



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: January 18, 2019
Re: **Administrative Report for the Week Ending January 18, 2019**

ADMINISTRATION

1. Building Board was held on Friday, January 18.
2. January 8, 2019 Village Board meeting was posted to the Village's YouTube page. A link to the YouTube page can be found on the Village's website under Popular Links.
3. Manager attended ICC meeting in Greendale.
4. Manager attended NSFD meeting in Bayside.
5. Staff met with potential IT consultant.
6. Staff met with Fox Point Lutheran Church about future facility needs.
7. Board of Appeals meeting was held on Wednesday, January 16.
8. Staff preparations were made for the preliminary audit work to be completed by Baker Tilly Virchow Krause on January 21 and January 22.
9. 2019 January tax settlement documentation and payments to taxing entities were completed by staff prior to the State deadline.
10. Village of Fox Point staff and Wisconsin Election Commission finalized details prior to the 2019 purchase of Badger Books, prior known as Electronic Poll Books.
11. Fox Point is one of the selected communities to pilot 2019 efforts to integrate government payment processor GovPayNet and Village financial software CivicSystems; staff is working on preliminary work.

DEPARTMENT OF PUBLIC WORKS

1. DPW and Water Utility staff worked on a water main break on Calumet and Santa Monica. There are actually two water mains located along Calumet in this vicinity – the larger main along Calumet that is scheduled to be replaced this year and the smaller main located in the ditch line along the south side of Calumet which then extends into Crossway Road. Due to the location in the ditch, it was not originally planned to replace this segment of water main. However, with the break that occurred on Thursday, staff is working with our consultant on an appropriate design to replace about 650 feet of this 6-inch water main.
2. Staff met with Kapur regarding this year's projects –the sanitary sewer rehab project is scheduled to be bid on January 30 and the storm water and road and utility projects are scheduled to be bid on February 5.

3. Staff met with MMSD regarding green infrastructure funding.
4. Water Utility staff shut off water to a vacant home on Bradley Road and is planning to turn off the water to another vacant home on Good Hope Road. The staff also sent out meter install cards to residents (in order to start switching out meters), performed meter testing, attended Digger's Hotline Training, performed an inventory for the auditors, and began scrapping out old meters.
5. DPW staff installed a drain midpoint on Beach hill. Groundwater had been seeping out of the road for quite some time and, once the asphalt was removed, it was discovered that a stone drain of some sort had been attempted previously (about two feet of stone was discovered in the same area where staff was installing the drain). Staff installed about a four feet deep trench of clear stone along with a 6-inch perforated pipe to drain the groundwater into the ravine on the south side of the road.
6. DPW staff continue with normal routines along with tree removals, working with Asplundh (they were called upon to trim near overhead electrical), and ward pruning. Staff also loaded Liesener Soils trucks with the leaves which are now all hauled off site.

POLICE DEPARTMENT

1. Officers responded to a report of an email scam on January 12, 2019 where the resident was contacted by their "boss" and advised to purchase gift cards because the boss was in a meeting. The resident purchased over \$2500 in gift cards and forwarded the account numbers and PINS. The officers investigation determined the messages were originating out of state and assisted the resident with reporting to the credit card provider.
**** Con artists have been taking advantage of people for decades and the newest techniques are using digital platforms. Read all emails and text messages very carefully before you respond or click on the links included. Ask yourself a few simple questions before you take any action;*
 - *Did this message really originate from the person listed in the message?*
 - *Review the telephone number in the text or the email address listed. Your boss will not be contacting you from an alternate location.*
 - *Why is the boss asking me to do this? Is this a normal duty for your position?*
 - *If the message is from a credit card company, is it my company and do I have that type of account?*
 - *Call or email the person at the contact information you have for them. Never reply or click on the link provided.*
2. Officers responded to Chase Bank, 8737 North Port Washington Road, on January 15, 2019 for a report of a robbery. Officers met with the bank manager who advised that a subject came into the bank and demanded money from the teller before fleeing. Officers are working with other agencies to identify the suspect on this open investigation.
3. Officers responded to assist a resident on January 15, 2019 who was attempting to serve eviction papers on a subject and they became aggressive. Officers provided assistance to the resident and the tenant to resolve the verbal dispute.
4. All officers completed mandatory refresher training on the use of the Intoximeter this week. This training is provided by the State Patrol and held at the Milwaukee Police Academy.

NORTH SHORE HEALTH DEPARTMENT

Did you know?

With aging can come increased mobility challenges, especially when citizens are on certain medications and/or live in wintry climates like Wisconsin. Completing an individualized mobility plan, such as the one recently released by the CDC can help older adults plan for mobility changes similar to the way that many plan financially for retirement. The MyMobility Plan provides resources and tips for older adults to help maintain mobility, make their homes safer to prevent falls, and consider alternative transportation options as they age so they can stay safe, mobile, and independent longer.

To download the MyMobility plan:

https://www.cdc.gov/motorvehiclesafety/older_adult_drivers/mymobility/

For a Medication Fact sheet:

https://www.cdc.gov/motorvehiclesafety/older_adult_drivers/meds_FS/

What is the Health Department working on?

On January 9-10th, 2019, **Lori Ahrenhoerster, Public Health Manager, participated in the first annual Wisconsin Health Emergency Preparedness Conference, held in Stevens Point** which provided an opportunity for public health, healthcare, and other partners to collaborate and learn about programs across the state. Highlights included development of a state-wide multi-year training and exercise plan, and presentations from the hospitals involved in the 2014 Ebola virus cases. Public health and health care receive funding from CDC to prepare for health emergencies. Working together fosters better preparation at the community level and opportunities such as this shared conference support such collaboration.

Ann Christiansen, Health Director, started her term as the chair of the regional meetings of local health department leaders, known as the SE WALHDAB meeting. This group brings together leaders from the 12 health departments in Milwaukee County, along with Kenosha, Racine, Waukesha, Ozaukee and Washington Counties to discuss regional and state public health issues.

On January 14th, 2019, **the Village of Shorewood became recognized as a breastfeeding friendly workplace** through the North Shore Health Department's breastfeeding friendly workplace program. The North Shore Health Department hopes to present a certificate of recognition at a future Shorewood Village Board meeting. This gold level recognition will also be featured on the NSHD website and Facebook page in the upcoming week! The Village of Shorewood has gone to great lengths to create multiple accommodations for breastfeeding employees! Congratulations to the Village of Shorewood on a job well done!

Interested in becoming a breastfeeding friendly workplace? Not sure how to go about it, or have questions? If so, feel free to contact Kala Hardy with the North Shore Health Department at khardy@browndeerwi.org, or nominate a workplace that deserves recognition for efforts to accommodate their breastfeeding employees on our webpage!

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday Jan. 29th 3:30pm-4:30 p.m., North Shore Library

Tuesday, Feb.12th 10-11:00 a.m., Brown Deer

Thursday, Feb.14th 3-4:30 p.m., Shorewood

Tuesday, Feb.19th 7:30-9:00 a.m., Shorewood

Wednesday, Feb.20th 3:30-4:30 p.m., Brown Deer

WALK-IN FLU CLINIC-NO APPOINTMENT NEEDED!!!

Wednesday, Jan. 16th 3:30-5 p.m., Brown Deer & Shorewood Offices Flu shots for children 18 years and younger are \$10.00 that day. No appointments necessary. Feel free to call the North Shore Health Department with any additional questions, 414-371-2980.

Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, January 22nd, Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, January 23rd 3:30-4:30 p.m., Shorewood

Tuesday, January 29th 1:30pm-2:30pm, WFB Sr. Center (5205 Lydell Avenue)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>