staff submitted a pre-proposal grant application for \$250,000 to the National Fish and Wildlife Federation for a grant under the National Coastal Resilience Fund. Last week, I participated in a conference call with a member of NFWF and the Sea Grant Institute on the grant application and ways to bolster the application. We used Miller Engineers to assist in preparing a preliminary native plantings restoration plan along the shoreline that could be used in conjunction with the proposed revetment system and I am hoping we are considered for submittal of a full proposal for a grant.
7. We continue to receive notices from Waste Management related to contaminated recycling collections at a few locations that use 5-6-yard containers. I have learned that WM has implemented technology that allows them to take video of the loads every time the loads are dumped from the containers into the WM packer. They found that in some instances the loads contained large, black plastic bags and electronics, both of which are prohibited from being disposed of with the recyclables. We will work with the offenders so that they refrain from contaminating the recyclable loads in the future.
8. Conducted an erosion control inspection of the Azura site and informed them that they needed to do a better job of sweeping Port Washington Road, repair the silt fence and beef up their tracking pad.
9. Sent a letter to a resident on Lake Drive who has had fill delivered to the site (estimated to be in excess of 60 yards) to inform them of the need for a fill permit.

POLICE DEPARTMENT

1. Officers responded to more than 10 calls for entry to unlocked autos during the overnight hours, as well as 2 stolen vehicles. The cars were taken from the driveway of the homes during the overnight hours; one was confirmed unlocked with keys in the car. Residential cameras show several subjects walking up to cars and pulling on door handles looking for unlocked cars.
2. Officers responded to a report of a disturbance occurring at a residence which resulted in the arrest of a subject for battery. The subject left the scene prior to officer arrival and when officers stopped the car the driver also showed signs of impairment. The subject was arrested for OWI in addition to the battery. The case will be reviewed by the district attorney.
3. Officers responded to a report of harassment after a resident reported that they were receiving unsolicited threatening text messages. The offices investigation revealed that the threats may be coming from a former employee. The investigation remains open.
4. Officers responded to a report of a theft after a resident noted that their child's scooter was taken from the front porch without permission. A canvass with the neighbors revealed no suspects and no surveillance videos were available.
5. Officers responded to a report of a theft from the residence when an Amazon package was taken without permission. The resident provided a description of a possible suspect and vehicle. The case remains open.
6. Officers attempted to contact a subject outside of a business during the overnight hours and the subject fled at a high rate of speed. The driver turned off the vehicles lights and

fled onto the interstate highway. The officer was able to identify the owner of the vehicle and conducted follow-up with the resident. The officer's investigation remains open as he interviews the driver prior to issuing any charges.

7. Staff continued daily meetings related to COVID and response to community needs as new information becomes available.
8. Officers responded to assist the DEA and the Milwaukee HIDTA with an arrest after they obtained a search warrant for a home and warrant for the arrest of an occupant. The Fox Point officer transported the arrested subject to the criminal justice facility in Milwaukee.

NORTH SHORE HEALTH DEPARTMENT

North Shore Health Department Highlights - 4/7/2020: COVID-19 Update

Community transmission of COVID-19 is occurring in the communities of the North Shore. Everyone should assume they could be at risk of exposure to COVID-19 when out in public settings. The NSHD highly recommends, under the guidance of the WI Department of Health Services (DHS) and the CDC, that North Shore residents *stay home* unless it is absolutely necessary to leave for essential functions, such as grocery shopping, pharmacy visits or medical appointments.

When conducting essential tasks, take the proper precautions to reduce your risk and prevent further spread:

- Keep 6 feet of physical distance between yourself and others.
- Wash your hands frequently with soap and warm water. Hand sanitizers of at least 60% alcohol should be used in situations where soap and water are not available.
- Wear a cloth face covering to keep infectious particles from entering the air when you speak, cough or sneeze. For more on cloth face coverings, [click here](#).
- Clean and disinfect surfaces before you touch, such as shopping carts and basket handles.
- Avoid touching your eyes, nose and mouth.

You could be sick with COVID-19 and not even know it. The infectious period begins approximately 2 days before symptoms appear, meaning you can get others sick before you are actually feeling unwell. Some cases of COVID-19 have had no symptoms at all or only displayed minor symptoms.

Even if you do not feel sick it is important to take the necessary precautions, as you may be unknowingly spreading the virus. Community transmission in the North Shore can be reduced if everyone acts as if they could be spreading the virus to others AND everyone assumes they are at risk of being exposed every time they are out on public. Please do your part and *just stay home!*