



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: June 14, 2019

Re: **Administrative Report for the Week Ending June 14, 2019**

ADMINISTRATION

1. Normal hours of operation begin this weekend at the pool.
2. Programs begin at the Pool next week. Make sure to sign up before they start!
3. Staff participated in the Comprehensive Plan Special Committee meeting on Thursday, June 13 at 8:30am.
4. Representative Jim Ott came to Village Hall to meet with Village Manager.
5. Village Manager met with Library Director and other member Managers/Administrator.
6. Village Manager attended North Shore Water Commission meeting.
7. Village Clerk Treasurer swore in Weed Commissioner.
8. Staff facilitated and attended Audit Committee meeting.
9. Staff facilitated and attended monthly Village Board meeting.
10. Staff facilitated and attended annual Fox Point Open House.
11. Village Clerk Treasurer attending Wisconsin Election Commission Communication Advisory Committee conference call on Wednesday.
12. Civic new agenda management webinar was attended by Deputy Clerk Treasurer on Wednesday.
13. June 2019 tax settlement for 2018 tax year was calculated and prepared for payment to taxing entities.
14. 2018 tax year delinquent tax notices were prepared and mailed by staff on June 12, 2019.

DEPARTMENT OF PUBLIC WORKS

1. The Open House this past Saturday was well attended and we were blessed with wonderful weather. Everyone seemed to enjoy themselves.
2. As a reminder – **Lake Drive will be completely shut down all day next Tuesday, June 18, from 5 am until 10 pm to allow for the water main tie-in at the intersection.** No traffic, including pedestrians and bicyclists, will be permitted to go through the area as it will be fenced off in order to complete the work in one day.
3. Our contractor, Wood, continues to make very good progress and was working in the intersection of Calumet and Santa Monica this week to complete tie-ins to the water main within Santa Monica. They are expecting to be able to core under the railroad tracks the week of June 24th.

4. The contractor performing the work at Lake Drive and Green Tree Road (Highway Landscapers) is also making great progress. The footing for the south wall as well as the western half of the south retaining wall have been poured and the eastern half should be poured within the week. After the south wall is completed, they will begin work on the north wall. They are expected to complete work around the first week in July.
5. Our contractor for the Goodrich Lane ravine project (west bridge) is expected to begin work next week and it is anticipated the work will take about two months to complete.
6. Staff prepared the RFP for next year's road and utility work and will be submitting it to a number of consultants. While the budget has not been approved for 2020, we like to start design activities so bids can be awarded in January when prices are more favorable.
7. In the shop:
 - a. The Scag mower is in for service (replace the wiring harness).
 - b. Pool activities have slowed, but staff continues to general opening activities each day.
 - c. Steiner Electric replaced the lighting in front of Village Hall and performed miscellaneous lighting projects.
 - d. The mini-loader and backhoe loader are both expected to be delivered within the next few weeks to month.
 - e. Repaired a hydraulic leak on the skid loader.
 - f. Performed miscellaneous repairs and PMs.
8. In addition to coordinating activities with Wood, the Water Utility has been busy with the following:
 - a. Valve turning.
 - b. Training one of the new DPW employees on various tasks.
 - c. Coordination of the extension of the water service lateral for St. Eugene's to extend the curb stop beyond where the pavement is expected to be once the project is complete.
9. DPW staff is busy with the following:
 - a. Performing special pickups.
 - b. Picking up yard waste (which has been steady and, at times, heavy).
 - c. Patched water main break locations at various spots in the Village (Munson will be patching the others).
 - d. Hauling fill and scrap metal out of the yard.
 - e. Spreading wood chips – particularly at Longacre Pavilion.
10. Munson informed staff that they will be patching the various segments of road on June 28th.

POLICE DEPARTMENT

1. Officers responded to a report of disorderly conduct at 8789 North Port Washington Road, Qdoba Restaurant. An unknown person entered the kitchen area of the restaurant and attempted to provoke a fight with an employee, based on a recent termination, causing a disturbance in the business. The subjects causing the disturbance left prior to officers' arrival and no injuries were reported for the event. The officers conducted follow-up based on information provided by store personnel.

2. Officers responded to a retail theft at CVS Pharmacy, 8661 North Port Washington Road, when a male subject took 4 bottles of alcohol and left the store without payment. The store employee advised the manager of the theft, who subsequently called officers. No information was available about the direction of travel or means by which the subject left the area.
3. Officers responded to a report of a theft from NorthPoint Service, 8000 North Port Washington Road, after the business owner determined that a trailer had been taken from the property without permission. The trailer was taken during the overnight hours and the investigation remains open.
4. Officers conducted a traffic stop on a vehicle for defective equipment which resulted in the arrest of the driver. The driver was taken into custody for an outstanding arrest warrant with the Glendale Police Department.
5. Officer Matt Kranda was sworn in as a new police officer on June 12, 2019. Officer Kranda will complete the 720 hour academy before deploying to the street in the field training program.

NORTH SHORE HEALTH DEPARTMENT

Did you know?

The North Shore Health Department investigates several tickborne infections including Lyme disease, babesiosis, ehrlichiosis, anaplasmosis, and rocky mountain spotted fever. Lyme disease is the most frequently reported tickborne illness in Wisconsin (3105 cases in 2018), but numbers for the other conditions are increasing. Common symptoms of tickborne diseases may include fever, chills, muscle aches, headaches and a circular rash. Preventing tick bites is the key to reducing your risk of tickborne diseases.

During high tick season, April through September:

- Avoid areas with tall grass and brush where ticks are common.
- Apply repellents that contain at least 20%–30% DEET.
- Wear long pants, tall socks, and a long sleeve shirt to minimize exposed skin. Light colored clothing makes ticks easier to spot.
- Wear clothing treated with 0.5% permethrin.
- Shower soon after coming indoors.
- Perform daily checks. Check your entire body after being outside even if you were only in your yard. Concentrate on the hairline, abdomen, groin, armpits, and behind the knees.



It is important to remember that ticks are present in all counties in Wisconsin. People living in any county in Wisconsin can contract Lyme disease or other tick-borne diseases. Ticks must be attached for at least 24 hours to spread Lyme Disease, so remove ticks as soon as they are found.

For a map showing Lyme disease incidence in Wisconsin by county, visit <https://www.dhs.wisconsin.gov/tick/lyme-data.htm>.

For information on how to safely remove a tick, visit https://www.cdc.gov/ticks/removing_a_tick.html.

For more information on Lyme Disease, including photos of blacklegged ticks and what the characteristic Erythema migrans rash looks like, visit <https://www.dhs.wisconsin.gov/tick/lyme.htm>.

What is the North Shore Health Department working on?

We welcomed three summer students to the Health Department. Over the next three weeks we will introduce each of them.

My name is Kayla Hubbell and I am from Mequon, Wisconsin. I am a senior at Saint Louis University, majoring in Public Health and minoring in Emergency Management. When I'm not in school, I love to travel, run and hike outdoors, and play with my Labrador Retriever. I am excited to be a part of the North Shore Health Department this summer to experience public health at a local level and to connect with the community that I grew up in.

Staff participated in two tabletop exercises—one local, one regional—to prepare for setting up Closed PODs (Points of Dispensing) in case of a public health emergency such as a bioterrorist attack or pandemic influenza. Our local exercise focused on first responders, and that information was fed into the region exercise, which focused on communication at the regional level.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, June 18, 7:30-9:00 a.m., Shorewood Office
Wednesday, June 19, 3:30-4:30 p.m., Brown Deer
NO NS LIBRARY CLINIC IN JUNE

Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the NSHD for an appointment at 414-371-2980.

Wednesday, June 19, Brown Deer
Tuesday, June 25, Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Thursday, June 20, 12:30-1:00 p.m., LX Club (WFB Women's Club, 600 E. Henry Clay St.)

Wednesday, June 26, 3:30-4:30. p.m. Shorewood Office

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>