To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: February 15, 2019

Re: Administrative Report for the Week Ending February 15, 2019

ADMINISTRATION

1. Fox Point is looking for a Pool Manager for the 2019 Pool season. If you know someone that might be interested, please have them contact Village Hall.
2. Building Board meeting scheduled for Friday, February 15 was canceled due to a lack of applications.
3. VM and AVM attended the North Shore Managers meeting in Whitefish Bay on Thursday, February 14.
4. VM attended meeting with fellow Managers and Library Director.
5. VM attended North Shore Water Commission meeting.
6. Staff facilitated and attended Village Board meeting.
7. Board of Appeals meeting was facilitated and attended by Village staff.
8. 2018 Lottery and Gaming Credit Claims were reconciled and submitted to Milwaukee County Treasurer’s Office to be sent to the Wisconsin Department of Revenue.
9. Monthly front administrative staff meeting was held on Wednesday.
10. Coordination of Wisconsin Election Commission training dates for Badger Books/E-poll Books for Super Users and Chief Election Inspectors was completed by staff.
11. Agreements and Work Statements were completed and submitted to GovPayNet and Civic Systems to begin implementation pilot of payment solutions.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff responded to the snow event Monday night through Wednesday morning. We received about 12 inches of snow and staff came in very early to clear roads. Staff will now begin the process of removing snow from the crossovers/turnarounds along boulevards and knocking down larger snow piles.
2. During the snow event, DPW staff discovered a sink hole in the road at Lombardy and Yates. It appears a storm culvert has collapsed. It has been filled with stone and will be replaced this spring.
3. DPW staff continue with pothole patching, removing trees, performing normal activities and other miscellaneous tasks.
4. Two DPW staff, along with the Hi-Ranger, assisted the Village of Bayside in removing a 65 foot dead elm.
5. Water Utility staff began working on the annual PSC report (which identifies the financials and operations).
6. Staff continues to coordinate the ongoing and soon to start construction projects. The grates at 7900 North Beach have been removed and will be repaired; staff met with the consultant regarding this year’s projects, and preliminary discussions were held to determine the best dates for a public information meeting for the Calumet Road project and preconstruction meetings for the Calumet Road and sanitary sewer projects.
7. Staff worked on the report to be submitted to MMSD for reimbursement of costs through the green solutions program for the Goodrich Lane ravine project.
8. Staff attended the Annual Utility Conference sponsored by We Energies and hosted by the DOT.

POLICE DEPARTMENT

1. Officers conducted a traffic stop for a speeding violation on February 8, 2019 which resulted in an arrest of the driver. The officer was advised that the driver had an outstanding arrest warrant from the city of Greenfield and was taken into custody. The driver was released after satisfying the warrant requirements.
2. Officers responded to a report of a person making threats to harm other people with a rifle on February 10, 2019 when a citizen came into the station to report the threats. After meeting with the citizen, officers determined that the resident was a threat to others and responded to their home to take the person into protective custody under Wisconsin’s mental health laws. While at the home, officers located a rifle that was identified in the threat and seized the weapon for safekeeping. The resident was transported to the mental health facility for evaluation.
3. Officers investigated a hit and run accident on February 14, 2019 which occurred between a parked car and a snow plow service. The officer was able to identify a possible driver in the hit and run and is investigating further.
4. Staff attended the Wisconsin Police Leadership Foundation mid-winter conference during the week and received training on current topics related to the administration and leadership of the department.
5. Officers assisted numerous residents with disabled vehicles or vehicles that slid into the ditch after the accumulation of snow early in the week.

NORTH SHORE HEALTH DEPARTMENT

Did you know?

Current e-cigarette use, also known as vaping and Juuling, increased considerably among U.S. middle and high school students during 2017–2018. According to the most recent information from the National Youth Tobacco Survey, vaping among high school students nearly doubled from 12% in 2017 to 21% in 2018. Although e-cigarettes have the potential to benefit adult smokers if used as a complete substitute for combustible tobacco smoking, the use of any form of tobacco product among youth, including e-cigarettes, is unsafe. In 2018, the Surgeon General declared e-cigarette use and vaping among youth an epidemic because of the potential for
nicotine addiction and other associated health risks caused by e-cigarettes. Additionally, e-cigarette devices are often used to deliver marijuana and other drugs to the user.

Wisconsin State Statute makes it illegal for retailers to sell e-cigarettes with nicotine to anyone under the age of 18 years old. It is also illegal for anyone under the age of 18 to purchase or possess e-cigarettes with nicotine. While Wisconsin has a Clean Indoor Air law which bans smoking in all enclosed workplaces, including bars and restaurants, e-cigarette use/vaping is exempt from this law. Some local governments, including Milwaukee, have passed laws prohibiting e-cigarette use in enclosed workplaces.

Learn more about e-cigarettes and youth at: https://e-cigarettes.surgeongeneral.gov/

What is the North Shore Health Department working on?

The Public Health Manager and Emergency Preparedness Coordinator participated in a full-day training on Public Health Emergency Law. Staff from the Centers for Disease Control and Prevention (CDC) provided an excellent training packed with information on legal guidelines and requirements of communities in case of emergencies involving local health departments.

The NSHD welcomed two nursing students from Concordia University for their community health clinical with our department. This is the third semester that NSHD has hosted Concordia students. Hosting students for clinicals or internships exposes them to public health as an upstream approach to health care and promotes the development of future public health workers.

**Upcoming Immunization Clinics** (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Tuesday, February 19th 7:30-9:00 a.m., Shorewood
- Wednesday, February 20th 3:30-4:30 p.m., Brown Deer
- Tuesday, February 26th 3:30-4:30pm – North Shore Library
- Tuesday, March 12th 10-11:00 a.m., Brown Deer

**Upcoming Adult Health Clinics** (appointment required; 8-10:00 a.m.) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

- Wednesday, February 20th, Brown Deer
- Tuesday, February 26th, Shorewood

**Upcoming Blood Pressure Screening** (walk-ins welcome – no appointment necessary)
- Wednesday, February 27th 3:30-4:30pm Shorewood

- Wednesday, March 6th 12:15-1:00, Lois & Tom Dolan Community Center (4355 W. Bradley)
- Tuesday, March 12th, 1:30-2:30, WFB Sr. Center (5205 Lydell Avenue)
For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at:  
http://www.nshealthdept.org/Clinics