



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** November 22, 2019

**Re:** **Administrative Report for the Week Ending November 22, 2019**

### ADMINISTRATION

1. Village held their Budget Public Hearing on November 18, 2019 at 7:00 p.m. at Village Hall.
2. The Village has hired Shannon Killberg as the new Ice Rink Manager this year. You may recognize her as one of the friendly faces from the Pool this past summer. Make sure to sign up for notifications on the Village's website for Ice Rink updates!
3. The Comprehensive Plan Special Committee met on Thursday, November 21.
4. Metro Municipal Clerks Association Lunch/Business meeting was attended by staff on Tuesday afternoon.
5. Village of Fox Point and Milwaukee County Type A Notices of the Spring Election and Presidential Preference Primary Tuesday, April 7, 2020 were posted by staff to the village website and posting board locations.
6. Public Hearing Notices were posted by staff for the Nana-Ko LLC Conditional Use Permit and Proposed Ordinance to Repeal and Re-Crete Chapter 540 of the Village Code Related Signs.
7. Preparation for next week's Baker Tilly Virchow Krause preliminary audit work were made by staff.
8. 2018 Chargebacks were prepared for mailing in February 2020 to the taxing entities by staff.
9. Staff worked in coordination with Payment Solutions Network and Civic Systems to finalize integration steps prior to going live for Utility Payments.
10. Staff worked in coordination with GCS software and Associated Appraisal Consultants to finalize assessed values in preparation for tax bills.
11. Staff worked with Nicolet to review and explain the application of the school tax credit.

### DEPARTMENT OF PUBLIC WORKS

1. Residents are reminded that with Thanksgiving next week, there will be no garbage or recycling collection on Thursday or Friday, November 28 and 29. Instead, Thursday's route will be collected the following Monday (December 2) and collections that week will shift one day such that Monday's normal route will be collected on Tuesday and so on.
2. Leaf collection activities are quite heavy. With the snow and cold weather recently, DPW staff was not able to collect as many leaves as normal. Crews are working 10 hour days

Monday through Thursday and 8 hour days on Friday and Saturday to try and catch up to all of the leaves placed for collection. At this time, the Village will be going through the Village until at least **December 6**.

3. Staff completed the annual CVT road report and submitted the data to the DOT.
4. The operator & foreman continued to flush hydrants in the system. We are almost done with our goal for the year, which is everything south of Calumet.
5. The Water Utility assisted the memory care facility on Dunwood and the Fire Department in flushing their fire line into the building. During flushing, a baseball sized stone ejected from the main.
6. The water utility finalized and mailed letters to 25 home owners in the Village requesting they volunteer as a lead & copper sampling site. We need 17 homes to volunteer. All homes are Tier 1 sites with lead service laterals.
7. The utility mailed cross connection control testing letters to all customers that the state site indicates are beyond their testing window. We gave them 90 days to schedule a contractor to test the device and forward the results.
8. The utility addressed 80 meter swap cards for the water utility clerk to review and mail to residents. There are only 150 meters left to replace.
9. The water utility had 2 discolored water complaints associated with flushing. We are almost done with the flushing program. We are working with the residents to resolve these complaints.
10. The water utility worked with the DPW foreman to establish the 2020 emergency call out schedule. It has been circulated to the field staff.
11. Returned truck #17 to Truck Country because it would not allow after-treatment regeneration. (Repaired under service warranty)
12. Installed wings on truck #4 & #20.
13. Training staff on use of spreaders (We need to complete training on some remaining items / Wings, Pre-wet systems).
14. Truck #20 returned from engine and transmission repairs but would not run properly. Steve and I inspected and repaired the primary fuel system including fuel pump replacement.
15. Multiple repairs were completed on several different Cushman scooters.
16. Met with a consultant regarding the next 5-year update for our CMOM sanitary sewer plan (required by agreement with MMSD).
17. Staff met with a reporter regarding the erosion along the shoreline along Beach Drive.

### POLICE DEPARTMENT

1. Officers responded to a report of a single car motor vehicle crash which was blocking a residential driveway. The officers arrived and found two people asleep in the vehicle without injury. The officer's investigation revealed both of the occupants had been drinking and after conducting field sobriety tests, one of the occupants was arrested for OWI – second offense. The subject provided a blood sample at the hospital and the case will be referred to the district attorney for charging.

2. Officers responded to provide assistance to the Bayside Police Department after an officer stopped a vehicle and observed signs of impairment in the driver. The Fox Point officer assisted with additional roadside field testing which identifies impairment from drugs, as well as alcohol. The driver was arrested by Bayside Police.
3. Officers responded to Best Buy, 8755 North Port Washington Road, after employees identified suspicious behavior related to a customer's payment for merchandise. The officers met with store employees who believed the customer transaction involved the use of fraudulent credit card information when two different people presented credit cards in the name of a single (different) individual. The investigation remains open as the officer investigates all leads.
4. Officers responded to BMO Harris Bank, 8740 North Port Washington Road, for a report of fraud/forgery. The officers were advised that a subject using the drive-through lanes had attempted to deposit a fraudulent check which had been forged against a business' account. The investigation remains open as the officer interviews suspects and reviews video surveillance.
5. Sergeant Morelli completed 16 hours of first line supervisor training.
6. Officers on patrol observed a vehicle which had been identified as being involved in a retail theft in the City of Glendale minutes earlier. The officers made contact with the driver and conducted a field interview until Glendale officers arrived to complete the investigation. The driver was arrested by Glendale police for the retail theft.
7. Officers responded to assist Bayside officers with a person who was suffering from a mental health crisis and was violently acting out. The subject was transported to an emergency room for evaluation and treatment.

#### NORTH SHORE HEALTH DEPARTMENT

Did you know?

*The Great American Smoke Out is on Thursday, November 21, 2019.* While the cessation of traditional cigarette smoking springs to mind, there is no reason not to consider quitting a vaping habit on this day of solidarity, especially if you are a teen. According to the most recent information from the National Youth Tobacco Survey, vaping among high school students nearly doubled from 12% in 2017 to 21% in 2018. The same strategies that are used to help traditional smokers quit are easily transferable to the fight to become vape free. Make a list of reasons to quit and refer to it often. Carefully pick a quit day and prepare for it. Learn your triggers and avoid them in the early quit stages. Prepare for cravings and withdrawal. Build your support team in advance and always imagine your vape free self. You don't have to do it alone- help is out there!



**YOU DON'T HAVE TO  
STOP SMOKING  
IN ONE DAY.  
START WITH DAY ONE.**  
The Great American Smokeout®  
November 21, 2019

For more ideas on how to quit vaping, go to: <https://teen.smokefree.gov/quit-vaping/how-to-quit-vaping> and/or consider calling the WI Tobacco Quitline which provides one on one assistance to those in the fight to quit: <https://ctri.wisc.edu/quit-line/>

### **What is the North Shore Health Department working on?**

Ann Christiansen, Health Director/Officer was invited as a guest lecturer to the UW-Milwaukee Zilber School of Public Health for a public health graduate student seminar entitled, Field Placement Leadership Module. Ms. Christiansen was asked to discuss principles of public health leadership with the students and facilitate a discussion for students to apply these principles to real-world situations.

A new sanitarian has joined our team here at the North Shore Environmental Consortium. Zach Kroening replaces Mark Carlson who has moved on to a full time position in Washington Ozaukee County. We enthusiastically welcome Zach as we bid farewell to Mark and thank him for his over 2 years of faithful service.

### **Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.**

Tuesday, November 26, 3:30-4:30 pm, North Shore Library  
Tuesday, December 10, 10-11:00 am, Brown Deer  
Thursday, December 12, 3-4:30 pm, Shorewood  
Tuesday, December 17, 7:30-9:00 am, Shorewood  
Wednesday, December 18, 3:30-4:30 pm, Brown Deer  
NO NORTH SHORE LIBRARY CLINIC in DECEMBER

### **Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.)**

Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

Tuesday, November 26th, Shorewood  
Wednesday, December 18th, Brown Deer

### **Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)**

Wednesday, November 27, 3:30-4:30 pm, NSHD Shorewood Office, 2010 E. Shorewood Blvd  
Wednesday, December 4, 12:15-1:00 pm, Dolan Center (4355 W. Bradley Rd, Brown Deer)  
Tuesday, December 17, 1:30-2:30 pm., WFB Sr. Center (5205 Lydell Avenue)  
Thursday, December 19, 12:30-1:00 pm, LX Club (WFB Women's Club, 600 E. Henry Clay St.)  
NO SHOREWOOD BP CLINIC ON DECEMBER 25.

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>