To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: August 9, 2019

Re: Administrative Report for the Week Ending August 9, 2019

ADMINISTRATION

1. If you haven’t completed the Fox Point Pool Survey, there is still time. Each household should have received a door hanger last week explaining the process. If you did not receive a door hanger and would like to participate in the survey, please contact Fox Point Village Hall. The survey deadline has been extended until August 25 at midnight.

2. As of August 6, 804 Fox Point homes have already completed the Pool Survey.

3. Staff facilitated and attended the Board of Appeals meeting.

4. Village Manager attended the month Village Managers meeting.

5. Deputy Clerk finished making necessary address modifications in tax assessment roll.

DEPARTMENT OF PUBLIC WORKS

1. Work continues on the Goodrich Lane bridge ravine project though has been delayed with the discovery of (a) our water main having been cast-in-place integral with the bridge abutment when the abutments were poured many years ago and (b) that the wing walls on the west side of the ravine need to be taller than designed to accommodate the actual grades and those which were proposed for the project. Staff worked with our consultants and determined that we will abandon the section of water main that runs beneath the ravine (as the area east of there is still looped) and to come up with an appropriate footing design for the increased wall height.

2. Storm sewer work continues on Calumet Road and is expected to last another week to two weeks. Following, the contractor will mobilize to Bergen to finish the water main and storm sewer work on that road.

3. In the Water Utility:
   a. Staff started painting water hydrants on Crossway.
   b. Delivered the faulty electric valve turner to the Vendor/Manufacturer for analysis and repairs.
   c. Responded to an open records request
   d. Completed meter reading and performed cleanup work on the high/low meter readings.
   e. Ordered a new water meter for Wheel and Sprocket.
f. Replaced a leaking water meter and diagnosed a leaking toilet for property owners in the Village.

4. Staff, predominantly the Assistant Director, participated in the walk-through of the facility by Barrientos as the begin tasks on the space needs and facility condition assessment for the Village Hall and DPW Shop.

5. The backhoe/loader was delivered to the Village, was set up and has been put into service.

6. Other activities in the shop/facility include routine pool tasks, identifying a leak at the PD (roof), PM’s, and equipment maintenance.

7. DPW staff responded to a downed tree (storm damage) in the 7700 block of Fairchild, has been performing tree removals from the storm damage from a couple of weeks ago, placed an asphalt patch on Barnett, completed a storm tie-in at Berkeley and School, and continued with heavy yard waste collections and mowing.

8. DPW staff have also responded to property owners who have had ash trees cut down on their property and have requested DPW staff remove the materials. Staff have reminded owners of the change in ordinance, effective January 1 of this year, which requires (a) that the owner contract to remove the materials themselves or (b) pay the Village for its direct costs associated with the removal – regardless of whether DPW staff remove the tree or we hire a contractor to perform the work.

POLICE DEPARTMENT

1. Officers responded to a driving complaint when citizens reported a possible intoxicated person parked outside of Jose’s Blue Sombrero. Officers made contact with the driver who had previously been passed out at a table inside the restaurant. The officers noted signs of impairment and after completing field sobriety tests, the driver was arrested for OWI-5th offense. The case will be reviewed by the district attorney’s office.

2. Officers responded to assist a resident who was the victim of a fraud after their bank teller recognized the indicators of a telephone scam. The resident had been contacted by telephone indicating that there were indicators of a theft on their computer and the caller would assist them after payment of $2000 using gift cards. The resident provided gift card information to the caller, who promptly requested additional funds. The officer assisted the resident with identity theft solutions and is investigating the source of the calls.

**** Remember gift cards are for gifts. Legitimate businesses do not conduct financial transactions using gift cards from Apple, Target, Home Depot, Google Play or any other third party business. ****

3. Officers responded along with North Shore Fire Rescue for a medical emergency when a contractor fell off of a roof at a job site. The officers provided medical care until the patient was turned over to paramedics for treatment and transport. The officers then investigated the incident before turning the findings over to OSHA for a workplace injury incident.
4. Officers conducted a warrant arrest when a citizen appeared for municipal court and had an outstanding arrest warrant from Menomonee Falls. The subject was able to satisfy the warrant requirements and was released after the booking process.

5. Officers provided assistance to Milwaukee Police after a vehicle being pursued crashed behind Riverpoint Shopping Center. The subject was arrested by MPD.

**NORTH SHORE HEALTH DEPARTMENT**

**Did you know?**

The American Psychological Association (APA) provides information on how to manage stress and distress in the aftermath of mass shootings or other traumatic events ([https://www.apa.org/helpcenter.mass-shooting](https://www.apa.org/helpcenter.mass-shooting)). As the North Shore Health Department focuses on mental health and emotional well-being as one of our health priority areas, we wanted to share tips for managing the variety of emotions that may have surfaced with the recent mass shootings in Texas and Ohio.

Some of these strategies include:

**Trust your instincts:** If you see suspicious activity, report it to law enforcement.

**Talk about it:** Ask for support from people who care and will listen to your concerns.

**Strive for balance:** When a tragedy occurs, it’s easy to become overwhelmed and adopt a negative or pessimistic outlook. Balance that viewpoint by reminding yourself of people and events which are meaningful and comforting, even encouraging. Check out: [https://www.msn.com/en-us/news/good-news](https://www.msn.com/en-us/news/good-news) for some good news. Striving for balance is empowering and allows for a healthier perspective on yourself and the world around you.

**Turn it off and take a break:** Keeping informed is important, but if the news is upsetting, try to limit the amount you take in whether it’s from the Internet, television, newspapers or magazines.

**Take care of yourself:** Engage in healthy behaviors to enhance your ability to cope with excessive stress. Eat well-balanced meals, drink water, get plenty of rest and build physical activity into every day.

**Help others or do something productive:** Locate resources in your community to find ways that you can help people who have been affected by these incidents or have other needs. Helping someone else often has the benefit of making you feel better, too.
The National Suicide Prevention Lifeline provides 24/7 free and confidential support for people in distress, and prevention and crisis resources for you and loved ones. Help is just a phone call or internet search away. Visit https://www.mentalhealth.gov/get-help, or call 1-800-273-8255 (Suicide Prevention Lifeline) or 1-800-662-4357 (SAMHSA Referral and Information line). Make the contact for yourself or a loved one.

**What is the North Shore Health Department working on?**

A nurse attended the Child Passenger Safety Technician Workshop at the National Safety Council Board Meeting on July 30th in Itasca, IL. Information was shared on new technologies that are making car seats safer, the mechanics of air bags, understanding the Takata airbag recall, and how to improve teaching car seat safety to each generation. North Shore Health Department works in conjunction with North Shore Fire Rescue to provide car seat checks to residents of the North Shore. Sign up for an appointment and make sure your child and their car seat are properly restrained. Go to https://www.nsfire.org/ and click on Schedule a Car Seat Installation.

We said goodbye to our intern Natasha, who assisted us with updating our Heroin, Opioid and Prescription Drug Information and Resource Guide among many other projects. She is off to a job at Children’s Health Alliance of Wisconsin and while we will miss her, we are all very proud of her success!

**Upcoming Immunization Clinics (appointment required)** - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Tuesday, August 13, 10-11:00 a.m., Brown Deer office
- Tuesday, August 20, 7:30-9:00 a.m., Shorewood office
- Wednesday, August 21, 3:30-4:30 p.m., Brown Deer office
- Tuesday, August 27, 3:30-4:30 p.m., North Shore Library

**Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.) –** Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

- Wednesday, August 21, Brown Deer office
- Tuesday, August 27, Shorewood office

**Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)**

- Thursday, August 15, 11:30a.m.-12:00 p.m. LX Club (WFB Women’s Club, 600 E. Henry Clay St)
- Wednesday, August 28, 3:30-4:30. p.m. Shorewood office

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: http://www.nshealthdept.org/Clinics