To: The Honorable Members of the Fox Point Village Board  
From: Scott A. Botcher, Village Manager  
Date: January 17, 2020  
Re: Administrative Report for the Week Ending January 17, 2020

ADMINISTRATION

1. Staff facilitated and attended monthly Village Board meeting.  
2. Staff attended North Shore Managers Meeting.  
3. Staff hosted Comprehensive Plan Public Workshop. Turnout was outstanding! Thank you!  
4. Staff participated in WisDOT agency update meeting re: I-43.  
5. 2020 Tax Exemption Reports were prepared for the March 2020 deadline by Clerk Treasurer’s Office.  
6. Candidate drawer was completed by Clerk Treasurer’s office early this week for ballot position, candidates notified and entered into WisVote.  
7. A high volume of absentee and registration applications are being processed daily by the Clerk Treasurer’s office; there are approximately 100 absentees to-date for the February primary.  
8. Clerk Treasurer’s office participated in a Wisconsin Election Commission webinar regarding absentee voting in 2020 on Wednesday.  
9. Clerk Treasurer’s office attended a Wisconsin Municipal Clerks Association (WMCA) Board of Directors meeting via teleconference on Friday.

DEPARTMENT OF PUBLIC WORKS

1. The storms last weekend pounded the Lake Michigan shoreline. Some of the block that had been placed (lower level) were dislodged, overturned or, in some cases, washed into the Lake up to about 10 feet. The waves and wind were very powerful and, given what we experienced, we will be placing another approximate 100 blocks to keep debris from building up along the shore (in as many places as possible). While the aesthetics are not the best, we are quite thankful the block were in place as we would have experienced far worse damage had they not been in place.  
2. Staff is continuing to work with Wisconsin Emergency Management and our consultants on a pre-disaster mitigation grant to be submitted to FEMA. A draft of the application was submitted to Wisconsin Emergency Management on Thursday and they will be reviewing the document and providing input prior to its submittal to FEMA on January 24. Further, the Wisconsin Department of Administration indicated our work does not fall into one of their fundable categories (had applied for a Coastal Management Grant).
but they are interested in assisting the Village in other ways (which may include some design dollars).

3. Staff met with the consultant for work being done in Glendale that potentially affects our water main and easement that runs from North Shore to the Village. We will continue to work with the consultant and the developer as this project progresses.

4. Staff also worked with the Governor’s Office to correct a rather significant error in the Governor’s 2019 Clean Water Report. In the document, it was noted that we had more water lines and lead laterals than residents and we worked with them to correct the problem. They have since modified the report and removed the table that was in the report altogether.

5. Water utility staff reviewed hydrant repair locations and will schedule these for spring, mailed meter cards as about 50 property owners have failed to respond to our request to replace their meter, updated the GIS database for water main breaks, hydrant flushing and valve turning, and met with the DNR on the lead and copper sampling sites.

6. DPW staff addressed two storm events this past weekend (plowing) and cleared limbs from a couple of properties (Village trees).

7. DPW staff continue to be busy with yard waste, forestry work, installing street signs and mailbox posts, and working with our ash removal contractor.

8. PM’s and equipment repairs are ongoing in the shop. Our two mechanics are working quite well and they are developing the specifications for this year’s equipment purchases.

9. Liesener Topsoil began hauling leaves out of the DPW yard. We will set aside some of the leaf mulch for residents to collect this spring.

POLICE DEPARTMENT

1. Officer conducted a traffic stop which resulted in the arrest of the driver for an outstanding warrant with the Milwaukee Sheriff. The warrant required an appearance in court and the driver was transported to the criminal justice facility to await the appearance.

2. Officers responded to a report of a school bus which had slid off the road into the snow bank. Officers found that no children were injured and assisted with the transfer of the children to another bus.

3. Officers responded to a report of disorderly conduct and upon arrival determined that the offender had committed aggravated battery to an elderly person. The subject was taken into custody and transported to the juvenile center for detention and initial appearance. The case will be reviewed by the district attorney.

4. An officer conducted parking enforcement with a vehicle in the fire lane at Riverpoint Shopping Center which resulted in the arrest of the driver for OWI-fourth offense. The driver provided a breath sample at the scene which showed a blood alcohol level at 4 times the legal limit. The case will be reviewed by the district attorney.

5. Staff continued training with new officers who are progressing in the field training program.

6. Staff continued to develop training with the schools for the threat assessment teams and response to active assailants. Staff will conduct training at the local schools over the next week for teachers and administrators.
Did you know?

Governor Tony Evers proclaimed January 2020 as **Cervical Health Awareness Month** here in Wisconsin. NSHD is working with the Wisconsin Immunization and Wisconsin Well Woman programs to raise awareness of cancers, including cervical cancer, caused by Human Papillomavirus (HPV). The best protection against HPV related cancers is vaccination for both boys and girls at ages 11-12 years. In 2016, about half of preteens and teens in Milwaukee County reported having received at least one HPV vaccine (in the series). Many teenagers remain unprotected against HPV related cancers because they never start or don’t finish the full series of vaccination. By remaining incompletely vaccinated, these adolescents remain vulnerable to cancers caused by HPV infections. Parents and caregivers are encouraged to talk to their child’s doctor or nurse at their next health care visit. If a preteen has not received all doses of the HPV vaccine, make an appointment to get him or her vaccinated today! *For more info regarding the HPV vaccine, visit: [https://www.cdc.gov/hpv/index.html](https://www.cdc.gov/hpv/index.html)*.

Regular screening for cervical cancer via the Pap test and/or HPV testing is another effective way to protect cervical health. According to the American Cancer Society, all women should begin cervical cancer testing (screening) at age 21. *For more information about cervical cancer screening tests, schedules and recommendations, visit: [https://www.cancer.org/content/cancer/en/cancer/cervical-cancer/detection-diagnosis-staging/cervical-cancer-screening-guidelines.html](https://www.cancer.org/content/cancer/en/cancer/cervical-cancer/detection-diagnosis-staging/cervical-cancer-screening-guidelines.html)*

*Information about free local screening tests for cervical cancer is available at [Wisconsin Well Woman](https://www.wisconsinwellwoman.org). Through this program, women aged 45-64 years may be eligible for services if they meet certain income and insurance guidelines. To learn more and see if you qualify, visit the website.*

What is the NSHD working on?
The NSHD Health Director/Officer and a Public Health Nurse attended the most recent Milwaukee County Opioid Fatality Review last week. NSHD staff updated the Milwaukee County team on their local recommendations to prevent overdose fatalities. Fatality Review teams help area government entities, treatment providers, and healthcare providers learn about resources to support those with substance abuse disorders to prevent future deaths.

**Upcoming Immunization Clinics (appointment required)** - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, January 21, 3:00-4:30 pm, NSHD Brown Deer office (4800 W Green Brook Dr)
Wednesday, January 22, 7:30-9:00 am, NSHD Shorewood office (2010 E. Shorewood Blvd)
Tuesday, January 28, 3:30-3:30 pm, North Shore Library
Tuesday, February 4, 8:00-9:30 am, NSHD Brown Deer office (4800 W Green Brook Dr)
Wednesday, February 12, 3:00-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)
Tuesday, February 18, 3:00-4:30 pm, NSHD Brown Deer office (4800 W Green Brook Dr)
Tuesday, February 24, 3:30-4:30 pm, North Shore Library
Wednesday, February 26, 7:30-9:00 am, NSHD Shorewood office (2010 E. Shorewood Blvd)

**Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.)**
Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

Wednesday, March 18, NSHD Brown Deer office (4800 W Green Brook Dr)
Tuesday, March 24, NSHD Shorewood office (2010 E. Shorewood Blvd)

**Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)**

Wednesday, January 22, 3:30-4:40pm, NSHD Shorewood office (2010 E. Shorewood Blvd)
Tuesday, January 28, 1:30-2:00pm, WFB Sr. Center (5205 Lydell Avenue)
Wednesday, February 5, 12:15-1:00 pm, Dolan Center (4355 W Bradley Road)
Wednesday, February 19, 11:30-12:00 pm, LX Club (Meeting at Zaffiro’s in Marcus No. Shore Cinema, Mequon)
Tuesday, February 25, 1:30-2:00 pm, WFB Sr. Center (5205 Lydell Avenue)
Wednesday, February 26, 3:30-4:30 pm, NSHD Shorewood office (2010 E. Shorewood Blvd)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: [http://www.nshealthdept.org/Clinics](http://www.nshealthdept.org/Clinics)