To: The Honorable Members of the Fox Point Village Board  
From: Scott A. Botcher, Village Manager  
Date: September 6, 2019  
Re: Administrative Report for the Week Ending September 6, 2019

ADMINISTRATION

1. If you haven’t participated in the Comprehensive Plan Survey, please make sure to do so. You can find the survey at: www.villageoffoxpoint.com/572/Survey. Paper copies are also available at Village Hall. As of 8/29/2019, 259 surveys have been completed.  
2. As of September 5, 333 Comp Plan surveys have been completed.  
3. Staff facilitated monthly Plan Commission meeting.  
4. Staff met with multiple IT support organizations in advance of FY 2020.  
5. Village Board agenda and packet for Tuesday, September 10, 2019 were prepared, generated, posted, and delivered, as required by staff.  
6. Proposed 2020 budget numbers are currently being prepared by staff.  
7. Clerk Treasurer and Deputy Clerk Treasurer participated in conference call this week with WMCA President regarding Chairing/Co-chairing for WMCA Ad-hoc Multi-Media Committee.  
8. Deputy Clerk Treasurer attended State Security Advisory Committee meeting this week.

DEPARTMENT OF PUBLIC WORKS

1. Our newest green infrastructure project was completed last week and staff encourages all to check it out. The project was the installation of what is called a StormGUARDen – a rectangular box that collects rain from the Village Hall downspout on the south side of the parking lot and which will water plants contained in planting beds. Currently, we have Coral Bells and Japanese Sedge planted in the beds. The box will hold 350 gallons of rain water and, when released (if not watering the plants) will drain onto the lawn.  
2. Staff met with the space needs and facility condition consultant to obtain a draft report. We will review the contents of the report and provide comments in the next couple of weeks.  
3. Staff has been busy working on the budget for 2020.  
4. The Goodrich green infrastructure project is nearing completion. The RSC along the ravine slope is constructed, the bioswale on the northwest corner of the bridge has been constructed and will be seeded in the next few days, and work continues on the remaining wing walls. The contractor is also replacing some storm sewer pipes and structures that
have been discovered to be in poor condition. After the work is completed, the road will be repaved. Work is expected to be completed by the end of September.

5. All of the pipe work (water and storm) along Calumet has been completed and the contractor has mobilized to Bergen to complete the water main installation and storm sewer work. Their subcontractor has begun milling Calumet and the current schedule has the paving subcontractor beginning work on Calumet the week of September 16.

6. DPW staff have been busy with the following activities:
   a. Cleaning up debris (driftwood, etc.) and stones that washed up on the grassy area along Beach Drive from the storms a couple of weeks ago.
   b. Completing additional water main patches.
   c. Performing pothole patching, tree pruning, mowing, rubbish and yard waste collection (always heavy), and ordering new signs for Calumet Road.

7. The facility and fleet update:
   a. The pool is now completely shut down for the season.
   b. Crack filling will begin next week and continue for two weeks.
   c. Packer 13 is in for repairs (recalled for the after treatment device).
   d. Leaf equipment and snow plow PMs are ongoing.
   e. Truck 5 has been sent in for repairs – the oil plan rusted through and needs to be replaced.

8. In the water utility:
   a. The repaired electric valve turner was picked up.
   b. Performed a water shut off on Dean for plumbing repairs.
   c. Replaced the water meter at Wheel and Sprocket.
   d. Responded to calls regarding the water bills that were recently sent.

9. Staff attended a Wisconsin Coastal Management grant seminar to determine whether the Village would be eligible for any grants for the project on Barnett Lane. As the project is not accessible to the public, we were told that the project probably wouldn’t score very high so a decision was made to not submit a grant application for the project. We will, however, seek alternative sources.

10. Staff pulled additional stormwater samples from a catch basin located at Congregation Shalom and which ultimately drains to the Village storm sewer system on Calumet. We are receiving hits for detergents which indicates there may be some sort of cross connection occurring on the property. Staff was going to perform dye water testing this past week but the day on which it was scheduled it rained so the work has been postponed.

11. Staff has been communicating with the DOT regarding Lake Drive and it appears we will be eligible for funding in the 2025-2027 timeframe (depending on the type of paving/reconstruction). Staff will meet with DOT staff in a couple of weeks to discuss the project in more detail.
POLICE DEPARTMENT

1. Officers responded to a report of family trouble due to a parent child argument. The officers met with the adult child who was arguing about their parent over a theft of personal property. The officers were able to resolve the dispute without an arrest.

2. An officer on patrol at 1:15am observed a vehicle parked and running in the Riverpoint Shopping Center. Given the time of day and recent criminal activity in the area, the officer made contact with the driver who was asleep in the car. The officer immediately noted a strong odor of intoxicants and the driver displayed signs of impairment. The officer conducted a field investigation and subsequently arrested the driver for OWI-first offense. The driver will appear in municipal court for the violation.

3. Officers responded to a report of a family trouble related to the theft of personal property. The officers met with the resident who advised the officers that their spouse had taken the car and a debit card without permission and made unauthorized withdrawals from the account. Officers assisted the resident to resolve the issue; however, no criminal activity occurred.

4. An officer on patrol observed a vehicle traveling the wrong way on North Santa Monica Boulevard. The officer conducted a traffic stop and subsequently arrested the driver for OWI fourth offense. The driver was processed at the station and transported to the criminal justice facility. The case will be referred to the district attorney for review.

5. Staff worked on IT projects and prepared for computer replacements.

6. Officers responded to a report of a possible fraud at a business. The officer met with the employee and determined that merchandise was paid for with a fraudulent check. The officer is working with the business in an attempt to identify the actor.

NORTH SHORE HEALTH DEPARTMENT

September is National Suicide Prevention Awareness Month, which includes National Suicide Prevention Awareness Week, September 9-15, and World Suicide Prevention Day on September 10. During the month of September organizations highlight suicide prevention efforts by advocating for prevention strategies and networking to share resources and information.

Studies by the Center for Disease Control and Prevention show that suicide rates are rising. The rate of suicide has increased more than 30 percent in half of the states across the United States since 1999, with approximately 45,000 lives lost to suicide in 2016 alone. Research has shown that more than half of people who die by suicide did not have a known mental health condition.

It is important for people to learn how to recognize and respond to suicide. Research shows people who are having thoughts of suicide feel relief when someone asks after them in a caring way. Findings suggest acknowledging and talking about suicide may reduce rather than increase suicidal ideation. Learn how to recognize and respond by paying attention to the warning signs of suicide:
If you notice any warning signs, starting a conversation with the person may save their life. Share the National Suicide Prevention Lifeline number, 1-800-273-8255 (TALK) and be willing to assist the person with the call. Taking the person directly to help can be the best option to ensure they receive the help they need. Additional tips can be found at how to talk about suicide. Your willingness to listen and help can save a life.

**What is the North Shore Health Department working on?**

Recently, the Public Health Manager participated in two tabletop preparedness exercises—one with Congregation Emanu-El B’ne Jeshurun and one with Nicolet High School. Public Health works with private and public organizations and first responders such as fire, police and Red Cross to plan and prepare for disasters that we hope never occur, including natural disasters like tornados and floods and events such as bomb threats or active shooters.

**Upcoming Immunization Clinics (appointment required)** - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Tuesday, September 10, 10-11:00 a.m., Brown Deer
- Thursday, September 12, 3-4:30 p.m., Shorewood
- Tuesday, September 17, 7:30-9:00 a.m., Shorewood
- Wednesday, September 18, 3:30-4:30 p.m., Brown Deer
- Tuesday, September 24, 3:30-4:30 p.m., North Shore Library
- Tuesday, October 8, 10-11:00 a.m., Brown Deer
- Thursday, October 10, 3-4:30 p.m., Shorewood
- Tuesday, October 15, 7:30-9:00 a.m., Shorewood
- Wednesday, October 16, 3:30-4:30 p.m., Brown Deer
- Tuesday, October 29, 3:30-4:30 p.m., North Shore Library

**Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.)** – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

- Wednesday, September 18th, Brown Deer
Tuesday, September 24th, Shorewood
Wednesday, October 16th, Brown Deer
Tuesday, October 22nd, Shorewood

**Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)**

Thursday, September 19, 12:30-1:00 p.m., LX Club (Laurel Oaks, 1700 W. Bender Rd., Glendale, WI 53209)
Tuesday, September 24, 1:30-2:30 p.m., WFB Sr. Center (5205 Lydell Avenue)
Wednesday, September 25, 3:30-4:30 p.m. NSHD Shorewood Office (2010 E. Shorewood Blvd)
Wednesday, October 2, 12:15 – 1:00 p.m., Lois & Tom Dolan Community Center (4355 W. Bradley)
Thursday, October 17, 12:30-1:00 p.m., LX Club (WFB Women’s Club, 600 E. Henry Clay St.)
Tuesday, October 22, 1:30-2:30 p.m., WFB Sr. Center (5205 Lydell Avenue)
Wednesday, October 23 , 3:30-4:30. p.m. NSHD Shorewood Office 2010 E. Shorewood Blvd

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: [http://www.nshealthdept.org/Clinics](http://www.nshealthdept.org/Clinics)